

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL
Minutes
June 1, 2020
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos
Virtually: Council Member Bob Pepper, Council Member Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Administrative Specialist Craig Marshman
Virtually: Public Works Director John Horton, Fire Chief Aaron Kreuder, Library Director, City Engineer Bob Veenstra, Planning and Community Development Director Maggie Murray

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Abstentions Declared – None.

4. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Pepper, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of May 18, 2020
- b. Receive and File – Planning & Zoning Commission Meeting Minutes of May 14, 2020
- c. Receive and File – Parks & Recreation Board Meeting Minutes of February 20, 2020
- d. Claims Report
- e. Tax Abatements
- f. **RESOLUTION NO. 200601-160** – Resolution approving City Council Meeting Date for July 7, 2020
- g. **RESOLUTION NO. 200601-161** – Resolution approving Pay Application #3 for the 32nd St. SW/Grant St. S/Shiloh Rose Parkway SW Public Infrastructure Improvement Project in the amount of \$560,172.39

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- h. **RESOLUTION NO. 200601-162** – Resolution approving Change Order #7 for Contract Quantity Over Runs for Field Adjustments for the 32nd St. SW/Grant St. S/Shiloh Rose Parkway SW Public Infrastructure Improvement Project in the amount of \$13,496.45
- i. **RESOLUTION NO. 200601-163** – Resolution approving 28E Agreement for funding the administration of the Emergency Management Commission for Fiscal Years 2020/2021, 2021/2022, and 2022/2023
- j. **RESOLUTION NO. 200601-164** – Resolution approving additional FY20 Year-end Transfers
- k. **RESOLUTION NO. 200601-165** – Resolution approving the Temporary Fireworks Sales Facility (Tent) at 906 Prairie Drive, Southwest
- l. **RESOLUTION NO. 200601-167** – Resolution awarding Private Placement Loan Proposal

Motion by Cox, seconded by Cox, to approve the Consent Agenda. Roll Call: Ayes: McKenzie, Peffer, Enos, Cox, Elrod. Nays: None. Absent: None. Motion carried 5-0.

- 6. Guests requesting to address the City Council – None.
- 7. Polk County Sheriff's Report – Mayor Sullivan reported 451 calls of service, 19 citations and 7 arrests.
- 8. **PRESENTATION** – Stormwater Master Plan

Pat Konrad, Emmons & Oliver Resources, presented the Stormwater Master Plan to the Council. His report included city-wide modeling, migrating flooding, regional storage potential, and policy recommendations.

- 9. **RESOLUTION NO. 200601-166** – Resolution approving Scope of Service Contract Provided by Emmons & Oliver Resources, Inc. for Phase 2 of the Stormwater Master Plan in the amount of \$28,500.00

Motion by Elrod, seconded by Enos, to approve RESOLUTION NO. 200601-166. Roll Call: Ayes: McKenzie, Peffer, Enos, Cox, Elrod. Nays: None. Absent: None. Motion carried 5-0.

- 10. **ORDINANCE NO. 200601-216** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations

Motion by Enos, seconded by Peffer, to approve the first reading of ORDINANCE NO. 200601-216. Roll Call: Ayes: McKenzie, Peffer, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

- 11. **ORDINANCE NO. 200601-217** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 27, Board of Adjustment

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After discussion, Council instructed staff to further research surrounding metro communities' rules and regulations.

Motion by Elrod, seconded by Enos, to table ORDINANCE NO. 200601-217. Roll Call: Ayes: McKenzie, Peffer, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

12. Discussion Items –

- a. City Park Mural – A suggestion was made to the City to paint a portion of the fence at City Park to expand our support for the local arts. Council was in favor of the idea.

13. Reports / Comments and appropriate action thereon:

- a. Mayor – Meetings have been postponed to August, civil disturbance comments, mandatory curfew update.
- b. Council Members
 - Elrod – P&Z update, DART update.
 - Cox – Chamber & BDI update.
 - Enos – League of Cities Legislative call resumes next week, Primary Election tomorrow, Mayor's meeting update.
 - Peffer – DNR tree inventory update.
 - McKenzie – Library Board meeting this week, Habitat for Humanity Rock the Block update.
- c. Administrator – Bid opening on Thursday, CARES funding for local government update, sidewalk chalk art contest update, Bondu Blues is scheduled for July 25th.
- d. Directors
 - Horton – None.
 - Murray – None.
 - Kreuder – Update on current events, change in policies.
 - Sanders – Currently in their next phase of opening, summer reading program update.
- e. City Attorney – Not present.

Motion by Enos, seconded by Peffer, to close the regular City Council meeting and move into Closed Session at 7:21 p.m. Roll Call: Ayes: McKenzie, Peffer, Enos, Cox, Elrod. Nays: None. Absent: None. Motion carried 5-0.

14. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Mayor Closed the Closed Session and move back into the Regular City Council Meeting at 7:58 p.m.

15. Adjournment

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Moved by Peffer, seconded by McKenzie, to adjourn the meeting at 7:59 p.m. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 1, 2020, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor