

**Meeting Minutes**  
**Bondurant Community Library | Library Board of Trustees**  
**Wednesday, September 6, 2023**

1. **Roll Call:** *Members Present:* Josh Bryant, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Jen Keeler. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:00 PM by President Bryant.
3. **Guests present:** None.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Bergeson. Motion carried.
5. **Approval of Consent Agenda:**
  - a. Minutes of past meeting – August 2023
  - b. Financial Report
  - c. Approve Warrant list / authorize expenditures
  - d. Staff Report - August
  - e. Director's Report – August
  - f. Statistics Review

Discussion around the Warrant List and expenditure. Motion to approve the above consent agenda with further discussion with Director Sanders and the City Administrator regarding the NeoGov charge (and potential future charges) by Kramer, seconded by Ugulini. Motion carried.

Director Sanders reported that the Library received a Public Library Association (PLA) Digital Workshop Incentive of \$6,000. Funds will be used for digital literacy courses.

6. **Public Comments:** None.
7. **Library Foundation Update:** Upcoming events: Book Sale, 10/20/23 – 10/23/23; Trivia Night, 11/18/23; 3<sup>rd</sup> Annual Mini-Golf Event: February 2024.
8. **Friends of the Library Update:** Upcoming events: Book Sale, 10/20/23 – 10/23/23; Trivia Night, 11/18/23; 3<sup>rd</sup> Annual Mini-Golf Event: February 2024.
9. **City Council Liaison Report:** None.
10. **Old Business:** None.
10. **New Business:**
  - a. **Trustee Training – Brainfuse resources.** Assistant Director Klinker-feld provided training on the many resources available on Brainfuse.
  - b. **Discussion/Approve Mission/Vision Statement.** Motion to approve and by Ugulini, seconded by Kramer. Motion carried.

**c. Discussion/Approve Pandemic Policy:** Motion to approve by Bergeson, seconded by Keeler. Motion carried.

**B. Board President Items:** None.

**12. Adjournment:** Motion to adjourn by Bergeson, seconded by Keeler. Motion carried.

**Next Meeting:** Wednesday, October 4, 2023 at 6PM.