Agenda



Bondurant Community Library - Library Board of Trustees 104 2nd Street NE

Bondurant, Iowa 50035

Bondurant Community Library – Group Study B

6 pm

Wednesday, October 4, 2023

With Iowa cases of novel coronavirus, COVID-19, Library staff has been evaluating ways to meet State code requirements for hosting a public meeting while practicing social distancing measures recommended to curb the outbreak of COVID-19.0

*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting is being offered. Participants wishing to speak on a topic should message the meeting moderator. All participants are asked to mute their individual computers at times when they are not speaking to minimize background noise.

To connect to the virtual meeting please use the following link
https://us02web.zoom.us/j/82171876215?pwd=aXNaS253MCtqWk05SIRBMXIPQTRIQT09
To phone into the meeting please call the following number: 1 312 626 6799 US (Chicago)
Meeting ID: 821 7187 6215 Password: 861592

Roll Call

Call to order

- 1) Guests Present
- 2) Perfecting and Approving the Agenda
- 3) Approval of Consent Agenda
 - a) Approval of Minutes from past meeting –September 2023
 - b) Financial Report
 - c) Approval of Warrant List/Authorize expenditures
 - d) Staff Report -- September
 - e) Director Report -- September
 - f) Statistics
- 4) Public Comments
- 5) Foundation Update
- 6) Friends of the Library Update
- 7) City Council Liaison Report
- 8) Old Business
- 9) New Business
 - a) Trustee Training Chapter 7 Trustee Handbook
 - b) Discuss/Approve Polk County Rural Service Structure Plan
 - c) Discuss/Approve Story Construction's Recommendation of Substantial Completion
 - d) Discuss/Approve Sex Offender policy
 - e) Discuss/Approve Social Networking policy
- 10)Board President Items
- 11)Adjournment

Next meeting November 1, 2023

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the Library Board of Trustees during the meeting, should contact the Library Director, (515) 967-4790 or jills@bondurantlib.com, no fewer than two business days prior to the meeting to enable the Bondurant Community Library to make reasonable arrangements to assure accessibility or language assistance for the meeting.

Meeting Minutes Bondurant Community Library | Library Board of Trustees Wednesday, September 6, 2023

- **1. Roll Call:** *Members Present:* Josh Bryant, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Jen Keeler. Library Director Sanders and assistant Director Klinker-Feld were also present.
- 2. Call to order: Meeting called to order at 6:00 PM by President Bryant.
- 3. Guests present: None.
- **4. Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Bergeson. Motion carried.

5. Approval of Consent Agenda:

- a. Minutes of past meeting August 2023
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report August
- e. Director's Report August
- f. Statistics Review

Discussion around the Warrant List and expenditure. Motion to approve the above consent agenda with further discussion with Director Sanders and the City Administrator regarding the NeoGov charge(and potential future charges) by Kramer, seconded by Ugulini. Motion carried.

Director Sanders reported that the Library received a Public Library Association (PLA) Digital Workshop Incentive of \$6,000. Funds will be used for digital literacy courses.

- 6. Public Comments: None.
- **7. Library Foundation Update:** Upcoming events: Book Sale, 10/20/23 10/23/23; Trivia Night, 11/18/23; 3rd Annual Mini-Golf Event: February 2024.
- **8. Friends of the Library Update:** Upcoming events: Book Sale, 10/20/23 10/23/23; Trivia Night, 11/18/23; 3rd Annual Mini-Golf Event: February 2024.
- 9. City Council Liaison Report: None.

10.Old Business: None.

10. New Business:

- **a. Trustee Training Brainfuse resources.** Assistant Director Klinker-feld provided training on the many resources available on Brainfuse.
- **b. Discussion/Approve Mission/Vision Statement.** Motion to approve and by Ugulini, seconded by Kramer. Motion carried.

- **c. Discussion/Approve Pandemic Policy:** Motion to approve by Bergeson, seconded by Keeler. Motion carried.
- B. Board President Items: None.
- 12. Adjournment: Motion to adjourn by Bergeson, seconded by Keeler. Motion carried.

Next Meeting: Wednesday, October 4, 2023 at 6PM.



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2023

						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: 001 - GENERAL FU	IND						
Department: 410 - LIB	RARY						
001-410-1-4500	FINES & FEES	4,000.00	4,000.00	337.34	1,561.42	-2,438.58	60.96 %
001-410-2-4465	CO CONTRIB LIBRARY-POLK CO AUD	33,000.00	33,000.00	0.00	0.00	-33,000.00	100.00 %
001-410-2-4710	REIMBURSEMENT-LIBRARY GRANTS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
001-410-6010	SALARIES	330,886.31	330,886.31	23,997.73	73,630.47	257,255.84	77.75 %
001-410-6020	SALARIES-PART-TIME	76,633.81	76,633.81	5,538.94	19,103.43	57,530.38	75.07 %
001-410-6210	ASSOCIATION DUES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
001-410-6230	TRAINING	2,997.86	2,997.86	5.66	2,478.86	519.00	17.31 %
001-410-6240	MEETINGS & CONFERENCES	5,000.00	5,000.00	245.00	618.73	4,381.27	87.63 %
001-410-6310	BUILDING & GROUND MAINTENAN	15,000.00	15,000.00	665.07	3,432.70	11,567.30	77.12 %
001-410-6340	OFFICE EQUIPMENT REPAIR	200.00	200.00	0.00	0.00	200.00	100.00 %
001-410-6350	OPERATIONAL EQUIPMENT REPAIR	1,000.00	1,000.00	0.00	440.00	560.00	56.00 %
001-410-6371	ELECTRIC / GAS	24,000.00	24,000.00	1,995.00	5,985.00	18,015.00	75.06 %
001-410-6373	TELECOMMUNICATION EXPENSE	42,000.00	42,000.00	2,513.59	11,472.36	30,527.64	72.68 %
001-410-6411	LEGAL EXPENSE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
001-410-6419	COMPUTER SUPPORT	8,000.00	8,000.00	141.70	1,718.71	6,281.29	78.52 %
001-410-6499	CONTRACT SERVICES	33,500.00	33,500.00	1,158.74	4,102.82	29,397.18	87.75 %
001-410-6502	PRINTED MATERIALS	49,000.00	49,000.00	2,969.53	9,652.71	39,347.29	80.30 %
001-410-6503	DIGITAL MATERIALS	21,000.00	21,000.00	722.00	5,563.45	15,436.55	73.51 %
001-410-6504	MINOR EQUIPMENT	2,500.00	2,500.00	0.00	526.70	1,973.30	78.93 %
001-410-6506	OFFICE SUPPLIES	6,000.00	6,000.00	137.80	1,616.40	4,383.60	73.06 %
001-410-6507	OPERATING SUPPLIES	1,000.00	1,000.00	148.91	309.56	690.44	69.04 %
001-410-6508	POSTAGE-SHIPPING	1,500.00	1,500.00	120.22	409.57	1,090.43	72.70 %
001-410-6580	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
001-410-6599	LIBRARY PROGRAMS	11,000.00	11,000.00	1,087.06	1,422.54	9,577.46	87.07 %
001-410-6725	TECHNOLOGY REPLACEMENT	9,000.00	9,000.00	0.00	790.00	8,210.00	91.22 %
	Department: 410 - LIBRARY Surplus (Deficit):	-606,217.98	-606,217.98	-41,109.61	-141,712.59	464,505.39	76.62%
	Fund: 001 - GENERAL FUND Surplus (Deficit):	-606,217.98	-606,217.98	-41,109.61	-141,712.59	464,505.39	76.62%

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For Fiscal: 2023-2024 Period Ending: 09/30/2023

						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: 167 - LIBRARY G	RANT						
Department: 410 - LI	IBRARY						
167-410-2-4440	LIBRARY STATE AID	4,500.00	4,500.00	0.00	0.00	-4,500.00	100.00 %
<u>167-410-2-4705</u>	T/A-LIBRARY DONATIONS	1,500.00	1,500.00	1,045.75	14,358.10	12,858.10	957.21 %
167-410-4-4300	INTEREST - LIBRARY T&A	0.00	0.00	0.00	61.18	61.18	0.00 %
<u>167-410-6450</u>	REFUNDS/REIMBURSEMENTS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>167-410-6506</u>	TRUST & AGENCY LIBRARY EXPENSE	20,000.00	20,000.00	4,051.07	4,414.05	15,585.95	77.93 %
	Department: 410 - LIBRARY Surplus (Deficit):	-15,000.00	-15,000.00	-3,005.32	10,005.23	25,005.23	166.70%
	Fund: 167 - LIBRARY GRANT Surplus (Deficit):	-15,000.00	-15,000.00	-3,005.32	10,005.23	25,005.23	166.70%

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For Fiscal: 2023-2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 351 - LIBRARY CAPITAL Department: 410 - LIBRARY							
<u>351-410-6799</u>	OTHER CAPITAL OUTLAY	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00 %
	Department: 410 - LIBRARY Total:	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%
	Fund: 351 - LIBRARY CAPITAL Total:	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%
	Report Surplus (Deficit):	-771,217.98	-771,217.98	-40,439.93	-132,798.36	638,419.62	82.78%

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For Fiscal: 2023-2024 Period Ending: 09/30/2023

Group Summary

Departmen		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 001 - GENERAL	FUND						
410 - LIBRARY	E ad and officeral funds and a (D. Call)	-606,217.98	-606,217.98	-41,109.61	-141,712.59	464,505.39	76.62%
	Fund: 001 - GENERAL FUND Surplus (Deficit):	-606,217.98	-606,217.98	-41,109.61	-141,712.59	464,505.39	76.62%

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						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
Departmen		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: 167 - LIBRARY	GRANT						
410 - LIBRARY	_	-15,000.00	-15,000.00	-3,005.32	10,005.23	25,005.23	166.70%
	Fund: 167 - LIBRARY GRANT Surplus (Deficit):	-15,000.00	-15,000.00	-3,005.32	10,005.23	25,005.23	166.70%

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Bondurant Community Library Library Board of Trustees Ocober 4, 2023

Warrant List

Company	Description	Budget Code	Invoice	Amount
Baker & Taylor	Books	001-410-6502	2037696380	\$56.71
	Books	001-410-6502	3286303 credit	-\$9.58
	Books	001-410-6502	2037699644	\$473.31
	Books	001-410-6502	2037709945	\$86.62
	Books -	001-410-6502	20377149800	\$529.82
	Books	001-410-6502	3287235 credit	-\$18.04
	books	001-410-6502	3287236 credit	-\$43.78
	books	001-410-6502	3887237 credit	-\$18.04
	Books	001-410-6502	3287238 credit	-\$11.39
	Books	001-410-6502	2037739777	\$218.52
	Books	001-410-6502	2037743040	\$220.79
		001-410-6502	2037762977	\$943.51
Central Iowa Mechanical	HVAC repair	001-410-6310	23490	\$867.00
Convergint	Yearly software	001-410-6499	IN00087137	\$1,139.00
Demco	book processing supplies	001-410-6506	7371329	\$151.21
Demco	book processing supplies	001-410-6506	7366232	\$154.01
Envisionware	Annual maintenance/subscription	001-410-6499	INV-US-67443	\$2,382.23
Hoopla	digital content	001-410-6503	504294492	\$694.89
Kadeth	2/13 Computer Support	001-410-6419	6494	\$197.92
Kadeth	3/10 Computer Support	001-410-6419	6517	\$771.25
Kadeth	4/14 Computer Support	001-410-6419	6533	\$156.25
Kadeth	5/5/ Computer Support	001-410-6419	6548	\$312.50
Kadeth	6/15/2023 Computer Support	001-410-6419	6568	\$521.25
Klinker-Feld, Michell	mileage to ARSL conference Wichita, KS	001-410-6240	100	\$525.31
Konica Minolta		001-410-6499	5026592915	\$251.35
Konica Minolta	phone	001-410-6373	820002954	\$281.75

Bondurant Community Library Library Board of Trustees Ocober 4, 2023

Warrant List

Lightner Books	children's books	001-410-6502	statement	\$726.00
Menards	faucet replacement in staff break room	001-410-6310	88229	\$69.99
Menards	parts for faucet replacement	001-410-6310	88253	\$9.98
Micromrketing	Large Print books	001-410-6502	933637	\$210.03
Midwest Alarm	Alarm repair	001-410-6310	428713	\$412.50
MidAmerican	utitlities	001-410-6371	543659752	\$1,995.00
Mi-Fiber	Monthly Internet	001-410-6373	11402570	\$0.00
Overdrive	digital content	001-410-6503	06497CO23312 328	\$3,149.41
Petty cash	postage	001-410-6508	receipts	\$127.28
Playaway	Wonderbooks	001-410-6502	437350	\$54.14
Playaway	Wonderbooks	001-410-6502	441586	\$1,096.10
Protex Central	Fire extinguisher inspection	001-410-6310	145191	\$100.00
Reiman Gardens	Adventure Passes	001-410-6599	statement	\$300.00
Sanders, Jill	Mileage to PCLA meeting in Grimes	001-410-6240	100	\$28.17
State Library Of Iowa	Learning Circuit Registration - Changel	001-410-6240	statement	\$20.00
Stratus	cleaning	001-410-6499	6324194	\$851.56
	11	001 410 5100		
Unique	collection service	001-410-6499	6116751	\$81.55

