



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, July 6, 2022

- 1. Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Jen Keeler, Sue Ugulini, Mike Kramer, and Craig Campbell. Marketa Oliver, City Administrator and Library Director Sanders were present.
- 2. Call to order:** Meeting called to order at 6:07 PM by President Kaura.
- 3. Guests present** None
- 4. Perfecting and Approving the Agenda:** Motion to approve the agenda, by Ugulini, seconded by Bryant. Motion carried.
- 5. Capital Improvement Project:** No update presented. Motion to table by Kramer, seconded by Campbell. Motion carried.
- 6. Discussion/Approval Pay Application Certificate for Payment:** None presented.
- 7. Approval of Consent Agenda:**
 - a. Minutes of past meeting – June 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - June
 - e. Director's Report - June
 - f. Statistics ReviewMotion to approve the above consent agenda by Ugulini, seconded by Campbell. Motion carried.
- 8. Public Comments:** None.
- 9. Library Foundation Update:** Update was given for Foundation that discussion was held for a timeline development for grant possibilities for the next year. Currently brainstorming new fundraising events, working on a coffeecake fundraiser. Foundation contributed to cover Summer Reading Program costs
- 10. Friends of Bondurant Community Library Update:** Signup app for volunteers for the Booksale worked well and would use again. Booksale went well. Profits to be used for additional seating in the Junior Fiction area. Friends contributed to cover Summer Reading Program costs.
- 11. City Council Liaison Report:** Marketa reported that the city was awarded several Prairie Meadows grants. The city was also awarded the Iowa Community of Character

Award. July 15 the Century Link splice is scheduled and July 18 Grant lane closures are expected as part of the Highway 65 Underpass project.

12. Old Business:

- a. **None**

10. New Business:

- a. **Review /Approve Compensation Philosophy and Policy:** An overview of the Philosophy and Policy was presented by City Administrator Oliver. Motion to approve Policy and salary recommendations with June 20, 2022 effective date, by Keeler, seconded by Kramer. Motion carried.
- b. **Discussion/Decision Expenditure of Direct State Funds FY22:** Director Sanders recommended \$1487.15 to be expended for Summer Reading 22 expenses and balance \$3771.02 to be expended on new materials for the Library. Motion to approve by Ugulini, seconded by Kramer. Motion carried.

11. Board President Items: President Kaura had no updates at this time.

12. Adjournment: Motion to adjourn by Kramer, seconded by Bryant. Motion carried. Meeting adjourned at 6:53 PM.

Next Meeting: Wednesday, August 3, 2022

Respectfully Submitted,

Jen Keeler, Acting Secretary

