

City of Bondurant

BONDURANT PARKS AND RECREATION BOARD MINUTES

Meeting 20-02

A Regular Meeting of the Bondurant Parks and Recreation Board was held at 6:00 p.m., on Thursday, February 20, 2020 at the Bondurant Community Library, 203 2nd St NE, Bondurant, Polk County, Iowa. Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on February 18, 2020. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1) Roll Call

Board Present: Board Chair Joe VanHorn
Board Member Elise Kooistra-Sullivan
Board Member Michele Hartzler
Board Member Joe Miller
Board Member Dennis Lyman
Board Member Nic Robinson

City Officials: City Administrator Marketa Oliver
Communications and Events Nicole Van Houten

2) Call to Order and Declaring a Quorum

Board Member VanHorn called the meeting to order at 6:02 p.m. A quorum was present.

3) Abstentions Declared

Absent: Board Member Marian Collison

4) Perfecting and Approval of Agenda

Board motion to approve by Lyman, second by Hartzler. Ayes: 6 Nays: 0 Motion Passed.

5) Approval of Minutes 19-11 November 21, 2019

Board motion to approve Minutes 19-11 by Kooistra-Sullivan, second by Miller. Ayes: 6 Nays: 0 Motion Passed.

6) Guests Requesting to Address the Parks Board

- A. **Kyle Sheker with Koloni Share** – presenting to board the option of smart parks with rentable recreational items within lockers, e-bikes, scooters, and kayaks.
- B. **Benjamin Kennedy** – Seeking board approval for Eagle Scout project: three (3) benches with memorial plaques. The benches will be purchased from the city approved vendor. Benjamin is asking:
 - 1. **Where should the benches be installed?**
 - a. Efnor Estates Park
 - 2. **What color would you like the benches?**
 - a. Color specific per park
 - 3. **Which plaque size and what do you prefer to have noted on the plaque?**

Board motion to approve three (3) benches at three park locations within Bondurant set by City staff by Hartzler, second by Lyman. Ayes: 6 Nays: 0 Motion Passed.

Board motions to table the plaque size and design requesting additional information that may affect Boy Scouts fundraising.

- 7) Old Business
 - 1. Brickhouse Fitness Collaboration
 - i. Jamie Baas approached the board in 2017 when the gym opened to collaborate with the City's Park and Recreation department. Did the board have feedback. None at this time.
 - 2. BRSC Signage
 - i. New signage design presented and the board's motion to continue with purchase stands.
- 8) New Business
 - 1. Eagle Scout Project Guide – for future planning
 - i. Board will make edits and adjustments to this ongoing document used to help guide the Boy Scouts with Eagle Scout Project Ideas
 - 2. Summer Programming
 - i. Seeking board guidance for Summer Teen Programming at the City Park
 - 1. Proposed American Ninja Course, Geo Catching app program, Pokemon app game, incorporate the Science Center with science specific courses, also reach out to the Bluejay Basketball Club for a proposed 3V3 summer league.
- 9) Financial Review
 - 1. Board reviewed the budget worksheet for the 2019-2020 FY
- 10) Reports and Comments:
 - 1. Communication and Events Specialist – Event reports for the 2019 Christmas in Bondurant Events (Merry & Bright Parade, Tree Lighting Ceremony, and Santa Social), 2019 December Kids-in-the-Kitchen, 2019 Brickz-4-Kidz, 2020 Cribbage Tournament, 2020 Poker

- Tournament, 2020 February Kids-in-the-Kitchen, and the 2020 Chowder Ride. Reviewed the prioritizing Park & Recreation Project/Goal worksheet requiring ongoing review. March events coming: March Kids-in-the-Kitchen, 4H Babysitting Basics, Mother/Son Dance, and the Spring Cornhole Tournament. Dog Park Committee upcoming event: Tails n' Trails Loop the Lake event.
2. Board Members – Joe Miller provided the Dog Park Committee progress report – involvement in Bondu Spooktacular and upcoming plans of fundraising.

11) Adjournment

A motion was made by Board Member Kooistra-Sullivan, second by Board Member Robinson to adjoin the meeting. **Ayes: 6 Nays: 0 Motion Passed.**

Board Member VanHorn adjourned the meeting at 7:46 p.m.

ATTEST:

Nicole Van Houten
Communications and Events

Joe VanHorn
Board Chair