Bondurant Community Library Library Board of Trustees Ocober 4, 2023

Warrant List

US Cellular	Hotspot service	001-410-6373		
			605673143	\$462.58
Verizon	Hotspot service	001-410-6373	9943630060	\$1,995.33
Visa	Books and movies	001-410-6502	Statement	\$379.02
	Programming supplies	001-410-6599	Statement	\$165.11
	Office supplies	001-410-6506	Statement	\$36.48
	T&A fall programming Friends/Foundation donation	167-410-6506	Statement	\$ 77.93
	Adobe licensing	01-410-6419	Statement	\$254.27
	Zoom	001-410-6499	Statement	\$15.99
	ARSL- Michell	001-410-6240	Statement	\$13.98
	Battery backup battieris	001-410-6507	Statement	\$224.40
WT Cox	Magazines subscription	001-410-6502	3126422	\$809.74
Total Operating	g Expenses			\$23,120.59
Trust and Agen	acy Expenses		=	\$77.93
Total			_	\$24,232.66

Bondurant Community Library Board President
SIGNATURE
Date

Bondurant Community Library Board Secretary SIGNATURE

Date

STAFF REPORT SEPTEMBER 2023



Michell:

- Attended Prairie Meadows/Polk County Awards Banquet
- Webinar "Lunch with the State Library: Library Statistics"
- Attended Association of Rural and Small Libraries conference in Wichita, KS
- One session of Leadership Excellence program by Dale Carnegie
- State Library "Learning Circuit: Productive Partnerships"

Megan S:

- State Library "Building and Maintaining a Book Club at your Library"
- State Library "Pop YS-TeenTober"
- State Library Kernels "Teen After Hours Events"
- State Library "Check it Out"
- Booklist Publications "Building a Teen Book Club"
- Kids Lib meeting

Megan M:

- "Youth Services: Collection Development"
- "Youth Services: Programming"
- "Pop YS Live: Baby Bounce Basics"

Chantel:

- "Building and Maintaining a Book Club at your Library"
- "We're All Tech Librarians" Endorsement Course Discussion section
- State Library "Learning Circuit: Productive Partnerships"
- Adult Librarian meeting

Christina:

- "We're All Tech Librarians" Endorsement Course Discussion section
- Earned Public Library Staff Endorsement certificate

Events in August:

- 17 Story Times at the Library
- 4 Sessions of Baby Story & Play
- 6 Sessions of Fit for Life!
- Adult Craft Night
- Book Discussion for Adults
- Third Thursday at Hoover's

- Books on Tap book discussion at Reclaimed Rails
- Book Club for grades 3-5
- Book Club for grades 6-8
- Teens Only Sunday Funday
- Pokémon Club
- STEAM Club
- After School Open STEAM Play
- After School BINGO
- After School Craft
- After School Movie
- Raising Readers in the Heartland Launch Party
- Library CLOSED September 3 & 4 for Labor Day

Bondurant Connectly Userry

Librarian items September 2023

- Director Sanders attended City Council on September 5.
- No Library staff meeting in September
- Director Sanders attended Bondurant Community Library Foundation and Friends of the Library meeting on September.
- September 18 Director Sanders presented to the Bondurant Historical Society on the history of the Library in Bondurant.
- Director Sanders attended a Polk County Library Association Meeting in Grimes on September 7.
- Director Sanders attended annual City Department Head meeting on 9/19. Discussion
 was held on future staffing, job descriptions and employee survey.
- State Library held the annual Learning Circuit at the Bondurant Community Library on 9/28 with 36 attending.
- On 9/28 the Clive Library staff toured the Library.
- Librarian Christina King has completed the training and achieved a Public Library Staff Endorsements. Congratulations Christina.
- The Library has received the year's Direct State Aid funding. This year is \$3,114.34, up \$124.15 from last year.



You may have heard that Dolly Parton's Imagination Library, in partnership with Raising Readers in the Heartland, has launched in Bondurant! That means if you have children ages 0-5 and live within the 50035 zip code you can sign up to receive a beautiful FREE book mailed to children's home EACH MONTH! Looking good Dolly!



Chapter 7: Planning for the Library's Future

Strategic planning is another major responsibility of library boards. Boards continuously guide and shape library service for their community as they make decisions about money, buildings, programming, technology and staffing levels. The challenge is to make these decisions based on solicited community input, crafted into a written plan. A carefully considered plan is a road map assisting the board and the director in making decisions that are in the best interests of the community. A plan also publicizes the library's priorities and its vision of the future. There are examples of service options to consider in the **Appendix**.

Strategic Planning is a Required Standard

Standard #17 [Tier 2]: "The library has a written plan...projecting up to 5 years into the future and outlines the library's goals and objectives to meet community needs. Developing a plan involves the staff, the board, and the public."

To meet this standard, the plan must:

- Be current at the time of submission
- Address community needs based on community data
- Contain a mission statement, which describes the library's purpose in the community
- Include goals and measurable objectives

While not required, it is still good practice for the board to evaluate the plan annually in order to review progress achieved and discuss future goals.

Planning Approaches

There are several ways to approach a planning process. As a department of city

government, public libraries often join a broader planning effort conducted by the city, involving all city services. Another approach is to look at current trends in culture, business, and education and how libraries fit into those trends. Boards can opt to study and apply demographic data and census data. They can involve community members in focus group discussions.

There are also comprehensive planning models designed especially for public libraries, such as **Strategic Planning for Results** from the Public Library Association and **Libraries Transform** from the American Library Association.

Common Elements of Strategic Plans

Regardless of the planning method, strategic plans tend to address these common elements:

Demographics & Community Input

The first step in library planning is looking outward, not inward. What is your community like? What are the demographic, economic, technological, political, social, and cultural factors that may have an impact on library services? What is important to your community now and in the future?

To answer these questions, gather information about the community and involve stakeholders such as the city officials, business leaders, along with cultural, educational, human service, and social organizations. This could involve focus groups, surveys, and studying city demographic data and census data.

Reflective Mission Statement

Generally defined as an organization's purpose, a mission statement should be an easily understood expression of what the library does for the community. A mission statement should reflect the library's service priorities. For example: "Ida Grove Public Library stimulates imagination, providing a place where children develop a love of reading, where adults access community resources, and where people of all ages gather to become creative, lifelong learners."

Customer-Driven Goals

The words goals and objectives are often used interchangeably, but they are different. Goals should be written with the focus on community members, indicating the benefit, value, or enjoyment that people will realize as a result of the library providing a specific service or program. For example: "Patrons will receive assistance on using their personal devices (tablets, e-readers, smart phones) either through one-on-one training support or through group sessions."

Measurable Objectives

Objectives, on the other hand, are defined as "the way the library will measure its progress toward reaching a goal". Every objective contains these three elements:

- Target Audience: a target audience could be any age group children, teens, senior citizens, or the entire community.
- ❖ Measurement: a measure is something to count, i.e. number of programs presented, number of people who attended programs. A measure can also gauge people's reaction to or satisfaction with a service, discovering the difference that a service or program made in someone's life.
- ❖ Date or Time Frame: an objective needs to predict a date a month or a season of the year – when the objective will be accomplished. For example: By fall of 2020, library staff will have added Bold360 Chat service for community residents.

Plan Evaluation

While not required by standards, it is recommended that the board, director, and staff evaluate the library's plan at least annually. Having a deliberate discussion about planning progress reveals what was accomplished in the past year. It also helps decide whether unmet goals are still worthy of moving forward and whether new goals and objectives should be added. Annually evaluating the library's planning progress celebrates successes and points the way toward future endeavors.

In Summary

A library should undertake a formal planning process every three to five years to reevaluate the library's service to the community and its future. Planning involves looking at what is possible and considering a wide range of alternatives. Open-mindedness and creativity will help you develop a plan that will make the most effective use of library resources. Keep in mind the present and future needs of the entire community served by the library. Planning will be most effective when it involves a partnership between the board and director and includes obtaining input from the members of the public, as well as from staff.

Find more information on the <u>Planning Process</u>, including methods and how to get assistance, on the State Library website.

"It takes as much energy to wish it as it does to plan it."

Eleanor Roosevelt



September 11, 2023

Marketa Oliver City Administrator City of Bondurant 100 Lincoln St SE Bondurant, IA 50035

Re: Recommendation of Substantial Completion Bondurant Community Library Expansion Bondurant, IA

Dear Marketa:

The work performed under the following Contracts has been reviewed and found, to our and the Architect's best knowledge, information and belief, to be Substantially Complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project is hereby established as <u>July 19, 2021</u>, which is also the date of commencement of applicable warranties required by the Contract Documents, unless noted as otherwise on the AIA G704CMa 1992 – Certificate of Substantial Completion. We therefore recommend that the City of Bondurant approve "Substantial Completion" of the following Bid Package Contracts at the next regularly scheduled Board of Directors Meeting:

	Bid Package	<u>Contractor</u>
03-1	Concrete Foundations & Slabs	Smart Concrete Solutions
04-1	Unit Masonry	Seedorff Masonry
06-1	General Carpentry, Building Demolition & Steel	RH Grabau Construction
07-3	Membrane Roofing & Steel Metal Flashing and Trim	For Sure Roofing & Sheet Metal
08-1	Entrance, Storefront, Curtainwall & Glazing	Mid-American Glazing Systems
09-1	Gypsum Board Assemblies, Acoustical Ceilings, Cold- Formed Metal Framing & Painting	Hilsabeck Schacht Inc.
09-5	Resilient Flooring, Carpet & Ceramic Tile	Ideal Floors, Inc.
21-1	Fire Suppression Systems	Summit Fire Protection
22-1	Plumbing & HVAC	Brockway Mechanical & Roofing Co.
26-1	Electrical, Communications, Electronic Safety & Security	Nelson Electric
31-1	Site Demolition, Earthwork, Utilities, Landscaping & Paving	Absolute Concrete Construction

Recommendation of Substantial Completion

Bondurant-Farrar Junior High School Bondurant, IA

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We are also attaching copies of the executed AIA G704/CMa – Certificate of Substantial Completion, AIA G706 – Contractor's Affidavit of Payment of Debts and Claims, and AIA G707 – Consent of Surety to Final Payment from each of the Bid Package Contractors as final record documentation.

Please contact us should you have any questions regarding any of this information.

Sincerely,

STORY CONSTRUCTION CO.

Brian Haessig

Operations Manager

Ban Haessing

Attachments: Bid Package AIA G704/CMa; G706; G707 documents



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT:		OWNER:
(Name and address)	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Bondurant Community Library	CONTRACT FOR: Concrete Foundations and	ARCHITECT:
Expansion Bondurant, Iowa	Slabs CONTRACT DATE: October 6, 2020	CONTRACTOR:
TO OWNER:	TO CONTRACTOR:	FIELD:
(Name and address)	(Name and address) Smart Concrete Solutions	
City of Bondurant 100 Lincoln Street SE	7405 University Ave, STE 3	OTHER:
Bondurant, Iowa 50035	Clive, Iowa 50325	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION	SHALL INCLUDE:	
Bondurant Community Library Ex	pansion	
information and belief, to be substanti	act has been reviewed and found, to the Construction I ally complete. Substantial Completion is the stage in the stage of the Contract Document of the Project or portion thereof described Completion of the Project or portion thereof described in the Project of	ats so the Owner can occupy or utilize the Work ignated above is hereby established as July 19,
for its intended use. The date of Subst 2021 which is also the date of comme	ncement of applicable warranties required by the Cont	ract Documents, except as stated below:
2021 which is also the date of comme Warranty A list of items to be completed or com	Date of Commencement rected is attached hereto. The failure to include any iter	ract Documents, except as stated below.
2021 which is also the date of comme Warranty A list of items to be completed or com	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents.	ns on such list does not alter the responsibility o
2021 which is also the date of comme Warranty A list of items to be completed or conthe Contractor to complete all Work it STORY CONSTRUCTION CO.	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents.	ns on such list does not alter the responsibility on the responsibility of the responsib
2021 which is also the date of comme Warranty A list of items to be completed or conthe Contractor to complete all Work it STORY CONSTRUCTION CO. CONSTRUCTION MANAGER	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents.	ns on such list does not alter the responsibility o
2021 which is also the date of comme Warranty A list of items to be completed or conthe Contractor to complete all Work it STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH Design ARCHITECT	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents.	ms on such list does not alter the responsibility of the
A list of items to be completed or correction the Contractor to complete all Work is STORY CONSTRUCTION CO CONSTRUCTION MANAGER FEH Design ARCHITECT The Contractor will complete or correction. SMART CONCRETE	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents. Documents. Documents.	ns on such list does not alter the responsibility on the such list does not alter the responsibility of the such days from the above date of Substantial
A list of items to be completed or comments to be completed or continued the Contractor to complete all Work in STORY CONSTRUCTION CONSTRUCTION MANAGER FEH Design ARCHITECT The Contractor will complete or correct completion. SMART CONCRETE SOLUTIONS	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents. BY D D D D D D D D D D D D D	ms on such list does not alter the responsibility of the such list does not alter the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alter the responsibility of the such list does not alt
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A list of items to be completed or correction the Contractor to complete all Work is STORY CONSTRUCTION CO CONSTRUCTION MANAGER FEH Design ARCHITECT The Contractor will complete or correction. SMART CONCRETE SOLUTIONS CONTRACTOR The Owner accepts the Work or design	Date of Commencement rected is attached hereto. The failure to include any item accordance with the Contract Documents. BY Doct the Work on the list of items attached hereto within grated portion thereof as substantially complete and with the Contract Documents.	ms on such list does not alter the responsibility of the such list does not alter the such lis

