

City of Bondurant

BONDURANT PARKS AND RECREATION BOARD MINUTES

Meeting 19-11

A Regular Meeting of the Bondurant Parks and Recreation Board was held at 6:00 p.m., on Thursday, November 21, 2019 at the Bondurant Community Library, 203 2nd St NE, Bondurant, Polk County, Iowa. Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on November 19, 2019. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1) Roll Call

Board Present: Board Member Elise Kooistra-Sullivan
Board Member Michele Hartzer
Board Member Joe Miller
Board Member Marian Collison
Board Member Dennis Lyman
Board Member Nic Robinson

City Officials: Communications and Events Nicole Van Houten

2) Call to Order and Declaring a Quorum

Board Member Collison called the meeting to order at 6:04 p.m. A quorum was present.

3) Abstentions Declared

Absent: Board Chair Joe VanHorn

4) Perfecting and Approval of Agenda

Board motion to approve by Hartzer, second by Lyman. Ayes: 6 Nays: 0 Motion Passed.

5) Approval of Minutes 19-10 October 18, 2019

Board motion to approve Minutes 19-10 by Hartzer, second by Kooistra-Sullivan. Ayes: 6 Nays: 0 Motion Passed.

Board Member Joe Miller Enters at 6:12 p.m.

6) Guests Requesting to Address the Parks Board

- A. **Kaleb Trammell** – Seeking board approval for Eagle Scout project: proposed bike rack at Lake Petocka near the restrooms at the South Shelter. The bike rack he proposes is designing one himself with 2 ½ inch piping (same as the black bike rack at The Depot) or purchase the same bike rack that was purchased for The Depot. Board requires that the bike rack be placed on a hard surface. Bike Rack will be complete by June 2020.

Board motion to approve the project being done by his design with 2 ½ inch piping with the same aesthetics as The Depot bike rack on a hard surface ONLY based on distance requirement set by City Public Works department by Lyman, second by Robinson. Ayes: 6 Nays: 0 Motion Passed.

- B. **Benjamin Kennedy** – Seeking board approval for Eagle Scout project: proposed an Outdoor Grill Ash Disposal Container at City Park near the Outdoor Grill. Board would require it to be placed on a hard surface, display appropriate signage, and have a method of disposal predetermined prior to installation.

Board motioned to table the project until more information is provided by the scout.

7) Old Business - none

Board move as ongoing discussion for review.

8) New Business - none

9) Budget Review

Board move as ongoing discussion for review.

10) Reports and Comments:

1. Communication and Events Specialist – Event reports for Bondu Spooktacular and Safe Trick-or-Treat involvement report, new city website progress report, reviewed BRSC signage re-design, reviewed prioritizing Park & Recreation Project/Goals for budget purposes, and programming budget for 2020.
2. Board Members – Joe Miller provided the Dog Park Committee progress report – involvement in Bondu Spooktacular and upcoming plans of fundraising.

11) Adjournment

A motion was made by Board Member Hartzler, approved by Board Member Miller to adjoin the meeting. Ayes: 6 Nays: 0 Motion Passed.

Board Member Collison adjourned the meeting at 6:55 p.m.

ATTEST:

Marion Collison
Board Member/Acting Chair