

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, April 5, 202

1. **Roll Call:** *Members Present:* Josh Bryant, Jen Keeler, Sue Ugulini, Mike Kramer, Amber Flynn and Craig Campbell. Julie Bergeson attended via Zoom. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:00PM by President Bryant.
3. **Guests present:** Marketa Oliver, City of Bondurant; Matt Sillanpaa, City Council liaison.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Campbell, seconded by Kramer. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – March 2023
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - March
 - e. Director's Report - March
 - f. Statistics Review

Motion to approve the above consent agenda with correction by Keeler, seconded by Ugulini. Motion carried.
6. **Public Comments:** None.
7. **Library Foundation Update:** Next fundraising event is the Book Sale, held in conjunction with city-wide garage sales in Bondurant, May 12-13, 20203.
8. **Friends of the Library Update:**
9. **City Council Liaison Report:** City Council member Silanpaa told that Council is finalizing a long-term master plan for the Bondurant Public Works Department. City Administrator Oliver provided a Legislative update and potential impact on city funding.
10. **Old Business:** Bondurant Community Library was awarded "Organization of the Year" by the Bondurant Chamber of Commerce. The Board discussed how to recognize outgoing Trustee Kinrade for his years of service to the Board and community.
10. **New Business:**
 - a. **Trustee Training – Chapter 2 Trustee Handbook.** Reviewed Chapter 2: *A Culture of Learning*. Trustees reminded to report completed education to Director Sanders.
 - b. **Review/Update Circulation Policy.** Reviewed suggested edits to current policy. Motion to approve by Kramer, seconded by Campbell. Motion carried.

- c. **Review/Update Selection Collection Development Policy.** Reviewed suggested edits to current policy. Motion to approve with additional edits by Ugulini, seconded by Keeler. Motion carried.
- d. **Expenditure of Direct State Funds FY23.** Library received Direct State Funds of \$5,953.71. Director Sanders recommended purchasing an in-house tablet station kiosk. Motion to approve purchase by Kramer, seconded by Campbell. Motion carried.

11. Board President Items: Director Sanders and new Trustee Flynn completed orientation.

12. Adjournment: Motion to adjourn by Campbell, seconded by Kramer. Motion carried.

Next Meeting: Wednesday, May 3, 2023 at 6PM