(Note-Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

Bondura	T: (Name and address) nt Community Library	ARCHITECT'S PROJECT N	IUMBER:	OWNER: ARCHITECT: CONTRACTOR: CONTRACTOR:
Expansio Bondura		CONTRACT FOR: Bid Pac	kage No 03-1	CONTRACTOR: ☐ SURETY: ☐ OTHER: ☐
City of E	ER: (Name and address) Sondurant coln Street SE nt, Iowa 50035	Concrete Foundations and CONTRACT DATED: Octo		
STATE O	OF:			
been sati	isfied for all materials and ec	uipment furnished, for all Contractor for damages aris	nyment has been made in full and work, labor, and services perform sing in any manner in connection perty might in any way be held re	with the performance of the
EXCEPT	IONS:			
1.	RTING DOCUMENTS ATT Consent of Surety to Final I Surety is involved, Consent required. AIA Document G Surety, may be used for this Attachment	Payment. Whenever of Surety is 6707, Consent of	CONTRACTOR: (Name and add Smart Concrete Solutions 7405 University Ave, STE 3 Clive, Iowa 50325	dress)
	owing supporting documents frequired by the Owner:	should be attached	BY: Ool Waltz Gignature of authorized Joel Waltz, Estimat	
1.	Contractor's Release or Wat conditional upon receipt of		(Printed name and title)	
2.	Separate Releases or Waive Subcontractors and materia suppliers, to the extent requ accompanied by a list there	l and equipment ired by the Owner,	Subscribed and sworn to before	e me on this date:
3.	Contractor's Affidavit of Ro Document G706A).		Notary Public: The Lun My Commission Expires: 51	512Z
			Commission Number 81 My Commission Expl May 15, 2022	



Consent Of Surety to Final Payment

PROJECT: (Name and address)	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant Community Library Expansion		ARCHITECT:
Bondurant, Iowa	CONTRACT FOR: Bid Package No 03-1	CONTRACTOR:
	Concrete Foundations and Slab	SURETY:
O OWNER: (Name and address) City of Bondurant OO Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	OTHER:
n accordance with the provisions of the Con Insert name and address of Surety)	tract between the Owner and the Contractor as indicated a	bove, the
The Ohio Casualty Insurance Company		
22 Maple Avenue		
Keene, NH 03431		CUDETV
		, SURETY
on bond of Insert name and address of Contractor)		
Smart Concrete Solutions		
7405 University Ave, STE 3 Clive, Iowa 50325	Contractor, and agrees that final payment to the Contractor	, CONTRACTOR
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner)	Contractor, and agrees that final payment to the Contractor is to	
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the controller the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant	Contractor, and agrees that final payment to the Contractor is to	
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the onet relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE	Contractor, and agrees that final payment to the Contractor is to	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the onet relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE	Contractor, and agrees that final payment to the Contractor is to	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the controlleve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	Contractor, and agrees that final payment to the Contractor is to	r shall
7405 University Ave, STE 3 Clive, Iowa 50325	Contractor, and agrees that final payment to the Contractor is to	
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue Keene, NH 03431	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue	r shall
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue Keene, NH 03431	, OWNER
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the one relieve the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035 has set forth in said Surety's bond.	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue Keene, NH 03431 (Surety) (Signature of authorized r	, OWNER
7405 University Ave, STE 3 Clive, Iowa 50325 hereby approves of the final payment to the controller the Surety of any of its obligation (Insert name and address of Owner) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	ereunto set its hand on this date: August 9, 2021 numeric date and year.) The Ohio Casualty Insu 62 Maple Avenue Keene, NH 03431 (Surety)	, OWNER



LMS-12873 LMIC OCIC WAIC Multi Co 02/21

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8205774-969223

POWER OF ATTORNEY

under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint,
all of the city of Lincoln state of NE each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.
IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of June, 2021
Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance C
State of PENNSYLVANIA County of MONTGOMERY State of PENNSYLVANIA State of MONTGOMERY
On this 21st day of June , 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.
IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.
Commonwealth of Pennsylvania - Notary Seal Teresa Pastella, Notary Public Montgomery County My commission expires March 28, 2025 Commonwealth of Pennsylvania - Notary Seal Teresa Pastella, Notary Public Montgomery County My commission on umber 1126044 Member, Pennsylvania Association of Notaries By: Teresa Pastella, Notary Public Teresa Pastella, Notary Public
This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutua Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:
ARTICLE IV – OFFICERS: Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.
ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as signed by the president and attested by the secretary.
Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.
Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.
I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company of hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect an has not been revoked.
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 9th day of August, 2021.
1912 OF THE MANNEY AND THE PROPERTY OF THE PRO



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT:		OWNER:
(Name and address)		CONSTRUCTION MANAGER.
Bondurant Community Library	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Expansion	CONTRACT FOR: Unit Masonry	ARCHITECT:
Bondurant, Iowa TO OWNER:	CONTRACT DATE: October 6, 2020 TO CONTRACTOR:	CONTRACTOR:
(Name and address)	(Name and address)	FIELD:
City of Bondurant	Seedorff Masonry, Inc.	
100 Lincoln Street SE	12345 University Avenue, STE 100	OTHER:
Bondurant, Iowa 50035	Clive, Iowa 50325	
DATE OF ISSUANCE: July,19 2021		
PROJECT OR DESIGNATED PORTION S	HALL INCLUDE:	
Bondurant Community Library Exp	pansion	
information and belief, to be substantia designated portion thereof is sufficientl for its intended use. The date of Substantia	ct has been reviewed and found, to the Construction lly complete. Substantial Completion is the stage if y complete in accordance with the Contract Documential Completion of the Project or portion thereof occurrent of applicable warranties required by the Contract Completion of the Project or portion thereof occurrent of applicable warranties required by the Contract Co	n the progress of the Work when the Work or ments so the Owner can occupy or utilize the Work designated above is hereby established as July 19.
Warranty through 6-23-22	Date of Commencement	ent 6-19-21
A list of items to be completed or corre the Contractor to complete all Work in STORY CONSTRUCTION CO.	cted is attached hereto. The failure to include any accordance with the Contract Documents.	tems on such list does not alter the responsibility of
CONSTRUCTION MANAGER	BY	DATE
FEH DESIGN		08-05-2021
ARCHITECT	ВУ	DATE
The Contractor will complete or correct	the Work on the list of items attached hereto with	in days from the above date of Substantial
Completion.	<i>A</i>	an easys from the above date of Substantial
	ULL M	
SEEDORFF MASONRY, INC.	Cohat a Men	8-12-21
CONTRACTOR	BY Robert A. Marsh	DATE
The Owner accepts the Work or designation (time) on 07/19/2021 (date).	ated portion thereof as substantially complete and	will assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	BY	DATE
follows:	ne Contractor for security, maintenance, heat, utilit	

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User Notes:

(389ADACB)



Contractor's Affidavit of Payment of Debts and Claims

	CT: (Name and address) rant Community Library	ARCHITECT'S PROJEC	T NUMBER:	OWNER: ARCHITECT: CONTRACTOR:
	rant, Iowa	CONTRACT FOR: Bid I	Package No 04-1	SURETY:
	TOTAL TRANSPORT STANS	Unit Masonry		OTHER:
	NER: (Name and address)	CONTRACT DATED: O	ctober 6, 2020	
	Bondurant			
	ncoln Street SE			
Bondu	rant, Iowa 50035			
STATE	77.5			
been sa indebte	tisfied for all materials and educes and claims against the	equipment furnished, for a Contractor for damages a	payment has been made in full and all work, labor, and services perform arising in any manner in connection property might in any way be held re	ned, and for all known with the performance of the
EXCEP	TIONS: Outstanding Balance	Due: SMI Invoice 200499 for S	513,909.40.	
	3.3.1.3.0			
CLIDDO	DEDIC DOCUMENTO ATT	T. CHED HEDETO	CONTRACTOR	
1.	ORTING DOCUMENTS AT Consent of Surety to Final		CONTRACTOR: (Name and add Seedorff Masonry, Inc.	dress)
1.	Surety is involved, Consen		12345 University Avenue, STE	7 100
	required. AIA Document		Clive, Iowa 50035	3 100
	Surety, may be used for the		C.1.1c, 10.11 50055/	
Indicate	Attachment 🖂	Yes No	/// , 1	111
	Security (I) The security of t	* 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	BY: Shut /	1112.
			10000	you
	lowing supporting document.	s should be attached	Signature of authorized	(representative)
nereto	if required by the Owner:		Robert A. Marsh - Presider	nt
1.	Contractor's Release or Wa	giver of Liens	(Printed name and title)	
	conditional upon receipt of		(17 mied name and inte)	
	conditional apon receipt of	mai payment.		
2.	Separate Releases or Waiv	ers of Liens from	Subscribed and sworn to before	e me on this date:
	Subcontractors and materia			
	suppliers, to the extent requ	aired by the Owner,	Munn N. VI.	
	accompanied by a list there	eof.	TO THE WALLE	MIISW
			Notary Public: Penny S. Rumm	nel
3.	Contractor's Affidavit of R Document G706A).	elease of Liens (AIA	My Commission Expires: 7-2	8-24
				Dead Dear Break Bear of
			PENNY S RUMMEL	
			Notarial Seal - low Commission # 1478	
			My Commission Expires	15-14
			E	CH C

CONSENT OF SURETY TO FINAL PAYMENT

AIA DOCUMENT G707

OWNER	~
ARCHITECT	
CONTRACTOR	~
SURETY	~
OTHER	

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

TO OWNER:

(Name and address)

City of Bondurant 100 Lincoln St SE Bondurant, IA 50035

PROJECT: (Name and address)

Bid Package No. 04-1 - Unit Masonry

Bondurant Community Library Expansion 104 2nd St NE, Bondurant, IA 50035

ARCHITECT'S PROJECT NO .:

CONTRACT FOR: Bond #2308881

CONTRACT DATED: October 6, 2020

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (Insert name and address of Surety)

North American Specialty Insurance Company 1200 Main Street, Suite 800

Kansas City, MO 64105

, SURETY,

on bond of

(Insert name and address of Contractor)

Seedorff Masonry, Inc. 12345 University Ave, Ste 100 Clive, IA 50325

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to (Insert name and address of Owner)

City of Bondurant 100 Lincoln St SE Bondurant, IA 50035

OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, THE Surety has hereunto set its hand on this date: August 12, 2021 (Insert in writing the month followed by the numeric date and year.)

North American Specialty Insurance Company

(Surety)

(Signature representative)

SEAL

Kurt Feller, Attorney-in-Fact

(Printed name and title)

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Electronic Format G707 - 1994

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY WASHINGTON INTERNATIONAL INSURANCE COMPANY WESTPORT INSURANCE CORPORATION

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri and Washington International Insurance Company a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, and Westport Insurance Corporation, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make constitute and appoint:

ROBERT L. KOLLSMITH, SAMANTHA BODDICKER, TIMOTHY J. FOLEY, JASON D. SMITH, JAMES M. SMITH.

DAVID M. OWEN, BRAD BENGTSON, LUKAS SCHRODER, AARON COLLINS, KURT FELLER and DORA B. STEVENS JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

TWO HUNDRED MILLION (\$200,000,000,00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on March 24, 2000 and Westport Insurance Corporation by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."





By
Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation

By
Michael A. Ito, Senior Vice President of Washington International Insurance
Company
& Senior Vice President of North American Specialty Insurance Company
& Senior Vice President of Westport Insurance Corporation



IN WITNESS WHEREOF, North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this this 16TH day of JUNE, 20 21.

