

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL  
Minutes  
June 7, 2020  
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Bob Pepper  
Virtually: Council Member Doug Elrod, Council Member Tara Cox, Council Member Angela McKenzie

Absent: Council Member Wes Enos

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Administrative Specialist Craig Marshman  
Virtually: Public Works Director John Horton, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:06 p.m. and declared a quorum.

3. Abstentions Declared – None.

4. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Cox, to remove item #12, and approve the agenda. Vote on Motion 3-0. Motion carried.

Council Member McKenzie arrived at 6:07 p.m.

5. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of June 15, 2020 & June 29, 2020
- b. Claims Report
- c. Tax Abatements
- d. Special Events Application
  - i) CyMan Triathlon
  - ii) Fireworks Display
- e. **RESOLUTION NO. 200707-188** – Resolution approving an amendment to the purchase agreement for the purchase of the Richard N. Downs Property at NE 72<sup>nd</sup> Street & Hubbell Avenue

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

- f. **RESOLUTION NO. 200707-189** – Resolution approving Pay Application #5 to McAninch Corporation for the 32<sup>nd</sup> Street/Grant Street, South/Shiloh Rose Parkway Public Improvement Project in the amount of \$1,276,420.34
- g. **RESOLUTION NO. 200707-190** – Resolution approving Pay Application #4 to Ryan Companies for Project Bluejay Offsite Improvements in the amount of \$16,653.72
- h. **RESOLUTION NO. 200707-191** – Resolution authorizing the Disposal of Surplus Property – City Signs
- i. **RESOLUTION NO. 200707-192** – Resolution approving action to Order Construction and Set Date of Letting for the 2020 Washington Street Deceleration Lane Improvements Project
- j. **RESOLUTION NO. 200707-193** – Resolution affixing a Date for a Public Hearing on the Proposed Rezoning Property

Motion by Cox, seconded by Elrod, to approve the Consent Agenda. Roll Call: Ayes: McKenzie, Pfeffer, Cox, Elrod. Nays: None. Absent: Enos. Motion carried 4-0.

- 6. Guests requesting to address the City Council – None.

- 7. **PROCLAMATION** – Parks & Recreation Month

Mayor Sullivan read the Proclamation acknowledging the month of July as Parks & Recreation Month.

- 8. **ORDINANCE NO. 200601-216** – Consideration of Third (Final) Reading Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations

Motion by Elrod, seconded by Pfeffer, to approve the third and final reading of ORDINANCE NO. 200601-216. Roll Call: Ayes: McKenzie, Pfeffer, Cox, Elrod. Nays: None. Absent: Enos. Motion Carried 4-0.

- 9. **Discussion and possible consideration of RESOLUTION NO. 200707-194** – Resolution approving a Social Media Policy for the City of Bondurant

Motion by Elrod, seconded by Pfeffer, to approve RESOLUTION NO. 200707-194. Roll Call: Ayes: McKenzie, Pfeffer, Cox, Elrod. Nays: None. Absent: Enos. Motion Carried 4-0.

- 10. Discussion Items –

- a. Normal resumption of Water billing procedures - City Administrator Oliver presented the memo recommending the resumption of normal operating procedures for the Utility Billing Department regarding penalties and cut-offs for the cycle due July 15, 2020. Council discussed the potential

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

need if the State undergoes another lockdown and agreed to move forward with the current proposal.

17. Reports / Comments and appropriate action thereon:

- a. Mayor – Update on the status of monthly meetings, upcoming presentation with the Greater Des Moines Partnership.
- b. Council Members
  - Elrod – DART update.
  - Cox – Chamber & BDI update.
  - Peffer – Community Foundation update, underpass comments.
  - McKenzie – None.
- c. Administrator – Project Omega meetings, Signature Development Agreement update.
- d. Directors
  - Horton – Expects Fall 2021 for the beginning of construction for the underpass, inquired about water usage at the Bondurant Soccer Complex at BRSC, downtown parking lot project update, Grant Street & 2<sup>nd</sup> Street intersection project update.
  - Sanders – Library update.

14. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Removed from the agenda.

15. Adjournment

Moved by Peffer, seconded by Cox, to adjourn the meeting at 6:44 p.m. Vote on Motion 4-0. Motion carried.

---

Shelby Hagan, City Clerk

ATTEST:

---

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on July 7, 2020, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

---

Curt Sullivan, Mayor