1. **Call to Order**
Commission Chair Dave Higgins called the meeting to order at 6:01 p.m.

2. **Roll Call**
Roll call was taken and a quorum was declared.

   Present: Commission Chair Jeff Kromrie, Commission Member Karen Keeran, Commission Member Angela McKenzie, Commission Member Brian Clayton, Commission Member Joe Phearman, Commission Member Torey Cuellar, Commission Member Roy McCleary

   City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Council Member Doug Elrod, City Engineer Bob Veenstra

3. **Perfecting and Approval of the Agendas**
Motion by McCleary, seconded by Keeran, to approve the agenda as amended deleting item #6. Vote on Motion 7-0. Motion declared carried unanimously.

4. **Approval of the Commission Minutes**
Motion by Cuellar, seconded by Keeran to approve the December 14, 2017 minutes as amended by adding Joe Phearman’s name to RESOLUTION NO. 17-31. Vote on Motion 7-0. Motion declared carried unanimously.

5. **Guests requesting to address the Commission**
None.

6. **Interviews**
Deleted.

7. **RESOLUTION NO. 18-01** – Resolution of recommendation to approve Plat of Survey for Top Farms

   Moved by McCleary, seconded by Cuellar, to approve RESOLUTION PZ-18-01. Roll Call: Ayes: McKenzie, Clayton, Kromrie, Keeran, Cuellar, Phearman, McCleary. Nays: None. Motion Carried 7-0.

8. **RESOLUTION NO. 18-02** - Resolution of recommendation to approve the Preliminary Plat for Wolf Creek Plat 11, 12 & 13
Moved by McCleary, seconded by Phearman, to approve RESOLUTION PZ-18-02 as amended adding the recommendation for the City to seek a temporary easement for lots 15, 16 and 17 along with the southwest corner of lot 14 and the northwest corner of 18 for future sewer construction. Roll Call: Ayes: McKenzie, Clayton, Kromrie, Keeran, Cuellar, Phearman, McCleary. Nays: None. Motion Carried 7-0.

9. RESOLUTION NO. 18-03 - Resolution of recommendation to approve Outlot Z Hazel Marie Townhomes Plat 2 Plat of Survey

Moved by Keeran, seconded by Cuellar, to approve RESOLUTION PZ-18-03. Roll Call: Ayes: McKenzie, Clayton, Kromrie, Keeran, Cuellar, Phearman, McCleary. Nays: None. Motion Carried 7-0.

10. Discussion Items -

   Attendance Requirement - A draft of the ordinance was presented to the Commission.

11. Reports and Comments
   a. Commission Member Comments
      Commission Member McKenzie – None.
      Commission Member Clayton – Stop Sign on Lincoln Street
      Commission Member Keeran – Questioned timeline of sidewalk installations on new houses.
      Commission Member Cuellar – Questioned placement of Curb Stops.
      Commission Member Phearman - None.
      Commission Member McCleary - People failing to stop at Grant Street, South and 15th Street, Southeast.
   b. Commission Chair Comments – Questioned storage containers (Vision Electric).
   c. City Administrator Comments – RFQ for Regional Commercial Area, proposal on Union 76 property for a truck dealership - Peterbilt - (conditional use permit), soccer Development presentation, Public Works Director interviews.
   d. Council Member Elrod – Parkside Development (PUD) north of Petocka.

12. Adjournment

   Moved by McCleary, seconded by Clayton, to adjourn the meeting at 7:27p.m. Vote on Motion 7-0. Motion declared carried unanimously.

________________________________________________________________________
Shelby Hagan, City Clerk

ATTEST:

________________________________________________________________________
Jeff Kromrie, Commission Chair