North American Specialty Insurance Company Washington International Insurance Company Westport Insurance Corporation

State of Illinois County of Cook

SS:

On this 16THday of JU

JUNE ___, 20_21, before me, a Notary Public personally appeared ___Steven P. Anderson __, Senior Vice President of

Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation and Michael A. Ito Senior Vice President of Washington International Insurance Company and Senior Vice President

of North American Specialty Insurance Company and Senior Vice President of Westport Insurance Corporation, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

OFFICIAL SEAL
M. KENNY
Notary Public - State of Illinois
My Commission Expires
12/04/2021

M. Kenny, Notary Public

I, Jeffrey Goldberg ____, the duly elected Vice President and Assistant Secretary of North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company, Washington International Insurance Company and Westport Insurance Corporation which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 12th day of August, 20 21

Jeffrey Goldberg, Vice President & Assistant Secretary of Washington International Insurance Company & North American Specialty Insurance Company & Vice President & Assistant Secretary of Westport Insurance Corporation



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT:	er *	OWNER:
(Name ond oddress)	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Bondurant Community Library Expansion	CONTRACT FOR: General Carpentry, Building Demolition & Steel	ARCHITECT:
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	
TO OWNER:	TO CONTRACTOR:	CONTRACTOR:
(Name and address)	(Name and address)	FIELD:
City of Bondurant 100 Lincoln Street SE	R.H. Grabau Construction, Inc. 871 P Avenue, PO Box 99	OTHER:
Bondurant, Iowa 50035	Boone, Iowa 50036	
DATE OF ISSUANCE: July,19 2021		
PROJECT OR DESIGNATED PORTION	SHALL INCLUDE:	
Bondurant Community Library Ex	pansion	
information and belief, to be substanti- designated portion thereof is sufficient for its intended use. The date of Substanti-	act has been reviewed and found, to the Construction ally complete. Substantial Completion is the stagged complete in accordance with the Contract Documental Completion of the Project or portion thereon accordance of applicable warranties required by the	e in the progress of the Work when the Work or cuments so the Owner can occupy or utilize the Work of designated above is hereby established as July, 19,
Warranty	Date of Commence	ment
	ected is attached hereto. The failure to include an accordance with the Contract Documents.	y items on such list does not alter the responsibility of
CONSTRUCTION MANAGER	BY	DATE
FEH DESIGN	F 194 814	08-05-2021
ARCHITECT	BY	DATE
The Contractor will complete or corre Completion.	ct the Work on the list of items attached hereto w	rithin days from the above date of Substantial
R.H. Grabau Construction, In	out flower	11-22-21
CONTRACTOR	ВҮ	DATE
The Owner accepts the Work or desig (time) on 07/19/2021 (date).	nated portion thereof as substantially complete at	nd will assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	ВҮ	DATE

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User Notes:

(3B9ADACC)

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as

(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

Bondo Expar Bondo TO OV City of 100 L	wrant, Iowa NNER: (Name and address) of Bondurant incoln Street SE	CONTRACT FOR: Bid P General Carpentry, But & Steel CONTRACT DATED: Oc	ackage No 06-1	OWNER: ARCHITECT: CONTRACTOR: SURETY: OTHER:
Bond	urant, Iowa 50035	7/12-17		
STAT	E OF: Iowa ITY OF:			
been a	satisfied for all materials and e tedness and claims against the	equipment furnished, for a Contractor for damages a	payment has been made in full and ll work, labor, and services perfor rising in any manner in connection roperty might in any way be held i	med, and for all known n with the performance of the
EXCE	PTIONS:			
1.	CORTING DOCUMENTS AT Consent of Surety to Final Surety is involved, Conser required. AIA Document Surety, may be used for th ate Attachment	Payment. Whenever nt of Surety is G707, Consent of	CONTRACTOR: (Name and ad R.H. Grabau Construction, Inc 871 P Avenue, PO Box 99 Boone, Iowa 50036	
The f	ollowing supporting document	ts should be attached	(Signature of authorize	d representative)
	o if required by the Owner:		211	
1.	Contractor's Release or W conditional upon receipt o		(Printed name and title	tth C OwnEL
2.	Separate Releases or Waix Subcontractors and materi suppliers, to the extent req accompanied by a list ther	al and equipment puired by the Owner,	Subscribed and sworn to before NOVEM DEC	
3.	Contractor's Affidavit of F Document G706A).	Release of Liens (AIA	Notary Public: My Commission Expires:	hy 95,2022
			JAMIE IRVINE Notarial Seal - lo Commission Number	owa P

My Commission Expires Jul 15, 2022



Contractor's Affidavit of Payment of Debts and Claims

	tractor 5 Amuavit C			OUR TO THE
	ECT: (Name and address) trant Community Library	ARCHITECT'S PROJEC	I NUMBER:	OWNER: ARCHITECT:
Expan				CONTRACTOR:
	rant, Iowa	CONTRACT FOR: Bid I		SURETY:
		General Carpentry, Bu	ilding Demolition	OTHER:
TO OW	NER: (Name and address)	& Steel CONTRACT DATED: O	ctober 6, 2020	
	f Bondurant	CONTINUE DATED.	Clober 0, 2020	
	incoln Street SE			
Bondu	rant, Iowa 50035		and the second	
STATE				
COUN	TY OF:			
been s indebt	atisfied for all materials and edness and claims against the	equipment furnished, for a contractor for damages	all work, labor, and services parising in any manner in conn	all and all obligations have otherwise erformed, and for all known ection with the performance of the neld responsible or encumbered.
EXCE	PTIONS:			
	ORTING DOCUMENTS AT		CONTRACTOR: (Name as	
1.	Consent of Surety to Final		R.H. Grabau Construction	
	Surety is involved, Conserved, AIA Document		871 P Avenue, PO Box 9 Boone, Iowa 50036	9
	Surety, may be used for th		Bootie, Iowa 50050	,
Indica	ite Attachment	Yes No		21/
			8V. On A	
The fo	ollowing supporting documen	ts should be attached	(Signature of auth	orized representative)
	if required by the Owner:		-0 0 11	ALAKER CONHER
			ERC C. HI	PIRKER GOWHER
1.	Contractor's Release or W conditional upon receipt of		(Printed name and	t title)
2.	Separate Releases or Wair	vers of Liens from	Subscribed and sworn to	
	Subcontractors and mater		November	(22,2021
	suppliers, to the extent rec		1 3 3 3 1 1 7 0	
	accompanied by a list the	æor.	Notary Public: X	\sim
3.	Contractor's Affidavit of l	Release of Liens (AIA	My Commission Expires	16 2000
	Document G706A).			July 15,2022
			1	
				IE IRVINE l Seal - Iowa
				Number 818937

My Commission Expires Jul 15, 2022

Consent Of Surety to Final Payment

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant, Iowa	CONTRACT FOR DIA Dealers No. 06 1	ARCHITECT:
	CONTRACT FOR: Bid Package No 06-1 General Carpentry, Building Demolition &	CONTRACTOR:
	Steel	SURETY:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	OTHER: [
In accordance with the provisions of the Con (Insert name and address of Surety)	tract between the Owner and the Contractor as indicated above.	the
North American Specialty Insurance Compar 1200 Main Street, STE 800 Kansas City, MO 64105	ny	
on bond of (Insert name and address of Contractor)		, SURETY,
R.H. Grabau Construction, Inc. 871 P Avenue, PO Box 99 Boone, Iowa 50036		
	Contractor, and agrees that final payment to the Contractor shalls to	, CONTRACTOR,
City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035		
as set forth in said Surety's bond.		, OWNER,
IN WITNESS WHEREOF, the Surety has he (Insert in writing the month followed by the n	reunto set its hand on this date: November 23rd, 202 numeric date and year.)	1
	North American Specialty In 1200 Main Street, STE 800 Kansas City, MO 64105	nsurance Company
	Carry Com	
	(Signature of authorized repres	entative)
Attest: Julian Bartlett	Courtney Gordon, Attorney (Printed name and title)	y-in-Fact
ISCALL LIME	(Priniea name ana iille)	

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint:
Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:
This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9 th of May, 2012:
"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is
FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."
By Steven P. Anderson, Senior Vice President of Washington International Insurance Company & Senior Vice President of North American Specialty Insurance Company Michael A. Ito, Senior Vice President of North American Specialty Insurance Company & Senior Vice President of North American Specialty Insurance Company
IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers thisday of
North American Specialty Insurance Company Washington International Insurance Company
State of Illinois County of Cook ss:
On this day of, 20, before me, a Notary Public personally appeared <u>Steven P. Anderson</u> , Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and <u>Michael A. Ito</u> , Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.
OFFICIAL SEAL M. KENNY Notary Public - State of Illinois My Commission Expires 12/04/2021 M. Kenny, Notary Public
I, <u>Jeffrey Goldberg</u> , the duly elected <u>Assistant Secretary</u> of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.
IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this day of , 20 .



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT: (Name and address)	PROJECT NUMBER: 20409/	OWNER:
Bondurant Community Library	CONTRACT FOR: Membrane Roofing &	CONSTRUCTION MANAGER:
Expansion	Steel Metal Flashing and Trim	ARCHITECT:
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	CONTRACTOR:
TO OWNER:	TO CONTRACTOR:	FIELD:
(Name and address) City of Bondurant	(Name and address) For Sure Roofing and Sheet Metal	MARKANCE -
100 Lincoln Street SE	5741 NE 22nd Street, STE 300	OTHER:
Bondurant, Iowa 50035	Des Moines, Iowa 50313	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION SHA	ALL INCLUDE:	
Bondurant Community Library Expan	nsion	
information and belief, to be substantially designated portion thereof is sufficiently for its intended use. The date of Substanti		in the progress of the Work when the Work or ments so the Owner can occupy or utilize the Work designated above is hereby established as July 19,
Warranty	Date of Commencem	nent
A list of items to be completed or correcte the Contractor to complete all Work in ac STORY CONSTRUCTION CO. CONSTRUCTION MANAGER		items on such list does not alter the responsibility of DATE
the Contractor to complete all Work in ac STORY CONSTRUCTION CO.	cordance with the Contract Documents.	7/22/21
STORY CONSTRUCTION CO. CONSTRUCTION MANAGER	cordance with the Contract Documents.	7/22/21 DATE
story construction co. Construction manager FEH DESIGN ARCHITECT	cordance with the Contract Documents.	7/22/21 DATE 08-05-2021 DATE
The Contractor to complete all Work in action STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN ARCHITECT The Contractor will complete or correct the Completion. FOR SURE ROOFING AND SHEET METAL	BY BY	7/22/21 DATE 08-05-2021 DATE
the Contractor to complete all Work in ac STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN ARCHITECT The Contractor will complete or correct the Completion. FOR SURE ROOFING AND	BY BY	7/22/21 DATE 08-05-2021 DATE
the Contractor to complete all Work in ac STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN ARCHITECT The Contractor will complete or correct the Completion. FOR SURE ROOFING AND SHEET METAL CONTRACTOR	BY	DATE 08-05-2021 DATE hin days from the above date of Substantial
the Contractor to complete all Work in ac STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN ARCHITECT The Contractor will complete or correct the Completion. FOR SURE ROOFING AND SHEET METAL CONTRACTOR The Owner accepts the Work or designated.	BY	7/22/21 DATE 08-05-2021 DATE hin days from the above date of Substantial 12/02/202/ DATE
the Contractor to complete all Work in ac STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN ARCHITECT The Contractor will complete or correct the Completion. FOR SURE ROOFING AND SHEET METAL CONTRACTOR The Owner accepts the Work or designated (time) on 07/19/2021 (date).	BY	7/22/21 DATE 08-05-2021 DATE hin days from the above date of Substantial 12/02/202/ DATE

(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

		,		
Bondura Expansi Bondura TO OWN City of 1	et: (Name and address) ant Community Library on ant, Iowa HER: (Name and address) Bondurant coln Street SE ant, Iowa 50035	CONTRACT FOR: Bid Pac Membrane Roofing & Ste Flashing and Trim CONTRACT DATED: Octo	ARCHITECT: CONTRACTOR: Skage No 07-3 SURETY: OTHER:	-
STATE (-
been sat	isfied for all materials and equiness and claims against the C	uipment furnished, for all v Contractor for damages aris	syment has been made in full and all obligations have of work, labor, and services performed, and for all known sing in any manner in connection with the performance perty might in any way be held responsible or encumber	of the
EXCEPT	TIONS:			
1.	RTING DOCUMENTS ATT Consent of Surety to Final P Surety is involved, Consent required. AIA Document G Surety, may be used for this Attachment	ayment. Whenever of Surety is 707, Consent of	CONTRACTOR: (Name and address) For Sure Roofing and Sheet Metal 5741 NE 22 nd Street, STE 300 Des Moines, Iowa 50313	
	owing supporting documents frequired by the Owner: Contractor's Release or Wai conditional upon receipt of the	ver of Liens,	(Signature of authorized representative) Oute Cobine Project Mana (Printed name and title)	ger
2.	Separate Releases or Waiver Subcontractors and material suppliers, to the extent requi accompanied by a list thereo	rs of Liens from and equipment red by the Owner,	Subscribed and sworn to before me on this date: Pelcember 6, 2021	
3.	Contractor's Affidavit of Re Document G706A).	lease of Liens (AIA	My Commission Expires: 02/02/2023)

TIFFANY E MERCER

Commission Number 801523
My Commission Expires
Date 02 02 23

2 ANA



Consent Of Surety to Final Payment

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant, Iowa		ARCHITECT:
	CONTRACT FOR: Bid Package No 07-3 Membrane Roofing & Steel Metal Flashing and	CONTRACTOR:
	Trim	SURETY:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	OTHER: □
In accordance with the provisions of the Cont Insert name and address of Surety)	rract between the Owner and the Contractor as indicated above, the	•
MT Insurance Company		
PO Box 1336 Des Moines, Iowa 50306-1336		
		, SURETY
on bond of (Insert name and address of Contractor)		
For Sure Roofing and Sheet Metal 5741 NE 22 nd Street, STE 300		
Des Moines, Iowa 50313		
hereby approves of the final payment to the C not relieve the Surety of any of its obligations (Insert name and address of Owner)	ontractor, and agrees that final payment to the Contractor shall to	, CONTRACTOR
City of Bondurant		
100 Lincoln Street SE		
Bondurant, Iowa 50035		OUNTER
as set forth in said Surety's bond.		, OWNER
IN WITNESS WHEREOF, the Surety has her	raunto sat its hand on this data:	
Insert in writing the month followed by the m		
	IMT Insurance Company PO Box 1336 Des Moines, Iowa 50306-1336	
	(Surety)	5
	(Signature of authorized represent	ntive)
An Maria	Albrum in Fact	
Attest: Seal): Perember 2, 20	(Printed name and title)	



POWER OF ATTORNEY

 $_{\mathrm{No.}}$ A 0513

Notice: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

Know All Persons By These Presents, that IMT Insurance Company a corporation duly organized under the laws of the State of Iowa, and having its principal office in the City of West Des Moines, County of Dallas, State of Iowa, hath made, constituted and appointed, and does by these presents make, constitute and appoint

