1. **Call to Order**
Commission Chair Dave Higgins called the meeting to order at 6:00 p.m.

2. **Roll Call**
Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins, Commission Member Karen Keeran, Commission Member Jeff Kromrie, Commission Member Brian Clayton, Commission Member Torey Robinson

Absent: Commission Member Roy McCleary, Commission Member Angela McKenzie

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Council Member Doug Elrod

3. **Perfecting and Approval of the Agendas**

   Moved by Clayton, seconded by Kromrie, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

4. **Approval of the Commission Minutes**

   Moved by Clayton, seconded by Kromrie, to approve the June 9, 2017. Vote on Motion 4-0. Motion declared carried unanimously.

5. **Guests requesting to address the Commission**

   None.

6. **PRESENTATION** – Downtown Development, SVPA

   Brad Lewis presented his concept plan of a commercial building on the City’s lot on the corner of Main Street, Southeast, and First Street, Southeast. The proposal included a bike shop, a restaurant, and possibly a Smoothie King or Starbucks. The building would match the other downtown buildings’ architecture. Lewis plans to present the plan to Council on July 10. The project would not require any additional funding from the City.

7. **MOTION** – Appointing a Vice Chairperson of the Planning & Zoning Commission for CY 2017

   Motion by Clayton, seconded by Keeran, to appoint Commission Member Jeff Kromrie as Vice Chairperson. Vote on Motion 4-0. Motion declared carried unanimously.

8. **RESOLUTION NO. PZ-17-16** – Resolution to approve the Plat of Survey for Speas Farms, LLC

Due to the absence of the project representative, the Commission did not take action.

9. **RESOLUTION NO. PZ-17-18** – Resolution approving the Plat of Survey for Crawford Creek

Rick Sidwell presented to the Commission the reasoning of the division of a particular piece of real estate. The new parcel will allow the building addition to conform to the setback requirements in place by the current restrictions.


10. **RESOLUTION NO. PZ-17-19** – Resolution approving the Bondurant Dental Office Site Plan


11. **RESOLUTION NO. PZ-17-20** – Resolution setting a Public Hearing to amend the City of Bondurant Zoning Code


Commission Member Robinson arrived at 6:30 p.m.

**12. Reports and Comments**

a. Commission Member Comments
   - Commission Member Clayton – None.
   - Commission Member Keeran – Questioned fireworks.
   - Commission Member Kromrie – Questioned equipment and vehicles on a particular piece of real estate.
   - Commission Member Robinson – None.

b. Commission Chair Comments – Welcomed Marketa.

c. City Administrator Comments – Reception for Mark Arentsen at 4:30 p.m.

**13. Adjournment**

Moved by Kromrie, seconded by Keeran, to adjourn the meeting at 6:41 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Commission Chair, Dave Higgins  City Clerk, Shelby Hagan