1. Call to Order
Commission Chair Dave Higgins called the meeting to order at 6:00 p.m.

2. Roll Call
Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins, Commission Member Jeff Kromrie, Commission Member Brian Clayton, Commission Member Laura Wood, Commission Member Roy McCleary

Absent: Commission Member Karen Hudson, Commission Member Angela McKenzie

City Officials
Present: City Clerk Shelby Hagan, Council Member Doug Elrod

3. Perfecting and Approval of the Agendas
Moved by McCleary, seconded by Kromrie, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes
Moved by Kromrie, seconded by Clayton, to approve the November 29, 2016 minutes. Vote on Motion 5-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None.

6. RESOLUTION NO. PZ-17-01 – Resolution approving the rezoning request for 600 3rd Street, Southeast
Andy Rowland explained to the Commission the reason for the rezoning. He plans to build a duplex on the property.


7. Discussion Items –
   a. Central Iowa Featherlite

   Brian Gonder, Central Iowa Featherlite, explained to the Commission the recent dirt work on the property.

8. Reports and Comments
   a. Commission Member Comments
   Commission Member McCleary – DNR violation on Featherlite.
   Commission Member Clayton – Suggested different verbiage for Council agendas for proposals, and gravel versus hard surface verbiage in the Code.
Commission Member Wood – Questioned the Webb Property proposal.
Commission Member Kromrie – Commented on Concrete Technologies, Inc. site and questioned dirt from the bike trail installation.

b. Commission Chair Comments – None.
c. City Administrator Comments – Not present.

Commission Member Kromrie left at 6:59 p.m.

9. Adjournment
Moved by McCleary, seconded by Clayton, to adjourn the meeting at 7:03 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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<th>Commission Chair, David Higgins</th>
<th>City Clerk, Shelby Hagan</th>
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Commission Chair, David Higgins  City Clerk, Shelby Hagan

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