Joey Hinke, Patrick Kearney, Teresa Squier, Dave Blakely and Sarah Denney
of <u>Waukee</u> and State of <u>lowa</u> its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to sign, execute, acknowledge and deliver in its behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:
Five Million and No/100 (\$5,000,000.00) Dollars
and to bind IMT Insurance Company thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of IMT Insurance Company, and all such acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.
This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of IMT Insurance Company on December 18, 1998.
ARTICLE VIII, SECTION 4 The President or any Vice President or Secretary shall have the authority to appoint Attorneys In Fact and to authorize them to execute on behalf of the Company, and attach thereto the Corporate Seal, bonds, undertakings, recognizances, contracts of indemnity or other obligatory writings, excluding insurance policies and endorsements.
ARTICLE VIII, SECTION 5 The signature of any authorized officer and the Corporate Seal may be affixed by facsimile to any Power of Attorney authorizing the execution and delivery of any of the instruments described in Article VIII, Section 4 of the By-Laws. Such facsimile signature and seal shall have the same force and effect as though manually affixed.
In Witness Whereof, IMT Insurance Company has caused these presents to be signed by its President and its corporate seal to
be hereto affixed, this9th day ofMarch, _2021
IMT Insurance Gompany Again Remody Sean Kennedy, President
WARNING: THIS POWER IS INVALID IF NOT PRINTED WITH RED BORDER AND RED LOGO.
STATE OF IOWA COUNTY OF DALLAS ss:
On this
TAMI M SODA-GOOD Commission Number 816649 My Commission Expires Notary Public, Dallas County, Iowa
CERTIFICATE
I, Brad Buchanan, Secretary of the IMT Insurance Company do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY, executed by said the IMT Insurance Company, which is still in force and effect. In Witness Whereof, I have hereunto set my hand and affixed the Seal of the Company on day of

Brad Buchanan, Secretary



PROJECT:

Certificate of Substantial Completion Construction Manager-Adviser Edition

(Name and address)	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Bondurant Community Library	CONTRACT FOR: Entrance, Storefront,	
Expansion	Curtainwall & Glazing	ARCHITECT:
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	' CONTRACTOR: □
TO OWNER:	TO CONTRACTOR:	46
(Name and address)	(Name and address)	FIELD:
City of Bondurant	Mid-American Glazing Systems	OTHER:
100 Lincoln Street SE	2931 104th Street	
Bondurant, Iowa 50035	Urbandale, Iowa 50322	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION	SHALL INCLUDE:	
Bondurant Community Library Ex	pansion	
information and belief, to be substanti- designated portion thereof is sufficient for its intended use. The date of Substanti-	act has been reviewed and found, to the Constructi ally complete. Substantial Completion is the stage tly complete in accordance with the Contract Docu antial Completion of the Project or portion thereof accement of applicable warranties required by the C	in the progress of the Work when the Work or ments so the Owner can occupy or utilize the Work designated above is hereby established as July 19,
Warranty	Date of Commencer	nent
STORY CONSTRUCTION CO.	Bolkheyer	9/5/2023
CONSTRUCTION MANAGER	BY	DATE
FEH DESIGN	the state of the s	09-11-2023
ARCHITECT	BY	DATE
The Contractor will complete or corre Completion.	ct the Work on the list of items attached hereto wit	thin days from the above date of Substantial
MID-AMERICAN GLAZING SYSTEMS	Brian Houste, DO.F.	3/25/22
CONTRACTOR	BY	DATE
The Owner accepts the Work or desig (time) on 07/19/2021 (date).	nated portion thereof as substantially complete and	d will assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	BY	DATE
The responsibilities of the Owner and	the Contractor for security, maintenance, heat, uti	lities, damage to the Work and insurance shall be as
follows:		
(NoteOwner's and Contractor's legal	al and insurance counsel should determine and rev	iew insurance requirements and coverage.)

OWNER:



Contractor's Affidavit of Payment of Debts and Claims

Bond	JECT: (Name and address) durant Community Library ension	ARCHITECT'S PROJEC	T NUMBER:	OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☐
	lurant, Iowa	CONTRACT FOR: Bid I Entrance, Storefront, C Glazing		SURETY: OTHER:
City of 100 I	WNER: (Name and address) of Bondurant Lincoln Street SE lurant, Iowa 50035	CONTRACT DATED: O	ctober 6, 2020	
	TE OF: lowa NTY OF: 5 coff			
been indeb	satisfied for all materials and obtedness and claims against the	equipment furnished, for a Contractor for damages	all work, labor, and service arising in any manner in o	in full and all obligations have otherwises performed, and for all known connection with the performance of the be held responsible or encumbered.
EXCE	EPTIONS:			
SUPI 1.	PORTING DOCUMENTS AT Consent of Surety to Final Surety is involved, Consent required. AIA Document	Payment. Whenever at of Surety is G707, Consent of	CONTRACTOR: (Nan Mid-American Glazi 2931 104th Street Urbandale, Iowa 503	ng Systems
Indic	Surety, may be used for the ate Attachment	Yes No	BY: 53	2 Hourton
The f		Yes No	BY: Signature of Brian Ho	authorized representative)
The f	ate Attachment Collowing supporting document	Yes No s should be attached aiver of Liens,	/ Com	ouston, P.O.F.
The f	following supporting documents of required by the Owner: Contractor's Release or W conditional upon receipt o Separate Releases or Waits Subcontractors and materi	Yes No s should be attached aiver of Liens, f final payment. ers of Liens from al and equipment	(Signature of Brian Ho (Printed name	ouston, P.O.F.
The faheret	following supporting documents of required by the Owner: Contractor's Release or W conditional upon receipt o	Yes No s should be attached aiver of Liens, f final payment. ers of Liens from al and equipment uired by the Owner,	(Signature of Brian Ho (Printed name	ouston, P.O.F.



Consent Of Surety to Final Payment

Bond No. S014916

	on steam outers with the comment of the comment	
PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant, Iowa		ARCHITECT:
	CONTRACT FOR: Bid Package No 08-1	CONTRACTOR:
	Entrance, Storefront, Curtainwall & Glazing	SURETY:
TO OWNER: (Name and address)	CONTRACT DATED: October, 6 2020	
City of Bondurant		OTHER:
100 Lincoln Street SE Bondurant, Iowa 50035		
Bondurant, Iowa 30053		
In accordance with the provisions of the Contra (Insert name and address of Surety)	act between the Owner and the Contractor as indicated above, the	
Employers Mutual Casualty Company		
PO Box 712		
Des Moines, Iowa 50306		CIDETY
on bond of		, SURETY,
(Insert name and address of Contractor)		
Mid-American Glazing Systems		
2931 104th Street		
Urbandale, Iowa 50322		CONTENT LOTTOR
hereby approves of the final payment to the Co	ontractor, and agrees that final payment to the Contractor shall	, CONTRACTOR,
not relieve the Surety of any of its obligations t		
(Insert name and address of Owner)		
City of Bondurant		
100 Lincoln Street SE		
Bondurant, Iowa 50035		, OWNER,
as set forth in said Surety's bond.		, OWNER,
IN WITNESS WHEREOF, the Surety has here (Insert in writing the month followed by the nur		
	Employers Mutual Casualty Cor	npany
	PO Box 712	er 20
	Des Moines, Iowa 50306 (Surety)	
	" " me)	
MA	(Signature of authorized representa	tive)
Aught // SC	Dione R. Young, Attorney-in-Fact	
Attest: (Seal): Anne-Growner	(Printed name and title)	



P.O. Box 712 • Des Moines, Iowa 50306-0712

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation

- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

CRAIG E. HANSEN, BRIAN M. DEIMERLY, JAY D. FREIERMUTH, TIM MCCULLOH, CINDY BENNETT, ANNE CROWNER, STACY VENN, DIONE R. YOUNG, SHIRLEY S BARTENHAGEN

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Surety Bond:

In an amount not exceeding Ten Million Dollars\$10,000,000,000

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

The authority hereby granted shall expire October 10th 2022 , unless sooner revoked.

AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this

30th day of March , 2020 .

> Scott R. Jean, President & CEO of Company 1; Chairman, President & CEO of Companies 2, 3, 4, 5 & 6

Todd Strother. Executive Vice President Chief Legal Officer & Secretary of Companies 1, 2, 3, 4, 5 & 6

IOWA Times SEAL NATIONAL STATES



March 2020 before me a Notary Public in and for the State On this 30th day of of lowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO. Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

Kathy Loveridge

Notary Public in and for the State of Iowa

CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March , 2020 , are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 25th day of

2022

Vice President



Certificate of Substantial Completion Construction Manager-Adviser Edition

CONTRACT FOR Commun Doord	
CONTRACT FOR: Gypsum Board	CONSTRUCTION MANAGER:
Assemblies, Acoustical Ceilings, Cold-	
Formed Metal Framing & Painting	ARCHITECT:
	CONTRACTOR:
	55.5.
1.43 1.73 1.75 1.75 1.75 1.75 1.75 1.75 1.75 1.75	FIELD:
	OTHER:
	_
West Des Moines, Iowa 50265	
SHALL INCLUDE:	
pansion	
act has been reviewed and found, to the Constructionally complete. Substantial Completion is the stage in a complete in accordance with the Contract Documential Completion of the Project or portion thereof of a policial complete warranties required by the Contract Document of applicable warranties required by the Contract Document of applicable warranties.	in the progress of the Work when the Work or ments so the Owner can occupy or utilize the Wor designated above is hereby established as July 19,
Date of Commenceme	ent
accordance with the Contract Documents.	7/22/2/ DATE
FOIT YIL	
	08-05-2021
BY	DATE
et the Work on the list of items attached hereto with	nin days from the above date of Substantia
Not what	8-5-21
1. 10- 30- 1	7 2 0.1
BY	DATE
BY nated portion thereof as substantially complete and	DATE
5 70.3	DATE
5 70.3	DATE
	CONTRACT DATE: October 6, 2020 TO CONTRACTOR: (Name and address) Hilsabeck Schacht, Inc. 617 S. 19th Street West Des Moines, Iowa 50265 SHALL INCLUDE: pansion act has been reviewed and found, to the Construction ally complete. Substantial Completion is the stage is ally complete in accordance with the Contract Documential Completion of the Project or portion thereof of the project of applicable warranties required by the Contract Document of applicable warranties required by the Contract Documents. BY BY BY

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User Notes:

(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

Bond	JECT: (Name and address) lurant Community Library	ARCHITECT'S PROJEC	ARCHITECT: □
	nsion	CONTRACT FOR DEA	CONTRACTOR: Package No 09-1 SURETY:
Bond	urant, Iowa	CONTRACT FOR: Bid Gypsum Board Assem	
		Ceilings, Cold-Forme	
		Painting	d Metal Franking &
TOO	WNER: (Name and address)	CONTRACT DATED: O	ctober 6, 2020
	of Bondurant	CONTRACT DATED.	Clobel 0, 2020
	Lincoln Street SE		
	lurant, Iowa 50035		
	E OF: lowa		
0001			
been	satisfied for all materials and stedness and claims against the	equipment furnished, for a Contractor for damages	, payment has been made in full and all obligations have otherwise all work, labor, and services performed, and for all known arising in any manner in connection with the performance of the
Conti	ract referenced above for which	th the Owner or Owner's p	property might in any way be held responsible or encumbered.
EVCE	PTIONS:		
EXCE	PHONS.		
SUPI	PORTING DOCUMENTS AT	TACHED HERETO:	CONTRACTOR: (Name and address)
1.	Consent of Surety to Final	Payment. Whenever	Hilsabeck Schacht, Inc.
	Surety is involved, Conse		617 S. 19th Street
	required. AIA Document		West Des Moines, Iowa 50265
	Surety, may be used for th		/ / / / /
Indic	ate Attachment	Yes No	
			BY:
The f	following supporting documen	ts should be attached	(Signature of authorized representative)
	o if required by the Owner:		
			Mark ws chacht, thes.
1.	Contractor's Release or W	aiver of Liens,	(Printed name and title)
	conditional upon receipt o		
2.	Separate Releases or Waiv		Subscribed and sworn to before me on this date:
	Subcontractors and materi		
	suppliers, to the extent rec		
	accompanied by a list ther	reof.	Name Publica
	6	N 1 CT ! (4.7.4	Notary Public:
3.	Contractor's Affidavit of I Document G706A).	Celease of Liens (AIA	My Commission Expires:



Consent Of Surety to Final Payment

Bond No. NIA3194

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant, Iowa	CONTRACT FOR: Bid Package No 09-1	ARCHITECT:
	Gypsum Board Assemblies, Acoustical	CONTRACTOR:
	Ceilings, Cold-Formed Metal Framing & Painting	SURETY:
	ranting	OTHER:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	3.11LI
In accordance with the provisions of the Cont (Insert name and address of Surety)	rract between the Owner and the Contractor as indicated above, the	
Merchants Natinal Bonding, Inc. P.O. Box 14498		
Des Moines, IA 50306		
on bond of		, SURETY,
(Insert name and address of Contractor)		
Hilsabeck Schacht, Inc. 617 S. 19 th Street		
West Des Moines, Iowa 50265		
hereby approves of the final payment to the C not relieve the Surety of any of its obligations (Insert name and address of Owner)	ontractor, and agrees that final payment to the Contractor shall to	, CONTRACTOR,
City of Bondurant		
100 Lincoln Street SE		
Bondurant, Iowa 50035	*	
as set forth in said Surety's bond.		, OWNER,
IN WITNESS WHEREOF, the Surety has her (Insert in writing the month followed by the m	eunto set its hand on this date: January 10, 2022	
	Merchants National Bonding, In	ng.
	P.O. Box 14498	
	Des Moines, IA 50306 (Surety)	
of RI	St L	
/ Une 7 /	(Signature of authorized representa	tive)
Attest: Seal): Dione R. Young, Witness as to		-in-Fact
ocal).	(Printed name and titla)	

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(389ADA79)



Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, Individually, Anne Crowner; Ashlea McCaughey; Ben Williams; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Craig E Hansen; D Gregory Stitts; Dione R Young; Donald E Appleby; Douglas Muth; Ginger Hoke; Grace Rasmussen; Greg Krier; Jaimie Kangas; Jay D Freiermuth; Jessica Jean Rini: Kathleen Brewer; Mark R DeWitt; Mark Sweigart; Michelle R Gruls; Sarah C Brown; Seth D Rooker; Stacle Christensen; Stacy Venn; Tim McCulloh; Todd Benaford: Wendy A Lewis

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and Is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this Instrument to be signed and sealed this 2nd day of

August

. 2021

MERCHANTS BONDING COMPANY (MUTUAL) MERCHANTS NATIONAL BONDING, INC.

