




**BUSINESS OF THE CITY COUNCIL
BONDURANT, IOWA
AGENDA STATEMENT**

Item No. 5s
For Meeting of 04/06/2020

ITEM TITLE: Resolution accepting the CDBG Grant

CONTACT PERSON: Marketa Oliver, City Administrator

SUMMARY EXPLANATION: The City of Bondurant is working diligently to respond to public needs created by the COVID-19 pandemic. One of the prevalent needs across our community is access to technology for both residents and staff. As part of a statewide, coordinated response to suppress or eliminate the community spread of COVID-19, all Bondurant schools and city facilities have been closed to the general public. The closures created significant gaps in continuity to provide virtual meeting, training, working options, and virtual content to students to continue their learning as well as to Library patrons to continue to provide services.

<input checked="" type="checkbox"/> Resolution _____	<input type="checkbox"/> Ordinance _____	<input type="checkbox"/> Contract _____	<input type="checkbox"/> Other (Specify) _____
Funding Source _____ Not applicable _____			
APPROVED FOR SUBMITTAL _____			
City Administrator			

RECOMMENDATION: Approve resolution on a roll call vote.

CITY OF BONDURANT
RESOLUTION NO. 200406-104

RESOLUTION ACCEPTING THE CDBG GRANT

WHEREAS, the City of Bondurant works daily to take measures to slow the spread of the COVID-19 virus;
AND

WHEREAS, all Bondurant schools and city facilities have been closed to the general public; AND

WHEREAS, the closures created significant gaps in continuity to provide virtual meetings, trainings, working options, and virtual content to students to continue their learning as well as to Library patrons to continue to provide services; AND

WHEREAS, based on the unprecedented pandemic incident and the need to provide continued programming and support continuity of operations for both the City and the school district, facilitate virtual meetings and trainings at the Library, City Hall, the Fire Department (Emergency Operations Center), and our Public Works facility (backup EOC), the City would like to request assistance in the purchase and installation of technology to support this continued service for our community members;
AND

WHEREAS, the City applied for the CDBG Grant; AND

WHEREAS, the City of Bondurant requested the following:

1. \$10,800 for hotspots to fill the gap and meet the needs of families without internet so that children confined to home can continue their education; and
2. \$12,692.22 for the City to upgrade its technology to facilitate virtual trainings, meetings, and webcasting to be able to continue business during the COVID-19 pandemic, while keeping staff safe and virus-free; and
3. \$1,904.89 to upgrade existing conference room at City Hall to facilitate virtual trainings, meetings, and webcasting; and
4. \$3,200 for two at-home workstations to facilitate staff to work from home and further prevent the spread of the COVID-19 virus; and
5. \$1,800 for six, Samsung Galaxy Tablets for Library patrons to check out.

WHEREAS, the City's total request is \$30,397.11; AND

WHEREAS, the City accepts the CDBG Grant if awarded,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the acceptance of the CDBG Grant, is hereby approved as presented.

Passed this 6th day of April 2020,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Peffer				
Enos				
McKenzie				
Elrod				



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March 27, 2020

Mrs. Nichole Hansen
Iowa Economic Development Authority (IEDA)
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

Dear Mrs. Hansen:

The City of Bondurant is working diligently to respond to public needs created by the COVID-19 pandemic. One of the prevalent needs across our community is access to technology for both residents and staff. As part of a statewide, coordinated response to suppress or eliminate the community spread of COVID-19, all Bondurant schools and city facilities have been closed to the general public. The closures created significant gaps in continuity to provide virtual meeting, training, working options, and virtual content to students to continue their learning as well as to Library patrons to continue to provide services.

The City and the school district coordinated to assess technology and internet gaps to determine how to mitigate the impact across the community. The City currently offers for check out a total of 36 hotspots. In order to fill the identified gaps to support the needs of families without internet, we would need to add 45 hotspots. Staff researched the availability of hotspots by contacting area vendors and found that the most economical is a fee of \$20 per month and requires a minimum 12-month contract and would be a total of \$10,800.

Based on the unprecedented pandemic incident and the need to provide continued programming and support continuity of operations for both the City and the school district, facilitate virtual meetings and trainings at the Library, City Hall, the Fire Department (Emergency Operations Center), and our Public Works facility (backup EOC), we would like to request assistance in the purchase and installation of technology to support this continued service for our community members. The total is \$4,230.74 for the Library, Fire, and Public Works facilities, bringing the total for this technology to \$12,692.22. (A quote for this technology and service from Embark is attached, detailing the equipment and installation costs.) In addition, we identified the need to add sound and video to an existing monitor in a conference room at City Hall, which would be \$1,904.89. This would give City staff the ability to host, facilitate, and participate in virtual meetings and trainings and meet the goal of social distancing.

Because of the needs to support socially distance measures and follow recommended guidelines to facilitate staff to work from home, we would like to request assistance with two home office work stations to support staff members who would otherwise not have the ability to work from home. The cost for each workstation is conservatively \$1,600 (monitors, arms, docking station, laptop, keyboard and mouse, printer/scanner), bringing the total to \$3,200.

Finally, the City requests \$1,800 for six Samsung Galaxy Tablets for the Library to have available for people who are quarantined due to COVID-19 to be able to check out. (The Library currently has a safe and social distancing process in place where we can provide these services to our residents.)

The City of Bondurant thanks you for your consideration and appreciates assistance with any or all of the requests. To recap, the City is requesting:

1. \$10,800 for hotspots to fill the gap and meet the needs of families without internet so that children confined to home can continue their education;
2. \$12,692.22 for the City to upgrade its technology to facilitate virtual trainings, meetings, and webcasting to be able to continue business during the COVID-19 pandemic, while keeping staff safe and virus-free; and
3. \$1,904.89 to upgrade existing conference room at City Hall to facilitate virtual trainings, meetings, and webcasting; and
4. \$3,200 for two at-home workstations to facilitate staff to work from home and further prevent the spread of the COVID-19 virus; and
5. \$1,800 for six, Samsung Galaxy Tablets for Library patrons to check out.

The City's total request is \$30,397.11. Because Bondurant is a small and growing city, alternative funding is not available to offset the unexpected expenses arising from the COVID-19 pandemic. I wish to reiterate that I appreciate your assistance with any of the requested technology needs to support the City and school district. If I can be of further assistance, please do not hesitate to call on me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Curt Sullivan'.

Curt Sullivan
Mayor