

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, August 2, 2023

1. **Roll Call:** *Members Present:* Josh Bryant, Jen Keeler, Sue Ugulini, Mike Kramer, Amber Flinn and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present. Absent: Julie Bergeson
2. **Call to order:** Meeting called to order at 6:01 PM by President Bryant.
3. **Guests present:** Marketa Oliver, City of Bondurant (attended virtually) ; Matt Sillanpaa, City Council liaison (attended virtually).
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Campbell. Motion carried.

5. Approval of Consent Agenda:

- a. Minutes of past meeting – July 2023
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report - July
- e. Director's Report - July
- f. Statistics Review

Motion to approve the above consent agenda with updated warrant list by Kramer, seconded by Keeler. Motion carried.

6. Public Comments: None.

7. Library Foundation Update: No report the group has not met since the last board meeting. The group will meet in August.

8. Friends of the Library Update: No report the group has not met since the last board meeting. The group will meet in August

9. City Council Liaison Report: City's Underpass project will be officially open Aug. 21, BSRC parking lot project almost done, Phase 1 of the City Park project will be beginning soon and the Arts, Culture and Wayfinding Master Plan will be approved soon. Report by Adm. Oliver.

10. Old Business: None.

10. New Business:

a. Trustee Training – Chapter 6 Trustee Handbook. Reviewed Chapter 6: *Developing and Adopting Policies.*

b. Gifts and Memorials Policy. Motion to approve as presented by Ugulini, seconded by Keeler. Motion carried.

c. Inclement Weather Policy. Motion to approve as presented by Kramer, seconded by Campbell. Motion carried.

B. Board President Items: Noted that there has been considerable comments on social media concerning the great programs and activities during the Summer Reading Program. Staff is to be commended for the excellent efforts.
Open Access and Direct State Aid reports have been filed with the State Library.

12. Adjournment: Motion to adjourn by Campbell, seconded by Kramer at 6:15 p.m.
Motion carried.

Next Meeting: Wednesday, September 6, 2023 at 6 PM

Respectfully submitted,

Jill Sanders, Library Director