1. **Call to Order**
Commission Chair Dave Higgins called the meeting to order at 6:02 p.m.

2. **Roll Call**
Roll call was taken and a quorum was declared.

   Present: Commission Chair Dave Higgins, Commission Member Karen Keeran, Commission Member Jeff Kromrie, Commission Member Brian Clayton, Commission Member Angela McKenzie

   Absent: Commission Member Roy McCleary

   City Officials Present: City Administrator Mark Arentsen, City Administrator Marketa Oliver, City Clerk Shelby Hagan

3. **Perfecting and Approval of the Agendas**

   Moved by McKenzie, seconded by Clayton, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

4. **Approval of the Commission Minutes**

   Moved by McKenzie, seconded by Clayton, to approve the May 25, 2017. Vote on Motion 5-0. Motion declared carried unanimously.

5. **Guests requesting to address the Commission**

   Brent Culp, Snyder & Associates, presented to the Commission a concept plan for a development north of the Bondurant Recreational Sports Complex. The concept plan showed an area for apartments, townhomes and single-family residential lots. Commission Members discussed concerns with the current layout, and suggested modifications to the concept plan.

6. **RESOLUTION NO. PZ-17-16** – Resolution to approve the Plat of Survey for Speas Farms, LLC


7. **Interview for the Vacant Position**

   The Commission questioned the candidate.

8. **RESOLUTION NO. PZ-17-17** – Resolution of recommendation to appoint Torey Robinson to the Planning and Zoning Commission

9. Consideration of recommendation regarding Fireworks Sales Ordinance

City Administrator Oliver explained to the Commission the discussions Council have been having regarding the use of fireworks. She will make the appropriate changes to the draft, and the Commission agreed to move forward with a public hearing and start the approval process.

10. Consideration of recommendation regarding Zoning Amendment Ordinance

City Administrator Oliver explained to the Commission that our current Code is not compliant with the Iowa Code. This ordinance would amend our Code to ensure we are executing the proper procedures when zoning changes are submitted.

11. Reports and Comments

a. Commission Member Comments
Commission Member Clayton – Questioned attendance of Planning and Zoning Commission members.
Commission Member Keeran – None.
Commission Member McKenzie – Questioned mowing the ditches along the new Grant Street, South trail.
Commission Member Kromrie – Questioned the Synergy Contracting building’s landscape along the trail, questioned the dirt work at Ziegler.

b. Commission Chair Comments – None.

c. City Administrator Arentsen Comments – Last Planning and Zoning Commission meeting.
City Administrator Oliver – None.

Council Member Elrod – Downtown developments, transmission line update, fireworks discussion.

12. Adjournment
Moved by Clayton, seconded by Kromrie, to adjourn the meeting at 7:33 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Commission Chair, Dave Higgins             City Clerk, Shelby Hagan