



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, December 1, 2021

- 1. Roll Call:** *Members Present:* Pat Kaura, Craig Kinrade, Josh Bryant, Julie Bergeson, Jen Keeler, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
- 2. Call to order:** Meeting called to order at 7:00 PM by President Kaura.
- 3. Guests present:** Clint Jensen, Story Construction Management; Marketa Oliver, City of Bondurant; Angela McKenzie, City Council liaison [attended virtually].
- 4. Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Bryant. Motion carried.
- 5. Capital Improvement Project:** Mr. Clint Jensen [Story Construction Management] provided detailed updates on the capital improvement project, necessary change orders and current budget information. Currently working on minor fixes and final touches.
 - a. Discussion/Approval of Application:** Motion to approve change orders by Bryant seconded by Campbell. Motion carried.
 - b. Discussion/Approval of Certificate for Payment.** Motion to approve \$24,756.63 for payment by Kinrade, seconded by Ugulini. Motion carried.
- 6. Approval of Consent Agenda:**
 - a. Minutes of past meeting
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report
 - e. Director's Report
 - f. Statistics Review

Motion to approve the above consent agenda by Ugulini, seconded by Kinrade. Motion carried.
- 7. Public Comments:** None.
- 8. Library Foundation Update:** Update provided on recent fundraising and outstanding grant applications. Friends of the Library will be hosting an indoor mini-golf event February 18-20, 2022 at the Library.
- 9. City Council Liaison Report:** Recent Bondurant elections and upcoming appointments were reviewed and discussed. Liaison reported on upcoming city events and commercial development.
- 10. Old Business:** None.

10. New Business:

- a. Discussion/Decision on Budget FY2022/2023.** Motion to approve by Kinrade Bryant, seconded by Kinrade. Motion carried.

11. Board President Items: President Kaura asked Trustees to complete and return Director Sander's personnel evaluation by December 10th.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Campbell. Motion carried and meeting adjourned at 7:54 PM.

Next Meeting: Wednesday, January 5, 2022