STATE OF IOWA COUNTY OF DALLAS ss.

On this 2nd day of August 2021 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



POLLY MASON

Commission Number 750576 My Commission Expires January 07, 2023

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 10th day of January

. 2022 .



William Huner Is.



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT:		OWNER:	
(Name and address)	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:	
Bondurant Community Library	CONTRACT FOR: Resilient Flooring, Carpet	CONSTRUCTION MANAGER.	
Expansion	& Ceramic Tile	ARCHITECT:	
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	CONTRACTOR:	
TO OWNER:	TO CONTRACTOR:	EIELD:	
(Name and address)	(Name and address)	FIELD:	
City of Bondurant 100 Lincoln Street SE	Ideal Floors, Inc. 2216 George Flagg Parkway	OTHER:	
Bondurant, Iowa 50035	Des Moines, Iowa 50321		
DATE OF ISSUANCE: July 19, 2021			
PROJECT OR DESIGNATED PORTION S	SHALL INCLUDE:		
Bondurant Community Library Ex	pansion		
information and belief, to be substantial designated portion thereof is sufficient for its intended use. The date of Substantial	act has been reviewed and found, to the Construction ally complete. Substantial Completion is the stage in tally complete in accordance with the Contract Docume antial Completion of the Project or portion thereof despected in the contract of applicable warranties required by the Contract of the Contra	he progress of the Work when the Work or nts so the Owner can occupy or utilize the Work signated above is hereby established as July 19,	
Warranty			
	ected is attached hereto. The failure to include any ite accordance with the Contract Documents.	ms on such list does not alter the responsibility of	
CONSTRUCTION MANAGER	BY	ATE	
	A POIT VIII		
FEH DESIGN		08-05-2021	
ARCHITECT	BY	ATE	
The Contractor will complete or correct Completion.	ct the Work on the list of items attached hereto within	days from the above date of Substantial	
IDEAL FLOORS, INC.	Drug h	8-9-77	
CONTRACTOR	BY	ATE	
The Owner accepts the Work or design (time) on 07/19/2021 (date).	nated portion thereof as substantially complete and wi	ll assume full possession thereof at 12:00 AM	
City of Bondurant			
OWNER	BY	ATE	
The responsibilities of the Owner and	the Contractor for security, maintenance, heat, utilitie	s, damage to the Work and insurance shall be as	

(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

Expans Bondur TO OWI City of 100 Lir	CT: (Name and address) rant Community Library rion rant, Iowa NER: (Name and address) Bondurant racoln Street SE rant, Iowa 50035	CONTRACT FOR: Bid Pac Resilient Flooring, Carpe Tile CONTRACT DATED: Octo	ckage No 09-5 et & Ceramic	OWNER: ARCHITECT: CONTRACTOR: SURETY: OTHER:
been sa indebte	Y OF: dersigned hereby certifies that, tisfied for all materials and equal dness and claims against the C	uipment furnished, for all contractor for damages aris	nyment has been made in full and work, labor, and services perform sing in any manner in connection perty might in any way be held re	ed, and for all known with the performance of the
EXCEPT	TIONS:			
1.	RTING DOCUMENTS ATTA Consent of Surety to Final Pa Surety is involved, Consent of required. AIA Document G7 Surety, may be used for this Attachment	ayment. Whenever of Surety is 707, Consent of	CONTRACTOR: (Name and add Ideal Floors, Inc. 2216 George Flagg Parkway Des Moines, Iowa 50321	iress)
hereto i	owing supporting documents s f required by the Owner:		(Signature of authorized	representative) Vice
1.	Contractor's Release or Waiv conditional upon receipt of fi		(Printed name and title)	
2.	Separate Releases or Waivers Subcontractors and material a suppliers, to the extent requir accompanied by a list thereof	and equipment red by the Owner,	Subscribed and swom to before	me on this date:
3.	Contractor's Affidavit of Rela Document G706A).	ease of Liens (AIA	Notary Public: My Commission Expires:	

Consent Of Surety to Final Payment

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT	NUMBER:	OWNER:
Bondurant, Iowa			ARCHITECT:
	CONTRACT FOR: Bid P. Resilient Flooring, Carp		CONTRACTOR:
	Resilient Proofing, Carp	per & Cerainic The	SURETY:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: Oc	tober, 6 2020	OTHER:
In accordance with the provisions of the Con	ntract between the Owner an	nd the Contractor as indicated above, th	e
(Insert name and address of Surety)			
The Ohio Casualty Insurance Company 62 Maple Avenue			
Keene, NH 03431			, SURETY,
on bond of (Insert name and address of Contractor)			
Ideal Floors, Inc.			
2216 George Flagg Parkway Des Moines, Iowa 50321			
			, CONTRACTOR,
hereby approves of the final payment to the not relieve the Surety of any of its obligation (Insert name and address of Owner)		final payment to the Contractor shall	
City of Bondurant			
100 Lincoln Street SE			
Bondurant, Iowa 50035			ONATED
as set forth in said Surety's bond.			, OWNER,
IN WITNESS WHEREOF, the Surety has h (Insert in writing the month followed by the		date: August 8, 2021	
		The Ohio Casualty Insurance C	omnany
		62 Maple Avenue	ompany
		Keene, NH 03431 (Surety)	
	TY INC.	(Surety)	
	SORPORA PRINCIPAL PRINCIPA	14hm 1 14hm	M
	(1919) ()	(Signature of authorized represent	tative)
Attest:	AMAS NAO	Andrew P Andersen, Attorne	y-in-fact
(Seal):		(Printed name and title)	



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

> Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that
Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized
under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint,
Andrew P Andersen: Kate R. Greenwald: Luke Siel

all of the city of state of NF each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of June 2021







Liberty Mutual Insurance Company The Ohio Casualty Insurance Company West American Insurance Company

Certificate No: 8205774-969223

David M. Carey, Assistant Secretary

State of PENNSYLVANIA County of MONTGOMERY

On this 21st day of June , 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Sea Teresa Pastella, Notary Public Montgomery County mission expires March 28, 2025 Commission number 1126044 mber. Pennsylvania Association of Notaries

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

and/or Power of Attorney (POA) verification inquiries, II 610-832-8240 or email HOSUR@libertymutual.com Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety For bond an please call 6 any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-infact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 9th







Renee C. Llewellyn, Assistant Secretary



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT:		OWNER:
(Name and address)		CONSTRUCTION MANAGER:
Bondurant Community Library	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Expansion	CONTRACT FOR: Fire Suppression Systems	ARCHITECT:
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	CONTRACTOR:
TO OWNER: (Name and address)	TO CONTRACTOR: (Name and address)	FIELD:
City of Bondurant	Summit Fire Protection	
100 Lincoln Street SE	4353 NW Urbandale Drive	OTHER:
Bondurant, Iowa 50035	Urbandale, Iowa 50322	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION S	SHALL INCLUDE:	
Bondurant Community Library Ex	pansion	
information and belief, to be substantial designated portion thereof is sufficient for its intended use. The date of Substa	not has been reviewed and found, to the Construction Maily complete. Substantial Completion is the stage in the ly complete in accordance with the Contract Document ontial Completion of the Project or portion thereof designment of applicable warranties required by the Contract	progress of the Work when the Work or s so the Owner can occupy or utilize the Work mated above is hereby established as July 19,
Warranty Date of Commencement		
A list of items to be completed or corre the Contractor to complete all Work in STORY CONSTRUCTION CO.	accordance with the Contract Documents.	s on such list does not alter the responsibility o
CONSTRUCTION MANAGER	BY DA	
FEH Design	COI DIL	08-05-2021
ARCHITECT	BY DA	TE
The Contractor will complete or correc	t the Work on the list of items attached hereto within	days from the above date of Substantial
Completion.	- 1	
SUMMIT FIRE PROTECTION	Orto	1/12/2022
CONTRACTOR	BY DA	
The Owner accepts the Work or design (time) on 07/19/2021 (date).	ated portion thereof as substantially complete and will	assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	BY DA	TE .
follows:	ne Contractor for security, maintenance, heat, utilities, and insurance counsel should determine and review in	



Contractor's Affidavit of Payment of Debts and Claims

	ECT: (Name and address) urant Community Library	ARCHITECT'S PROJEC		OWNER: ARCHITECT: CONTRACTOR:
	urant, Iowa	CONTRACT FOR: Bid		SURETY:
		Fire Suppression System		OTHER:
City o	NNER: (Name and address) of Bondurant	CONTRACT DATED: O	ctober 6, 2020	
	incoln Street SE urant, Iowa 50035			
STATI	E OF: lowa ITY OF:			
been s	satisfied for all materials and e tedness and claims against the	equipment furnished, for a Contractor for damages	, payment has been made in full and al all work, labor, and services performed arising in any manner in connection we property might in any way be held resp	l, and for all known ith the performance of the
EXCE	PTIONS:			
	ORTING DOCUMENTS AT		CONTRACTOR: (Name and addre	ess)
1.	Consent of Surety to Final Surety is involved, Consen required. AIA Document of Surety, may be used for this	t of Surety is G707, Consent of is purpose	Summit Fire Protection 4353 NW Urbandale Drive Urbandale, Iowa 50322	
Indica	ite Attachment	Yes No		
			BY:	
	ollowing supporting documents of required by the Owner:	s should be attached	(Signature of authorized re	presentative)
dh	The second secon		Rich Schneckenber	rger, AR
1.	Contractor's Release or Wa conditional upon receipt of		(Printed name and title)	
2.	Separate Releases or Waive Subcontractors and material suppliers, to the extent requaccompanied by a list there	d and equipment uired by the Owner,	Subscribed and sworn to before m	e on this date:
3.	Contractor's Affidavit of R Document G706A).		Notary Public: My Commission Expires:	2015
			JOSHUA JAMES Notary Publ Alinnesota My Commission E Jan 31, 202	cott ic expires

CONSENT OF SURETY TO FINAL PAYMENT

Attest:

(Seal):

CONTRACTOR AIA Document G707 SURETY OTHER Bond No. SU51031 ARCHITECT'S PROJECT NO .: TO OWNER: (Name and address) City of Bondurant CONTRACT FOR: 100 Lincoln St. SE Bondurant, IA 50035 CONTRACT DATED: October 6, 2020 PROJECT: (Name and address) Bondurant Community Library Expansion In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (Insert name and address of Surety) Aspen American Insurance Company 175 Capital Boulevard, Suite 300 Rocky Hill, CT 06067 , SURETY, on bond of (Insert name and address of Contractor) Summit Fire Protection Co. 4353 NW Urbandale Dr Urbandale, IA 50322 , CONTRACTOR, hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to (Insert name and address of Owner) City of Bondurant 100 Lincoln St. SE Bondurant, IA 50035 , OWNER, as set forth in said Surety's bond. IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: January 14, 2022 (Insert in writing the month followed by the monoric date and year.) Aspen American Insurance Company (Surety)

(Signature of amborized representative)

Kesha Greene

(Printed name and title)

G707-1994

Attorney-in-Fact

OWNER

ARCHITECT



Aspen American Insurance Company 175 Capital Boulevard, Rocky Hill, CT 06067

Surety Bond No.

SU51031

Principal: Summit Fire Protection Co.

Obligee: City of Bondurant

POWER OF ATTORNEY

KNOW ALL PERSONS BY THESE PRESENTS, THAT Aspen American Insurance Company, a corporation duly organized under the laws of the State of Texas, and having its principal offices in Rocky Hill, Connecticut, (hereinafter the "Company") does hereby make, constitute and appoint: its true and lawful Attorney-in-Fact, with full power and authority Hays Companies hereby conferred to sign, execute and acknowledge on behalf of the Company, at any place within the United States, the following instrument(s) by his/her sole signature and act: any and all bonds, recognizances, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking and any and all consents incident thereto, and to bind the Company thereby as fully and to the same extent as if the same were signed by the duly authorized officers of the Company. All acts of said Attorney-in-Fact done pursuant to the authority herein given are hereby ratified and

This appointment is made under and by authority of the following Resolutions of the Board of Directors of said Company effective on April 7, 2011, which

VOTED: All Executive Officers of the Company (including the President, any Executive, Senior or Assistant Vice President, any Vice President, any Treasurer, Assistant Resolutions are now in full force and effect; Treasurer, or Secretary or Assistant Secretary) may appoint Attorneys-in-Fact to act for and on behalf of the Company to sign with the Company's name and seal with the Company's seal, bonds, recognizances, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said Executive Officers at any time may remove any such appointee and revoke the power given him or her.

