1. Call to Order
Commission Chair Dave Higgins called the meeting to order at 6:12 p.m.

2. Roll Call
Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins, Commission Member Jeff Kromrie, Commission Member Brian Clayton, Commission Member Karen Hudson

Absent: Commission Member Laura Wood, Commission Member Tamara Russell, Commission Member Roy McCleary

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Council Member Doug Elrod

3. Perfecting and Approval of the Agendas
Moved by Kromrie, seconded by Clayton, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes
Moved by Hudson, seconded by Kromrie, to approve the November 10, 2016 minutes. Vote on Motion 4-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None.

6. RESOLUTION NO. PZ-16-40 – Resolution approving the Preliminary Plat for Wolf Creek Plats 9 & 10

Eric Cannon, Snyder & Associates, and the Commission discussed the PUD and the parkland dedication. The Commission agreed to give the parkland to the Home Owner’s Association for Plats 9 & 10.


7. MOTION – Appointing a Chairperson and Vice Chairperson of the Planning and Zoning Commission for CY 2017


8. Reports and Comments
   a. Commission Member Comments
      Commission Member Clayton – None.
Commission Member Kromrie – Questioned the new Business District, the mixed-use building, and CTI’s timeline.
Commission Member Hudson – Aggregate map and suggests a survey next year similar to the Comprehensive Plan’s survey.

b. Commission Chair Comments – December meetings?
c. City Administrator Comments – Brad Schieb visit next week, and discussion on more subdivisions.

9. Adjournment
Moved by Clayton, seconded by Kromrie, to adjourn the meeting at 6:59 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

__________________________________  __________________________________
Commission Chair, David Higgins     City Clerk, Shelby Hagan