

Council Corner

Updates and highlights on Council events, information and more!

Fund Transfers

That the Fund Transfers are hereby approved as follows:

| | | |
|--|--|-------------|
| FROM: <u>Water Enterprise</u> | 600-910-6910 | \$40,000.00 |
| TO: <u>General Fund</u> | 001-910-4830 | \$40,000.00 |
| REASON: | PILOT – July-December | |
| FROM: <u>Sewer Enterprise</u> | 610-910-6910 | \$40,000.00 |
| TO: <u>General Fund</u> | 001-910-4830 | \$40,000.00 |
| REASON: | PILOT – July-December | |
| FROM: <u>Water Enterprise</u> | 600-910-6910 | \$ 2,876.08 |
| TO: <u>Employee Benefits</u> | 112-910-4830 | \$ 2,876.08 |
| REASON: | Fund FY2017 Workers Compensation Expense | |
| FROM: <u>Sewer Enterprise</u> | 610-910-6910 | \$ 2,876.08 |
| TO: <u>Employee Benefits</u> | 112-910-4830 | \$ 2,876.08 |
| REASON: | Fund FY2017 Workers Compensation | |
| FROM: <u>Stormwater Enterprise</u> | 741-910-6910 | \$ 1,118.16 |
| TO: <u>Employee Benefits</u> | 112-910-4830 | \$ 1,118.16 |
| REASON: | Fund FY2017 Workers Compensation | |

BRSC Bids

On November 20th, the City Council approved the specifications for the Bondurant Regional Sports Complex and the project was released for bid. Bids were due on Wednesday, December 13th and opened at 2:00 p.m. The amount set aside in the original budget for dirt work and seeding was a little over \$200,000. The engineer's estimate was approximately \$455,000. There were nine bidders with bids ranging from \$618,002 to \$869,801, plus alternates. When the original number was developed, it included no parking provisions. Additionally, the topography had not been closely evaluated at that point, so the initial number only visualized a straight grade for the fields.

On December 18th, the Council delayed making a decision on a contract to give staff additional time to develop options. An option has been developed that could possibly restructure how drainage is handled, to reduce cost, and that phases the project. More specific information will be available at a future date. However, with the change in the project structure, it would be necessary to rebid the project, making it necessary to reject all of the bids received on December 13th.

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News

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City Hall Hours

Monday–Friday
8:00 a.m. to 5:00 p.m.

Board Attendance



To ensure City business stays on track, the City Council decided to add a meeting attendance requirement to the City Code.

Commission and Board members are expected to attend all regular and special meetings of the Commission and/or Board. If a member has a valid reason for nonattendance, the member shall notify the proper person before the meeting. A Commission/Board member will be asked to resign if at any time the member has three unexcused absences within a six-month period from a regular, special, or subcommittee meeting, or if total absences (whether excused or not) exceed forty percent (40%) of the total meetings in a calendar year. A review of attend-

Top Farms

A request was made by Mellissa Hintz, Top Farms, LLLP, to approve a survey for a certain piece of real estate. A Plat of Survey was submitted by Joel R. Romey, Racoon Valley Land Surveying, LLC. The land contains 4.00 acres.



Northwest Trunk Sewer Engineering Agreement

The City has recently been in conversations with land owners and developers to identify ways to fund and construct the Northwest Trunk Sewer. Various developers have agreed to enter into agreements to help fund the debt service obligations for the trunk sewer, particularly until properties come on line that will pay the sewer connection fee, and thereby pay the debt service on the infrastructure project.

The project is critical to enable additional development in the north and western areas of the community. In order to develop the agreements, the City needs information that comes from the project design

process. The attached agreement is for proposed design service for the NW Trunk Sewer. The cost of design is \$147,000 and includes design, preparation of plans and specifications, permitting, and bidding services, connection fee district establishments and general services during construction. Funds are budgeted in both the FY 18 year-end estimate and in the FY19 budget.

The professional services costs can be re-captured when the City issues a bond for construction of the project. This project has been in conceptual/discussion stage for quite some time and this is the next step necessary to make progress towards the ultimate goal of developing agreements with the aforementioned parties and constructing the trunk sewer that will be valuable infrastructure for the community.



District 30 Tile

The City opened bids for the District 30 Tile Replacement/Grant Street Drainage Improvements Bid on Wednesday, January 10th. There were a total of 14 bidders, with the low bid from Con-Struct, Inc. in the amount of \$232,560 for the District 30 Tile replacement and \$50,646 for the Grant Street Drainage Improvements for a total of \$283,206.

(Under the bidding documents the two projects were combined. The contract would be awarded to the lowest bidder for the two combined projects. The award of contract would not consider whether a bidder is the low bidder on the individual projects, although Con-Struct was the low bidder on each of the projects individually as well.)