VOTED: The foregoing authority for certain classes of officers of the Company to appoint Attorneys-in-Fact by virtue of a Power of Attorney to sign and seal bonds, recognizances, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, as well as to revoke any such Power of Attorney, is hereby

granted specifically to the following individual officers of Aspen Specialty Insurance Management, Inc.:

Michael Toppi, Executive Vice President, Scott Sadowsky, Senior Vice President, Mathew Raino, Vice President, Kevin Gillen, Senior Vice President

This Power of Attorney may be signed and scaled by facsimile (mechanical or printed) under and by authority of the following Resolution voted by the Boards of Directors of Aspen American Insurance Company, which Resolution is now in full force and effect:

VOTED: That the signature of any of the Officers identified by title or specifically named above may be affixed by facsimile to any Power of Attorney for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any and all consents incident thereto, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company. Any such power so executed and certified by such facsimile signature and/or facsimile scal shall be valid and binding upon the Company with respect to any bond or undertaking so executed,

IN WITNESS WHEREOF, Aspen American Insurance Company has caused this instrument to be signed and its corporate seal to be hereto affixed this 24th day of June, 2016.

STATE OF CONNECTICUT

SS. ROCKY HILL

COUNTY OF HARTFORD

On this 24th day of June, 2016 before me personally came Kevin Gillen to me known, who being by me duly swom, did depose and say; that he/she is Senior Vice President, of Aspen American Insurance Company, the Company described in and which executed the above instrument; that he/she knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; and that he/she executed the said instrument on behalf of the Company by authority of his/her office under the above Resolutions thereof.

Notary Public

My commission expires: May 31, 2021

CERTIFICATE I, the undersigned, Kevin Gillen of Aspen American Insurance Company, a stock corporation of the State of Texas, do hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the Boards of Directors, as set forth above, are now and remain in

Given under my hand and seal of said Company, in Rocky Hill, Connecticut, this 14th day of January

Name: Kevin Gillen, Senior Vice President

^{*} For verification of the authenticity of the Power of Attorney you may call (860) 760-7728 or email: Patricia Taber@aspen-insurance.com

ACKNOWLEDGMENT BY SURETY

ACTITOTELESCINE	AT BY SOKETY
STATE OF Minnesota County of Hennepin ss.	
On this day of day of day of appeared Kesha Greene Aspen American Insurance Company	, known to, me to be the Attorney-in-Fact of
	, the corporation
that executed the within instrument, and acknowledged to me that such of IN WITNESS WHEREOF, I have hereunto set my hand and affixed my year in this certificate first above written.	
DANIELLS H OCHWERT Noters Public State of Minnesora My Commission E-bires Jenuary 31, 201	Notary Public in the State of Minnesota County of Hennepin



Certificate of Substantial Completion Construction Manager-Adviser Edition

(Name and address) Bondurant Community Library	PROJECT NUMBER: 20409/	CONSTRUCTION MANAGER:
Expansion	CONTRACT FOR: Plumbing & HVAC	ARCHITECT:
Bondurant, Iowa	CONTRACT DATE: October 6, 2020	CONTRACTOR:
TO OWNER:	TO CONTRACTOR:	
(Name and address)	(Name and address)	FIELD:
City of Bondurant	Brockway Mechanical & Roofing Co., Inc	other:
100 Lincoln Street SE	1101 Osborn Street	
Bondurant, Iowa 50035	Burlington, Iowa 52601	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION S	SHALL INCLUDE:	
Bondurant Community Library Ex	pansion	
information and belief, to be substantial designated portion thereof is sufficient for its intended use. The date of Substantial	act has been reviewed and found, to the Constructionally complete. Substantial Completion is the stage is ly complete in accordance with the Contract Documential Completion of the Project or portion thereof of accement of applicable warranties required by the Contract Document of applicable warranties.	n the progress of the Work when the Work or ments so the Owner can occupy or utilize the Work designated above is hereby established as July 19,
Warranty	Date of Commenceme	ent
A list of items to be completed or correct the Contractor to complete all Work in STORY CONSTRUCTION CO.	accordance with the Contract Documents.	items on such list does not alter the responsibility of
CONSTRUCTION MANAGER	BY	DATE
FEH DESIGN	to you	08-05-2021
ARCHITECT	ВУ	DATE
The Contractor will complete or correct Completion.	et the Work on the list of items attached hereto with	nin days from the above date of Substantial
BROCKWAY MECHANICAL & ROOFING CO., INC.	RyaM Ben	08-10-2021
CONTRACTOR	BY	DATE
The Owner accepts the Work or design (time) on 07/19/2021 (date).	nated portion thereof as substantially complete and	will assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	BY	DATE
The responsibilities of the Owner and t	he Contractor for security, maintenance, heat, utili	ties, damage to the Work and insurance shall be as

(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

STATE OF: lowa COUNTY OF: The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have oth been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered. EXCEPTIONS: SUPPORTING DOCUMENTS ATTACHED HERETO: 1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose. Indicate Attachment Yes No The following supporting documents should be attached hereto if required by the Owner: 1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof. Subscribed and sworn to before me on this date: 8/10	PROJECT: (Name and address) Bondurant Community Library Expansion Bondurant, Iowa TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT FOR: Bid Par Plumbing & HVAC CONTRACT DATED: Oct	ARCHITECT: CONTRACTOR: ackage No 22-1 SURETY: OTHER:	
been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered by the Owner of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose Indicate Attachment Yes No The following supporting documents should be attached hereto if required by the Owner: 1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.				_
SUPPORTING DOCUMENTS ATTACHED HERETO: 1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose Indicate Attachment Yes No The following supporting documents should be attached hereto if required by the Owner: 1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.	been satisfied for all materials and indebtedness and claims against the	l equipment furnished, for all ne Contractor for damages ar	l work, labor, and services performed, and for all knowing in any manner in connection with the performan	wn nce of the
 Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose Indicate Attachment Yes No The following supporting documents should be attached hereto if required by the Owner: Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof. Brockway Mechanical & Roofing Co., Inc. 1101 Osborn Street Burlington, Iowa 52601 BY: (Signature of authorized representative) (Printed name and title) Subscribed and sworn to before me on this date: 8/10	EXCEPTIONS:			
The following supporting documents should be attached hereto if required by the Owner: 1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof. (Signature of authorized representative) (Printed name and title) Subscribed and sworn to before me on this date: 8/10	1. Consent of Surety to Fina Surety is involved, Conserequired. AIA Documen Surety, may be used for t	al Payment. Whenever ent of Surety is t G707, Consent of his purpose	Brockway Mechanical & Roofing Co., Inc. 1101 Osborn Street	
 Contractor's Release or Waiver of Liens, conditional upon receipt of final payment. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof. (Printed name and title) Subscribed and sworn to before me on this date: 8/10 		nts should be attached	(Signature of authorized representative)	DEVT
Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.				
	Subcontractors and mater suppliers, to the extent re	rial and equipment equired by the Owner,	Subscribed and sworn to before me on this date: 8	110/21
3. Contractor's Affidavit of Release of Liens (AIA Document G706A). My Commission Expires: MARGARET ERTZ		Release of Liens (AIA	My Commission Expires.	



Consent Of Surety to Final Payment

PROJECT: (Name and address)	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant Community Library Expansion Bondurant, Iowa	f.	ARCHITECT:
·	CONTRACT FOR: Bid Package No 22-1 Plumbing and HVAC	CONTRACTOR:
	· ·	SURETY:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	OTHER: [
In accordance with the provisions of the Contra (Insert name and address of Surety)	ct between the Owner and the Contractor as indicated above, the	
The Cincinnati Insurance Co. 6200 S. Gilmore Raod	d of	xe.
Fairfield, OH 45014		, SURETY,
on bond of (Insert name and address of Contractor)		
Brockway Mechancial & Roofing Co., Inc 1101 Osborn Street Burlington, Iowa 52601		
hereby approves of the final payment to the Conot relieve the Surety of any of its obligations to (Insert name and address of Owner)	ntractor, and agrees that final payment to the Contractor shall o	, CONTRACTOR,
City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035		
as set forth in said Surety's bond.		, OWNER,
IN WITNESS WHEREOF, the Surety has here (Insert in writing the month followed by the num		
MARGARET ERTZ Commission Number 730605 My Commission Expires 2. 27. 2 2	The Cincinnati Insurance Co. 6200 S. Gilmore Raod Fairfield, OH 45014 (Surety) (Signature of authorized representa	tive)
Attest: Margersz (Seal):	(Printed name and title)	ICE PRESIDENT



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT: (Name and address) Bondurant Community Library Expansion Bondurant, Iowa TO OWNER: (Name and address)	PROJECT NUMBER: 204 CONTRACT FOR: Elect Communications, Ele Security CONTRACT DATE: Octo TO CONTRACTOR: (Name and address)	rical, etronic Safety &	OWNER: CONSTRUCTION MANAGER: ARCHITECT: CONTRACTOR: FIELD:
City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	Nelson Electric of Ce 239 S. Bell Avenue Ames, Iowa 50010	entral Iowa, L.C.	OTHER:
DATE OF ISSUANCE: July 19, 2021			
PROJECT OR DESIGNATED PORTION SH	ALL INCLUDE:		
Bondurant Community Library Expa	nsion		
information and belief, to be substantially designated portion thereof is sufficiently for its intended use. The date of Substant	y complete. Substantial Co complete in accordance with ial Completion of the Projection	ompletion is the stage in with the Contract Documi ject or portion thereof d	n Manager's and Architect's best knowledge, in the progress of the Work when the Work or nents so the Owner can occupy or utilize the Work esignated above is hereby established as July 19, ntract Documents, except as stated below:
Warranty	1	Date of Commenceme	nt
			\ \
A list of items to be completed or correct the Contractor to complete all Work in a			tems on such list does not alter the responsibility of
STORY CONSTRUCTION CO.	B- Stars	44->	9/5/2023
CONSTRUCTION MANAGER	BY Cont		DATE
FEH DESIGN	tel m	\(\)	02-02-2022
ARCHITECT	BY		DATE
The Contractor will complete or correct t Completion.	he Work on the list of item	ns attached hereto withi	days from the above date of Substantial
NELSON ELECTRIC OF CENTRAL IOWA, L.C.	Matsha	sts 1	12/6/2021
CONTRACTOR	BY	VER STATE	DATE
The Owner accepts the Work or designate (time) on 07/19/2021 (date).	ed portion thereof as subst	antially complete and v	vill assume full possession thereof at 12:00 AM
City of Bondurant			
OWNER	ВУ		DATE
follows:	2005-5 Call 10		es, damage to the Work and insurance shall be as
(NoteOwner's and Contractor's legal an	d insurance counsel shou	ld determine and reviev	v insurance requirements and coverage.)

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2

AIA Document G706 - 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address) Bondurant Community Library	ARCHITECT'S PROJE	CT NUMBER:	OWNER: ARCHITECT:
Expansion Bondurant, Iowa	CONTRACT FOR: Bid Electrical, Communic Safety & Security		CONTRACTOR: SURETY: OTHER:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: C	October 6, 2020	
STATE OF: Iowa COUNTY OF:			
been satisfied for all materials and	equipment furnished, for e Contractor for damages	all work, labor, and services arising in any manner in con	nection with the performance of the
EXCEPTIONS:			
SUPPORTING DOCUMENTS AT 1. Consent of Surety to Final Surety is involved, Consent required. AIA Document Surety, may be used for th Indicate Attachment	Payment. Whenever nt of Surety is G707, Consent of	CONTRACTOR: (Name Nelson Electric of Cent 239 S. Bell Avenue Ames, Iowa 50010	
The following supporting documen hereto if required by the Owner:	ts should be attached	1011	thorized representative) ANSTERS PROJECTMANAUE
Contractor's Release or W conditional upon receipt or		(Printed name an	
2. Separate Releases or Wais Subcontractors and materi suppliers, to the extent requaccompanied by a list there	al and equipment juired by the Owner,		o before me on this date:
3. Contractor's Affidavit of F Document G706A).	Release of Liens (AIA	Notary Public: My Commission Expire	ss:



Consent Of Surety to Final Payment

PROJECT: (Name and address) Bid Package No. 26-1 - Electrical,	ARCHITECT'S PROJECT NUMBER:	OWNER: 🗸
Communications, Electronic Safety &		ARCHITECT:
Security In connection with Bondurant	CONTRACT FOR: Construction	CONTRACTOR:
Community Library Expansion, Bondurar lowa	nt,	SURETY:
lowa		OTHER:
TO OWNER: (Name and address) City of Bondurant 200 2nd Street NE Bondurant, IA 50035	CONTRACT DATED: October 06, 2020	OTTLIN.
In accordance with the provisions of the Control (Insert name and address of Surety)	ract between the Owner and the Contractor as indicated above, t	he
Merchants Bonding Company (Mutual)		
P.O. Box 14498		
Des Moines, IA 50306-3498		, SURETY,
on bond of (Insert name and address of Contractor)		
Nelson Electric of Central Iowa, L.C.		
239 S. Bell Avenue		
Ames, IA 50010 hereby approves of the final payment to the Coof any of its obligations to (Insert name and address of Owner)	ontractor, and agrees that final payment to the Contractor shall n	, CONTRACTOR, not relieve the Surety
City of Bondurant		
200 2nd Street NE		
Bondurant, IA 50035		, OWNER,
as set forth in said Surety's bond.		
	eunto set its hand on this date: December 23, 2021	
(Insert in writing the month followed by the n	umeric date and year.)	
UNAL	Merchants Bonding Company (Muti	ual)
POR 4:00	(Surety)	
o- ED	Ciridy Bear	et
003	(Signature of authorized representa	tive)
Attest:	Cindy Bennett, Attorney-in-Fact	
(Seal): Marty Bennett, Witness as to Surety		

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User Notes: (1466710072)



POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Anne Crowner; Ashlea McCaughey; Ben Williams; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Craig E Hansen; D Gregory Stitts; Dione R Young; Donald E Appleby; Douglas Muth; Ginger Hoke; Grace Rasmussen; Greg Krier; Jaimie Kangas; Jay D Freiermuth; Jessica Jean Rini; Kathleen Brewer; Mark R DeWitt; Mark Sweigart; Michelle R Gruis; Sarah C Brown; Seth D Rooker; Stacie Christensen; Stacy Venn; Tim McCulloh; Todd Bengford; Wendy A Lewis

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of August , 2021



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

Dragidant

STATE OF IOWA COUNTY OF DALLAS ss.

