1. Call to Order

Commission Chair Jeff Kromrie called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Jeff Kromrie, Commission Member Karen Keeran, Commission Member Joe Phearman, Commission Member Torey Cuellar, Commission Member Brian Clayton, Commission Member Angela McKenzie

Absent: Commission Member Roy McCleary

City Officials
Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Council Member Doug Elrod

3. Perfecting and Approval of the Agenda

Motion by Keeran, seconded by Clayton, to approve the agenda. Vote on Motion 6-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes

Motion by McKenzie, seconded by Cuellar to approve the February 8, 2018 minutes. Vote on Motion 6-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission

None.

Commission Chair Kromrie closed the regular meeting and moved into the Public Hearing at 6:03 p.m.

6. PUBLIC HEARING – Relative to a Conditional Use Permit request for 108 Hubbell Road, Northeast

Dave Cummins, 108 Hubbell Road, Northeast, presented to the Commission his plan for the property. The property owner plans to house a small used car lot at his place of business. The Commission discussed lighting, landscaping, hard surface requirements, etc. The property owner will have to bring the property up to meet the minimum standards.

Moved by Phearman, seconded by Cuellar, to close the Public Hearing and move back to the regular meeting at 6:36 p.m. Roll Call: Ayes: McKenzie, Clayton, Kromrie, Keeran, Cuellar, Phearman. Nays: None. Absent: McCleary. Motion Carried 6-0.
7. **RESOLUTION NO. 18-08** – Resolution approving the Conditional Use Permit for 108 Hubbell Road, Northeast

Moved by Cuellar, seconded by Phearman, to table RESOLUTION PZ-18-08 and set a special meeting for March 1, 2018 at 5:30 p.m. Roll Call: Ayes: McKenzie, Clayton, Kromrie, Keeran, Cuellar, Phearman. Nays: None. Absent: McCleary. Motion Carried 6-0.

8. Discussion Items –
   a. LOST FAQ – City Administrator Oliver updated the Commission on the upcoming election.
   b. Drive-Thrus – The Commission discussed the current standards, zoning, and the possibility of amending the Code to make it less restrictive. City Administrator Oliver will research the standards of other cities in the metro.
   c. C-2 Uses – The Commission discussed the possible uses in a C-2 zoning.

9. Reports and Comments
   a. Commission Member Comments
      Commission Member McKenzie – None.
      Commission Member Clayton – Questioned snow removal routes, questioned the status of Al Ihde’s project.
      Commission Member Cuellar – Left at 7:10 p.m.
      Commission Member Phearman – Questioned the soccer complex project status.
      Commission Member Keeran – None.
   b. Commission Chair Comments – Questioned agenda submittal timeline.
   c. City Administrator Comments – Updated Commission on projects.
   d. Council Member Elrod – City Council meeting update.

10. Adjournment

    Moved by McKenzie, seconded by Phearman, to adjourn the meeting at 7:49 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

_________________________________________________________________
Shelby Hagan, City Clerk

ATTEST:

_________________________________________________________________
Jeff Kromrie, Commission Chair