

# Council Corner

*Updates and highlights on Council events, information and more!*

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## Public Hearings

Fireworks Sale Public Hearing  
September 18 @ 6:00 p.m.

## Special Meeting

Joint Meeting  
September 7 @ 6:00 p.m.

## City Hall Hours

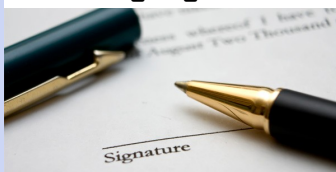
Monday—Friday  
8:00 a.m. to 5:00 p.m.

### Engineering Agreement for Grant Street Ditches

Due to recent conversations, the Council agreed to move forward with the Grant Street Ditch Improvements. Veenstra & Kimm, Inc. drafted an agreement for engineering services. The City is planning improvements to the east ditch of Grant Street at specific locations north of Brick Street and south of 5<sup>th</sup> Street, to include some pipe, intakes and filling of given locations between driveways with said improvement.

The City of Bondurant is now contemplating improvements to the east ditch of Grant Street at specific locations north of Brick Street and south of 5<sup>th</sup> Street, to include some pipe, intakes and filling of given locations between driveways with said improvement being referred to as the Project. The City desires to retain the Engineers to perform engineering services on the Project. The Project will include limited survey, design of and part-time construction services for the improvements to the Project area. The Engineer shall coordinate the services of qualified professionals in the area of material testing or others areas deemed necessary for compliance. The fee for the design and construction services for the Project as set out in the Scope of Project, Subconsultants, Permits and Licenses, and Estimates of Cost shall be a lump sum of Nine Thousand and Eight Hundred Fifty dollars (\$9,850). If after approvals of the plan or portions thereof by the City of Bondurant, the Engineers are required to change the plan or said portions because of changes made by the City, the Engineers shall receive additional compensation for making such changes. The compensation for such changes shall be based upon the standard hourly fees, plus expenses for personnel of the Engineers actually engaged in making the changes.

### Releasing Right of First Refusal Rights



In 2007, the City entered a contract with Don Newby that gives the City the right of first refusal on certain property, meaning the property must be offered to the City to purchase before it is offered to other buyers. Mr. Newby recently approached the City to request a release of a certain portion of that property. This resolution releases a portion of the property that was originally covered by the Right of First Refusal Agreement.

## Watershed Management Authority Agreement



This resolution authorizes the mayor to enter into a three-year agreement with Polk County Soil and Water Conservation District for Watershed Management. The management of the watershed entails implementing adopted plans to prevent erosion and ensure protection of the waterways and water quality. The City of Bondurant's share of the regional agreement would be

\$2,200 annually and would be paid from the City's Stormwater Utility. The cost for the agreement this past year was \$1,900.

As part of ongoing expenses in the Stormwater Utility, staff is recommending the elimination of the City's of the Iowa Stormwater Education Partnership membership, which is a cost of \$1,850 this year due the cost versus the benefit received.

## Disposal of Surplus Property

This resolution is authorizing the disposal of 30 (thirty) 96-gallon blue garbage carts and 6 (six) 96-gallon black garbage carts. The carts are between five and ten years old and have been housed at the Bondurant Recreational Sports Complex since 2013 for storage and clean up purposes. The City would like to sell these to Anderson Sanitation for \$25.00 per unit. The units sell for \$71.00 per unit and \$25.00 per unit was identified as the fair market value for a used container.



## City Fleet Addition



At the most recent council meeting, the Council discussed the option of purchasing, rather than leasing, a vehicle for the City which will be used for a variety of administrative purposes, such as travel to meetings, and trainings and hauling special events items. The vehicle is coming from Deery Brothers and the amount of the vehicle is \$22,930.20. This resolution authorizes the purchase of the vehicle.

## Wolf Creek Sanitary Sewer Extension



This resolution is concerning the final payment estimates and acceptance of work on the Wolf Creek Sanitary Sewer Extension project. It is requested J&K Contracting, LLC review Partial Payment Estimate No. 3 (Final) and Partial Payment Estimate No. 4 (Retainage).