On this 2nd day of August 2021 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



POLLY MASON

Commission Number 750576 My Commission Expires January 07, 2023

(Expiration of notary's commission does not invalidate this instrument)

Polly mason

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 23rd day of December

William Harner Js.
Secretary



Certificate of Substantial Completion Construction Manager-Adviser Edition

PROJECT: (Name and address)	PROJECT NUMBER: 20409/ CONTRACT FOR: Site Demolition,	OWNER:
Bondurant Community Library	Earthwork, Utilities, Landscaping &	CONSTRUCTION MANAGER:
Expansion	Paving	ARCHITECT:
Bondurant, Iowa TO OWNER:	CONTRACT DATE: October 6, 2020 TO CONTRACTOR:	CONTRACTOR:
(Name and address)	(Name and address)	FIELD:
City of Bondurant	Absolute Concrete Construction	
100 Lincoln Street SE	505 1st Avenue N	OTHER:
Bondurant, Iowa 50035	Slater, Iowa 50244	
DATE OF ISSUANCE: July 19, 2021		
PROJECT OR DESIGNATED PORTION SH	HALL INCLUDE:	
Bondurant Community Library Exp	ansion	
information and belief, to be substantial designated portion thereof is sufficiently for its intended use. The date of Substan	thas been reviewed and found, to the Constructly complete. Substantial Completion is the stage complete in accordance with the Contract Docitial Completion of the Project or portion thereof ement of applicable warranties required by the	in the progress of the Work when the Work or uments so the Owner can occupy or utilize the Work of designated above is hereby established as July 19.
Warranty	Date of Commencer	ment
A list of items to be completed or correct the Contractor to complete all Work in a STORY CONSTRUCTION CO. CONSTRUCTION MANAGER FEH DESIGN	eted is attached hereto. The failure to include any accordance with the Contract Documents.	y items on such list does not alter the responsibility of DATE 02-02-2022
ARCHITECT	BY	DATE
ARCHITECT	D (DATE
The Contractor will complete or correct Completion.	the Work on the list of items attached hereto wi	thin days from the above date of Substantial
ABSOLUTE CONCRETE CONSTRUCTION	AL	12-28-21
CONTRACTOR	BY	DATE
The Owner accepts the Work or designation (time) on 07/19/2021 (date).	ted portion thereof as substantially complete and	d will assume full possession thereof at 12:00 AM
City of Bondurant		
OWNER	BY	DATE
follows:	e Contractor for security, maintenance, heat, uti	lities, damage to the Work and insurance shall be as view insurance requirements and coverage.)



Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJEC	CT NUMBER:	OWNER: ARCHITECT: CONTRACTOR:
Bondurant, Iowa	CONTRACT FOR: Bid Site Demolition, Earth Landscaping & Paving	work, Utilities,	SURETY: OTHER:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: O		
STATE OF: lowa COUNTY OF:			
The undersigned hereby certifies the been satisfied for all materials and indebtedness and claims against the Contract referenced above for which	equipment furnished, for a Contractor for damages	all work, labor, and services per arising in any manner in connec	formed, and for all known tion with the performance of the
EXCEPTIONS:			
SUPPORTING DOCUMENTS AT		CONTRACTOR: (Name and	
 Consent of Surety to Fina Surety is involved, Conse required. AIA Document Surety, may be used for the 	nt of Surety is G707, Consent of	Absolute Concrete Construction 505 1st Avenue N Slater, Iowa 502 4	ction
Indicate Attachment	Yes No	BY:	>
The following supporting document hereto if required by the Owner:	ts should be attached	(Signature of author Matt Triggs.	resident
Contractor's Release or W conditional upon receipt of		(Printed name and to	
2. Separate Releases or Wai Subcontractors and mater suppliers, to the extent red accompanied by a list the	ial and equipment quired by the Owner,	Subscribed and sworn to be	fore me on this date:
		Notary Public:	

Consent Of Surety to Final Payment

PROJECT: (Name and address) Bondurant Community Library Expansion	ARCHITECT'S PROJECT NUMBER:	OWNER:
Bondurant, Iowa	CONTRACT FOR: Bid Package No 31-1 Site	ARCHITECT:
	Demolition, Earthwork, Utilities, Landscaping & Paving	CONTRACTOR: SURETY:
	-	OTHER:
TO OWNER: (Name and address) City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035	CONTRACT DATED: October, 6 2020	OTHER.
In accordance with the provisions of the Cont (Insert name and address of Surety)	tract between the Owner and the Contractor as indicated above, the	
Merchants National Bonding, Inc. A Corporation		
6700 Westown Parkway West Des Moines, Iowa 50266		
on bond of		, SURETY,
(Insert name and address of Contractor)		
Absolute Concrete Construction 505 1st Avenue N		
Slater, Iowa 50244		CONTRA CTOR
hereby approves of the final payment to the C not relieve the Surety of any of its obligations (Insert name and address of Owner)	Contractor, and agrees that final payment to the Contractor shall is to	, CONTRACTOR,
City of Bondurant 100 Lincoln Street SE Bondurant, Iowa 50035		
as set forth in said Surety's bond.		, OWNER,
IN WITNESS WHEREOF, the Surety has he (Insert in writing the month followed by the n	reunto set its hand on this date: December 30, 2021 numeric date and year.)	
	Merchants National Bonding, In A Corporation 6700 Westown Parkway West Des Moines, Iowa 50266	ıc.
	(Surety) Abyul Myh (Signature of authorized representa	utive)
Attest: (Seal):	Abigail R. Mohr, Attorney-in-Fact (Printed name and title)	



POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Abigail R Mohr; Kent M Rosenberg; Laura Peiffer; Mat DeGroote; Matthew R Fay; Michael L McCoy; Sandy VanOsten

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 23rd day of

April , 2021

STORPORA SOLUTIONAL SOLUTION AND ING COMPORA S

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

President

STATE OF IOWA COUNTY OF DALLAS ss.

On this 23rd day of April 2021 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



POLLY MASON

Commission Number 750576 My Commission Expires January 07, 2023

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this

day of

William Harner Is.

Secretary

BONDURANT COMMUNITY LIBRARY



SEX OFFENDER POLICY

Iowa Code 692A.113 prohibits those convicted of a sex offense against a minor from being present on the real property of a public library without the written consent of the library administrator. Under Iowa Law, the Bondurant

Community Library is considered an "exclusion zone" which will require written permission to be on library grounds (within 300 feet) or in the library building premises.

Requests by a person convicted of a sex offense against a minor to visit the library must be made in writing to the attention of the Library Director. Persons wishing to apply for written permission must contact the Library Director by telephone or e-mail to make arrangements to complete an application. Completion of an application form will be required. Whether or not permission is granted for library access is at the discretion of the Library Director. The Library Director will inform the President of the Library Board of Trustees whenever an application is made to use the library facility. An adverse decision by the Director may be appealed to the Library Board of Trustees. Written notice requesting an appeal must be sent to the Library Board within seven days of receiving the Director's decision. If no appeal is made within this time frame, the individual waives any further rights to appeal to the Library Board of Trustees.

Persons excluded from library property under this law remain entitled to library services that are not associated with being on the library property. The issuance of a library card to an individual who has been convicted of a sex offense involving a minor does not grant that individual permission to enter the library or to be present on library property. If a person is prohibited from visiting library property by this law but has been issued a library card, it is the responsibility of the affected person to arrange for a designated individual to select, check out, and return materials to the library through possession of the affected person's library card. Persons excluded from library property under this law will not be served by the

library's homebound delivery service. In addition, they will not be allowed access to any library services that are provided only on the premises, such as the use of public computers.

State law provides for an exception for the purposes of voting. Persons prohibited from being on library property by this law will be allowed on library property solely for the period of time reasonably necessary to exercise the right to vote in a public election if the library is their designated polling location.

Violations of this policy will be immediately reported to law enforcement and violators will lose all library privileges.

Adopted by the Bondurant Community Library Board of Trustees

12/2009

Amended 01/2010

Reviewed: 9/2015, 7/2019, 4/2021

Bondurant Community Library Application for Sex Offender (Crimes Against Victims Who Were Minors) To Access the Library

Name:		_		
Birthdate:		_		
Social Security Number:		_		
Address:		_		
		_		
		_		
Phone:		_		
Occupation:		_		
Specific Offense:				
Tier One Offender Tier Two Offender Tier Three Offender				
Probation/Parole Officer's N	lame:			
Probation/Parole Officer's P	Phone:		 Continued on Page	Two

Permission to contact Probation/Parole Officer:
Yes No
Terms of parole/probation, if applicable:
Please explain why you feel you should be granted permission to be on the Bondurant Community Library premises. What is your intended use of Library services and/or materials?
If application is denied, please list individuals who would act as couriers for library materials:

•	cations will be denied; applicants who provide false information ion to be on Library premises rescinded
Signature:	
Date:	

Bondurant Community Library



Social Networking Policy

In keeping with the Bondurant Community Library's mission "to be an integral part of its community by providing the residents of the

community and surrounding area with a wide variety of popular and educational materials, programs, resources and services which facilitate their day-to-day lives, and extend their personal and intellectual development" the Library participates in various "social software" applications whereby library staff and community members can interact through virtual (Internet) communication. These resources, summarized below, allow all members of the community access to the resources of the Bondurant Community Library without mandating a visit to the physical library. The Bondurant Community Library regards online social software applications in the same way as its other information resources in accordance with its mission of serving Bondurant's needs for informational, educational, cultural and recreational pursuits. Social software is defined as any website or application that allows users to share information. Social software can include, but is not limited to blogging, instant messaging, social networking sites, and wikis.

Many social networking sites allow users of those sites to become a "friend" "fan" or otherwise associate their own "profiles" or virtual presences with the Library's profile on these sites. Examples of such sites are Twitter, Facebook, Pinterest, YouTube and various blogging sites like Blogger and Wordpress. As with more traditional resources, the Library does not act in place of or in the absence of a parent and is not responsible for enforcing any restrictions that a parent or guardian may place on a minor's use of this resource.

The Library does not collect, maintain or otherwise use the personal information stored on any third party site in any way other than to communicate with users on that site, unless granted permission by users for Library contact outside the site. The purpose for contact outside the site may include program promotion, volunteer opportunities, reference help, or other similar activities.

Users may remove themselves at any time from the Library's "friends" or "fans" lists, or request that the Library remove them. Users should be aware that third party websites have their own privacy policies and should proceed accordingly.

Community Library social networking sites. While the Bondurant Community Library recognizes and respects differences in opinion, all such interactions will be regularly monitored and reviewed for content and relevancy (before publishing when possible). All postings that contain any of the following will be removed and the poster barred from posting any subsequent messages to library social networking sites:

- Obscene or racist content.
- Personal attacks, insults, or threatening language.
- Potentially libelous statements.
- Plagiarized or copy-written material.
- Private, personal information published without consent.
- Comments totally unrelated to the content of the forum.
- Hyperlinks to material that is not directly related to the discussion.
- Commercial promotions or spam.
- Organized political activity

 Photos or other images that fall in any of the above categories.

In addition, the Bondurant Community Library reserves the right to edit or modify any postings or comments for space or content, while retaining the intent of the original post. The Library shall also be granted the right to reproduce comments, posts, and messages in other public venues. For example, a response to a YouTube book review may be quoted in a newspaper or on the library website. Identifying information, other than first name, will be removed unless prior approval is granted by the user.

The Bondurant Community Library assumes no liability regarding any event or interaction that takes place by any participant in any Library-sponsored social networking service, and does not endorse or review content outside the "pages" created by the Bondurant Community Library staff.

Participation in Bondurant Community Library social networking services implies agreement with all Library policies, including its Internet Policy, and the Terms of Service of each individual third-party service. If a user does not agree to these terms, he/she is not to use the services provided.

The role and utility of social networking sites will be evaluated periodically by library staff and may be terminated at any time without notice to subscribers.

Bondurant Community Library staff who wish to create professional Bondurant Community Library social media accounts including but not limited to Facebook, Twitter are expected to obtain approval from the Library Director.

Staff are encouraged to maintain separate personal and professional accounts. That said, staff must be aware that in the online environment the lines between public and private are blurred. Staff must be aware how content shared through social media will be perceived by our patrons, partners, co-workers, and supervisors. Professional judgment must be used to determine whether or not content is appropriate for either setting.

Privacy and retention: Content of both internal and public social media sites are an effective form of communication but should not be misconstrued as private even if limited to a specific audience.

Adopted by the Bondurant Community Library Board of Trustees 02/2010

Revised: 5/2015, 9/2019

Reviewed: 5/2021