



**BUSINESS OF THE CITY COUNCIL  
BONDURANT, IOWA  
AGENDA STATEMENT**

Item No. 05i  
For Meeting of 6/01/2020

**ITEM TITLE:** Resolution approving 28E Agreement for funding the administration of the Emergency Management Commission for Fiscal Years 2020/2021, 2021/2022, and 2022/2023

**CONTACT PERSON:** Marketa Oliver, City Administrator

**SUMMARY EXPLANATION:**

The attached 28E agreement outlines how the Polk County Emergency Management Commission is funded and provides direction for the delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments. The Emergency Management Commission unanimously approved the 28E agreement on May 20<sup>th</sup>, 2020. The agreement charges each member a \$0.50 per capital annual charge for operations. The agreement cover FY21, FY22, and FY23. Funding for the Emergency Management Commission is included in the FY21 budget that was approved by Council in March.

The City has representation on the Commission (the Mayor or the Mayor's representative from each city within the county), which meets monthly. The Commission has been a tremendous support in planning for and responding to emergencies.

<input checked="" type="checkbox"/> Resolution _____	<input type="checkbox"/> Ordinance _____	<input type="checkbox"/> Contract _____	<input type="checkbox"/> Other (Specify) _____
Funding Source <u>N/A</u>			
APPROVED FOR SUBMITTAL _____			
		City Administrator	

**RECOMMENDATION:** Approve resolution on a roll call vote.

CITY OF BONDURANT  
RESOLUTION NO. 200601-163

RESOLUTION APPROVING 28E AGREEMENT FOR FUNDING THE ADMINISTRATION OF THE EMERGENCY MANAGEMENT  
COMMISSION FOR FISCAL YEARS 2020/2021, 2021/2022, and 2022/2023

WHEREAS, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; AND

WHEREAS, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission (“Commission”) does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; AND

WHEREAS, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; AND

WHEREAS, it is the intent and desire of the Polk County Emergency Management Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the attached agreement entitled “28E Agreement Member of the Polk County Emergency Management Commission for Funding of Emergency Management Administration” is hereby approved as presented.

Passed this 1<sup>st</sup> day of June, 2020,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Shelby Hagan, City Clerk

Council Action	Ayes	Nays	Abstain	Absent
Cox				
Enos				
Elrod				
McKenzie				
Peffer				

**28E AGREEMENT  
MEMBERS OF THE POLK COUNTY EMERGENCY  
MANAGEMENT COMMISSION  
FOR FUNDING OF EMERGENCY MANAGEMENT ADMINISTRATION**

This Agreement by and among Members of the Polk County Emergency Management Commission for Funding of Emergency Management Administration (“Agreement”) is entered into on the date last executed by the parties.

Whereas, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; and

Whereas, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission (“Commission”) does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; and

Whereas, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; and

Whereas, it is the intent and desire of the Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

It is hereby agreed by and among the members of the Commission as follows:

1. **28E Agreement.** This agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa.
2. **No Entity.** No separate, legal or administrative entity is created by this Agreement. No real property will be acquired in the performance of this Agreement.
3. **Administration.** The Chairperson of the Commission, or the Chairperson’s designee, shall administer performance of this Agreement.
4. **Term.** The term of this Agreement shall be three years from the effective date, and will specifically include assessments in budget years FY2020/21, FY2021/22, and FY2022/23.
5. **Termination.** This Agreement may be terminated at a regular meeting or at a special meeting called for such purpose, by an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1.
6. **Assessment.** Each Member shall fund Commission administration on the basis of a \$0.50 per capita annual allocation, according to the most recent population estimates provided by the Des Moines Area Metropolitan Planning Organization (MPO). These populations and the corresponding annual allocations are presented on Attachment 1, which is incorporated herein. Annual assessments are due and payable in the office of the Commission by December 31 of each year during the term of the Agreement.

7. **Execution of Agreement.** Member governmental entities shall approve this Agreement by resolution or motion of their respective council or board, which shall authorize execution of the Agreement. The executed Agreement will then be filed in the offices of the Iowa Secretary of State and the Recorder of Polk County by Polk County, in accordance with Chapter 28E of the Code of Iowa. The Agreement shall become effective when recorded in the Polk County Recorder's Office and shall remain in effect unless terminated as provided herein. This is the entire Agreement among the parties and may be amended only upon an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1. The laws of the State of Iowa apply to this Agreement.

**ATTACHMENT 1**

**Polk County Emergency Management Commission  
Most Recent Population Estimates Provided by the Des Moines Area MPO**

<b>Jurisdiction</b>	<b>Estimated Population in Polk County<sup>1</sup></b>	<b>Assessment Amount</b>
Alleman	383	\$191.50
Altoona	17,936	\$8,968.00
Ankeny	59,152	\$29,576.00
Bondurant	5,826	\$2,913.00
Clive	11,773	\$5,886.50
Des Moines	215,785	\$107,892.50
Elkhart	813	\$406.50
Grimes	11,930	\$5,965.00
Johnston	20,767	\$10,383.50
Mitchellville	2,279	\$1,139.50
Pleasant Hill	9,736	\$4,868.00
Polk City	4,481	\$2,240.50
Polk County (unincorp)	28,659	\$14,329.50
Runnells	515	\$257.50
Urbandale	33,185	\$16,592.50
West Des Moines	45,526	\$22,763.00
Windsor Heights	4,990	\$2,495.00
Balance <sup>2</sup>	538	\$0
<b>Total</b>	<b>474,274</b>	<b>\$236,868.00</b>

<sup>1</sup> ACS-5 Year 2018 Population Estimate (2014-2018) - U.S. Census Bureau (provided by Des Moines Area MPO)

<sup>2</sup>Balance of population within incorporated areas of Polk County (Carlisle, Granger, Norwalk and Sheldahl) but not members of the Polk County Emergency Management Commission