J&K Contracting, LLC has completed all work on the Wolf Creek Sanitary Sewer Extension project. The engineer's Certificate of Completion shows the final contract price to be \$149,283.90. The original contract price was \$127,691.00. Partial Payment No. 2 approved by the City of Bondurant for work through May 2017 included payment for seeding based on the original proposal quantity. The actual

area of seeding was significantly less than the final area of seeding. As a result of the adjustment of the seeding from the quantity paid in Partial Payment Estimate No. 2 to the actual quantity, the amount paid J&K Contracting, LLC through Partial Payment Estimate No. 2 exceeds the amount that would have been due on the final payment quantities exclusive of the retainage. The next partial payment estimate should technically show J&K Contracting, LLC owes the City of Bondurant the sum of \$1,596.50. The City will not request a refund for the overpayment as the project is ready to be closed out and the City still owes the retainage that is in an amount greater than any overpayment. Rather than pursuing a refund from J&K Contracting, LLC, Partial Payment Estimate No. 3 (Final) shows a payment due in the amount \$0.00 and a reduction of the retainage to the amount due on the contract to \$5,872.94. The City Council should approve Partial Payment Estimate No. 3 (Final) with a payment of \$0.00.

## Cooperative Services Agreement with Polk County



State of Iowa Code authorizes government agencies to enter into agreements. The agreement outlines responsibilities for street maintenance that both Polk County and the City of Bondurant have. The agreement replaces an agreement that is currently in place and has been in effect since 2002.

Elements of the agreement have been previously discussed and have culminated in the attached document.

## Information Systems Disaster Prevention and Recovery Plan

This resolution executes updates to the City's Information Systems Disaster Prevention and Recovery Plan. It has been updated to be consistent with the City's procedures. It also has updated contact information in it.





## Calendar City Council Meetings

The following meetings will be held in the Council Chambers:

September 5 @ 6:00 p.m.

September 18 @ 6:00 p.m.

For the most current information, go to [www.cityofbondurant.com](http://www.cityofbondurant.com).

## Disconnect Day



The City of Bondurant sends out utility bills the first of every month. Payment is due on the 15th, and on the 16th, we add 10% to your original amount. Each month, a date is determined for "disconnect day" (please note that the date is not the same each month). If a payment is not received by the date listed on the notice that is mailed out to you, the City will disconnect your water and a \$50 non-payment fee will be applied to your utility bill.

City Hall does offer automatic payment. With Automatic Payment, your payment is automatically withdrawn from your account, at the financial institution of your choice, on the 15th of the billed month. If the 15th is on a Saturday, Sunday, or holiday, the withdrawal will be on the following business day. You will continue to receive a billing statement each month so you can make the proper entry in your account register.

We also offer a paperless option for your utility bill. We have the capability to email your bill if you desire.

### Disconnect Day is September 25.

If you have questions or concerns regarding this process, please do not hesitate to contact City Hall.

## Fireworks

The City of Bondurant expects to receive requests to sell Consumer Fireworks within the City. The City of Bondurant has a responsibility to protect and promote the public health, safety and welfare its citizens. The City Council of the City of Bondurant is in the process of adopting an ordinance to address the sale of Consumer Fireworks. The City of Bondurant plans to hold a public hearing and first reading on September 18, 2017.



## Grant Submission

The City Council has identified the underpass for safe pedestrian and bicyclist transportation under Highway 65 as a priority. The underpass is the first step in connecting Bondurant Gay Lea Wilson Trail and Altoona trail systems. It is also essential for children who live on the east side of the Highway to travel safely to school via the trail system.

The total project estimate is \$2 million. The City currently has secured a total of \$530,000 of outside funding and earmarked \$500,000 of city funding for this project. This leaves approximately \$970,000 that is currently unfunded. Staff is planning to submit several grants over the next few months to secure additional funding for this critical project.



The City would like to acquire the property located adjacent to City Park for City Park as identified in the City of Bondurant Park, Trail and Greenway Master Plan. The current plan is to turn that lot into green space for City Park, with future development occurring at some point. The estimated total cost of the acquisition of land, demolition, grading/seeding, and appraisal & surveying is \$125,000. To help afford this project, a REAP Grant is proposed to be submitted with the request of \$100,000. In order to submit the grant application, approval from City Council is required.