1. Call to Order
Commission Chair Dave Higgins called the meeting to order at 6:01 p.m.

2. Roll Call
Roll call was taken and a quorum was declared.

   Present: Commission Chair Dave Higgins, Commission Member Karen Keeran, Commission Member Angela McKenzie, Commission Member Brian Clayton, Commission Member Jeff Kromrie

   Absent: Commission Member Torey Cuellar, Commission Member Roy McCleary

   City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Council Member Doug Elrod

3. Perfecting and Approval of the Agendas
   Motion by Kromrie, seconded by McKenzie, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes
   Motion by Kromrie, seconded by Keeran, to approve the November 9, 2017. Vote on Motion 5-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission
   None.


7. RESOLUTION NO. 17-31 – Resolution of recommendation to appoint Joseph Phearman to the Planning & Zoning Commission

8. MOTION – Appointing Chair and Vice Chair for CY 2018
   Motion by McKenzie, seconded by Clayton, to appoint Commission Member Kromrie to Chair and Commission Member Keeran to Vice Chair. Vote on Motion 5-0. Motion declared carried unanimously.
9. Reports and Comments
   a. Commission Member Comments
      Commission Member Kromrie – Questioned MidAmerican Energy staging area.
      Commission Member McKenzie – None.
      Commission Member Keeran – None.
      Commission Member Clayton – Questioned Diagonal Business Park gravel parking extension.
      Questioned Al Ihde’s building variances.
   b. Commission Chair Comments – Thanks and will be back to check in at times.
   c. City Administrator Comments – Thanked Dave for his years of services, Regional Commercial Master Plan.
   d. Council Member Elrod – Update on Strategic Planning/Goal Setting Session.

10. Adjournment
    Moved by McCleary, seconded by McKenzie, to adjourn the meeting at 8:11 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Dave Higgins, Commission Chair