

**Meeting Minutes**  
**Bondurant Community Library | Library Board of Trustees**  
**Wednesday, March 2, 2022**

1. **Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Julie Bergeson, Jen Keeler, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
  2. **Call to order:** Meeting called to order at 7:00 PM by President Kaura.
  3. **Guests present:** Marketa Oliver, City of Bondurant; Mr. Shannon Kline; Dr. Toby Yak
  4. **Perfecting and Approving the Agenda:** Motion to approve the agenda, as amended, by Ugulini, seconded by Campbell. Motion carried.
  5. **Capital Improvement Project:** Director Sanders provided detailed updates on the capital improvement project, necessary change orders and current budget information.
  6. **Approval of Consent Agenda:**
    - a. Minutes of past meeting – February 2022
    - b. Financial Report
    - c. Approve Warrant list / authorize expenditures
    - d. Staff Report - December
    - e. Director's Report - December
    - f. Statistics Review
- Motion to approve the above consent agenda by Bryant, seconded by Bergeson. Motion carried.
7. **Public Comments:** None.
  8. **Library Foundation Update:** Mini-Golf fundraising event was well received and raised approximately \$2,500. Upcoming events include the annual Book Sale with the Friends of the Library and possible activities during Summerfest.
  9. **City Council Liaison Report:** City Administrator Oliver told of presenting the City budget to the City Council; updates on the solar panel project; feasibility studies taking place on the Landus project; and future plans for expanding the Emergency Services building.
  10. **Old Business:**
    - a. Trustee Appointment: There are four potential candidates for the vacant Trustee position. A committee will interview the potential candidates and the Board will provide a recommendation to the City Council for the official appointment.
    - b. Long-Range Plan: Director Sanders asked for Trustee feedback on the plan by March 18, 2020.

**11. New Business:**

- a. **Discussion/Approval – Budget Amendment.** Motion to approve by Ugulini, seconded by Keeler. Motion carried.
  - b. **Discussion/Approval – Salary Adoption.** Motion to approve by Campbell, seconded by Bergeson. Motion carried.
  - c. **Discussion – Friends fundraiser during Summerfest.** No action taken.
- 12. Board President Items.** Director Sanders shared her nomination submitted for the I Love my Librarian” award sponsored by the American Library Association.

**13. Adjournment:** Motion to adjourn by Bryant, seconded by Keeler. Motion carried.

**Next Meeting:** Wednesday, April 6, 2022