



**BUSINESS OF THE CITY COUNCIL**  
BONDURANT, IOWA  
**AGENDA STATEMENT**


Item No. 10  
For Meeting of 05/04/2020

**ITEM TITLE:** Consideration of Resolution adopting the Plans, Specifications, Form of Contract, and Estimate of Cost for the 2<sup>nd</sup> Street, Southeast Parking Lot Project

**CONTACT PERSON:** Marketa Oliver, City Administrator

**SUMMARY EXPLANATION:**

The City has the goal of creating additional parking in the downtown area purchased property at 2<sup>nd</sup> Street and Main in 2018. Engineering staff has developed plans for the parking lot, which will include curbs, gutters, and permeable pavers to address stormwater issues. The attached resolution approves the specifications, form of contract, and estimate for the project. Bids are planning to be opened on June 4<sup>th</sup> at 10 a.m.

<input checked="" type="checkbox"/> Resolution _____ <input type="checkbox"/> Ordinance _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Other (Specify) _____
Funding Source _____
APPROVED FOR SUBMITTAL _____  City Administrator

**RECOMMENDATION:** Approve resolution on a roll call vote.

CITY OF BONDURANT  
RESOLUTION NO. 200504-134

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND  
ESTIMATE OF COST FOR THE 2<sup>ND</sup> STREET, SOUTHEAST PARKING LOT PROJECT

WHEREAS, the location of the work to be done and the kinds and sizes of materials proposed to be used as follows:

2<sup>nd</sup> STREET SE PARKING LOT

Construct 2<sup>nd</sup> Street Parking Lot including all labor, materials and equipment necessary to construct approximately 430 square yards of 6-inch thick PCC pavement with integral curb, pavement removal, excavation, modified subbase, modify storm sewer, intake, subdrain, sidewalks, driveways, 200 square yards of permeable pavers, surface restoration, traffic control, mobilization and miscellaneous associated work, including cleanup.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 2<sup>nd</sup> Street, Southeast Parking Lot Plans, Specifications, Form of Contract, and Estimate of Cost, is hereby approved.

Passed this 4<sup>th</sup> day of May, 2020,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Enos				
Cox				
McKenzie				
Elrod				
Peffer				

NOTICE TO BIDDERS

NOTICE OF TAKING BIDS FOR THE 2<sup>nd</sup> STREET SE PARKING LOT FOR THE CITY OF BONDURANT, IOWA

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Sealed proposals will be received by the City Clerk of the City of Bondurant, Iowa, at the City Hall, 200 Second Street NE, Bondurant, Iowa, before 10:00 A.M. on the 6th day of May, 2020 for the construction of the 2<sup>nd</sup> Street SE Parking Lot, as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced in said Council Chambers by the City Administrator and Project Engineer at the time and date specified above.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

2<sup>nd</sup> STREET SE PARKING LOT

Construct 2<sup>nd</sup> Street Parking Lot including all labor, materials and equipment necessary to construct approximately 430 square yards of 6-inch thick PCC pavement with integral curb, pavement removal, excavation, modified subbase, modify storm sewer, intake, subdrain, sidewalks, driveways, 200 square yards of permeable pavers, surface restoration, traffic control, mobilization and miscellaneous associated work, including cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Bondurant, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for said hearing. All proposals shall be made on official bidding blanks furnished by the City, and any alterations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to ten percent (10%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of ten percent (10%) of the bid.

## Notice to Bidders

The bid security should be made payable to the CITY OF BONDURANT, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. Bidders will use the bid bond form included in the specifications.

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes; provided that the award of contract will be made to the lowest responsible bidder submitting the lowest responsive bid, which shall be determined without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City Council reserves the right to reject any or all bids, to waive informalities or technicalities in any bid and to accept the bid which it deems to be to the best interest of the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the date of hearing.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and authorized to transact business in the State of Iowa and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and shall guarantee the prompt payment to all persons, firms, subcontractors and corporations furnishing materials for or performing labor in the prosecution of the work, and the maintenance of improvements in good repair for not less than four (4) years from the time of acceptance of the improvements by the City.

Notice to Bidders

The work will commence within ten (10) calendar days as set out in written Notice to Proceed and shall be substantially completed, including surface restoration, no later than August 31, 2020.

Payment for said improvements will be made in cash from sale of general obligation bonds or notes, water revenue bonds or notes, or from such funds as are legally available for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and material delivered to the site during the preceding calendar month less penalties. Payments made shall in no way be construed as an act of acceptance for any part of the work partially or totally completed.

A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

Plans and specifications governing the construction of the proposed improvements, and the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, Iowa 50266.

This notice is given by order of the Council of the City of Bondurant, Iowa.

Curt Sullivan, Mayor

ATTEST:  
Marketa Oliver, City Administrator