



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, October 4, 2022

1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Jen Keeler, Mike Kramar, Sue Ugulini and Craig Campbell. President Pat Kaura joined virtually. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:02 PM by Vice President Bryant.
3. **Guests present:** None.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Keeler. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Approval of minutes from past meeting – September 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report -
 - e. Director's Report – September 2022
 - f. Statistics Review – September 2022

Motion to approve the above consent agenda by Kaura, seconded by Kramar. Motion carried.
6. **Public Comments:** None.
7. **Library Foundation Update:** No meeting.
8. **Friends of BPL Update:** Coffee cake fundraiser October 21, 2022 in coordination with the fall book sale. Will participate in Business Trick-or-Treat on October 25, 2022.
9. **City Council Liaison Report:** No representative present. Several Trustees attended the BDI Conference where FEH highlighted the library expansion project in a presentation.
10. **Old Business:** None.
10. **New Business:**
 - a. **Donation proposal and stipulations (Tiffany Kroil).** Motion to approve patron request with recommendations for materials by Library Director/staff by Ugulini, seconded by Keeler. Motion carried.
 - b. **Review/Approve Children's Librarian job description.** Motion to approve updated job description by Kaura, seconded by Campbell. Motion carried.

c. Review/Approval Lost Damaged Materials Policy. Motion to approve by Ugulini, seconded by Bergeson. Motion carried.

11. President Items: None.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Kramar. Motion carried. Meeting adjourned at 6:23 PM.

Next Meeting: Wednesday, December 2, 2022