The bids received on the District 30 Tile Replacement were for a project that extends from Grant Street S to just south of the former railroad right-of-way. In developing the project it was recognized the total scope of the District 30 Tile Replacement probably exceeded the available budget resources. The contract documents allow the City to reduce the scope of the District 30 Tile Replacement project by up to 40%. The contract includes an automatic price adjustment based on the extent of the reduction in the project scope. This price adjustment is designed to allow the contractor to recover a portion of its fixed cost that would be lost through the deleted work.

The total length of the District 30 Tile Replacement is 3,975 feet. Under the contract the City could reduce the length of the project by 1,590 feet. At this point, staff is recommending a reduction in the scope of the project to match budgetary resources. There is a total of \$240,000 in the Stormwater Fund for these two projects. There was originally \$170,000 for District 30 and \$70,000 for Grant Street Ditches. The recommendation is to terminate the project at 2nd Street SE. On the south side of 2nd Street SE the existing tile returns to an alignment that follows the flume and the new tile. Under this option the project would terminate on the south side of 2nd Street SE. The street crossing and all work north of 2nd Street SE would be deleted. This option decreases the length of the project by 937 feet.

As you recall, we discussed this project during the January 8th study session. At that time, I recommended putting this project on hold due to the desire to be able to use the project as a match for a grant the Community Foundation is applying for and the desire to redirect funds towards a different project (15th Street bridge) that is rising in priority. However, subsequent to that discussion, we talked about this at staff and I heard from our Public Works staff about the troubled sections where the tile has failed and there have been “blow outs.” In previous discussions with staff, I had understood that they did not think this project was necessary, however, they explained that they do not think the removal of the concrete flume is necessary, but they think the tile replacement is very much needed.

Following the bid opening, I asked our Streets Superintendent to join in a meeting with the City’s engineer and identify the most critical areas where tile failures had caused problems. The recommendation of how to scale the project is based on that discussion. While this does consume the amount that was budgeted for these projects, it accomplishes the most critical needs that were intended for this project. City staff will devise other funding mechanisms to address the 15th Street bridge/road work and report back on that in the near future.



Calendar City Council Meetings

The following meetings will be held in the Council Chambers:

January 2 @ 6:00 p.m.

January 8 @ 6:00 p.m.

January 15 @ 6:00 p.m.

January 16 @ 6:30 p.m.

For the most current information, go to www.cityofbondurant.com.

Polk County Dog License

Delinquent after June 30, 2018 - The Polk County Auditor's Office issues dog licenses to citizens that live in **UNINCORPORATED** Polk County. We also issue dog licenses for cities that do not issue licenses per a Polk County ordinance:

Ordinance No. 136

Concerning Licensing of Dogs and Control of Abandoned or At-Large Dogs

1. License Required

Section 3, a person required to obtain a dog license who resides in any unincorporated area of Polk County, or in a municipality in the County which does not license dogs, shall obtain the license from the County Auditor or Auditor's designee.

Per this ordinance, we issue licenses for anyone in unincorporated Polk County (outside the city limits) AND the following cities: Altoona, Bondurant, Mitchellville, Runnells and parts of Carlisle and Sheldahl (that are located in Polk County).

If you live in the city limits of all other Polk County cities, contact the City Hall of that city.

Please call 286-3079 if you have any questions.

Follow this link to print the registration

form: <https://www.polkcountyiowa.gov/auditor/news-and-announcements/2018-polk-county-dog-license/>

Park Regulations

Last summer, the Parks and Recreation Board discussed issues related to minors in the parks after dark meeting. After reviewing the matter, the Board suggested amending the Bondurant City Code to have all parks officially close at dusk. They are currently open until 10:30 p.m., which particularly in the winter months, can fall after dark. This way, parks would not be open after dark in early spring and late fall when dusk falls much more quickly than in the summer months. The Council discussed a draft ordinance at its June 19th meeting related to park closing times and wanted "dusk" to be more clearly defined. The Parks and Recreation Board meeting in July 20th and had only three members in attendance. They discussed it further at that time and were comfortable with the revision to define dusk as 30 minutes after sundown. The attached ordinance reflects that revision.

Additionally, the ordinance addresses updating some provisions of the code to clarify a few things and to bring the code in compliance with State law.

Librarian Report & FY19 Proposed Budget

At the January 15, 2018 Council meeting, Jill Sanders, Library Director presented a report to the City Council. Also, Finance Director, Lori Dunham, presented the proposed budget for next year.



Closed Session



The City Council held a Closed Session pursuant to Iowa Code 21.5.1(j) to discuss property acquisition at its January 15, 2018 City Council meeting.

BRAVO Board

BRAVO requests the City of Bondurant to appoint an elected official, member of City Council, Mayor or a community member to serve on its Board of Directors for calendar year 2018. The appointments must be a Primary Board Appointment and a Board Alternate Appointment.

Community Member Holley Bzdega has agreed to the appointment as Primary Board Representative, and Mayor Curt Sullivan has agreed to the appointment as Board Alternate Representative.