

*\*Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

CITY OF BONDURANT  
PLANNING AND ZONING COMMISSION  
MAY 28, 2020  
MINUTES

1. Call to Order

Commission Member Cuellar called the meeting to order at 6:02 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Virtually: Commission Member Torey Cuellar, Commission Member Karen Keeran, Commission Member Kristin Brostrom, Commission Member Daniel Hoffman-Zinnel, Commission Member Andy Mains, Commission Member Brian Clayton, Commission Member Joe Phearman

Absent: None

City Officials

Present: Maggie Murray, Planning & Community Development Director; Marketa Oliver, City Administrator; Council Member Doug Elrod

3. Perfecting and Approval of the Agenda

Motion by Hoffman-Zinnel, seconded by Phearman, to approve the agenda. Vote on Motion 7-0. Motion carried.

4. Approval of the Commission Minutes – May 14, 2020

Motion by Mains, seconded by Brostrom, to approve the May 14, 2020 minutes. Vote on Motion 7-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None

6. **RESOLUTION 200528-23:** Considering recommended approval of the proposed amendment to the Bondurant Urban Renewal Area

Oliver summarized the amendments proposed as part of the packet. The Commission had no questions.

Motion by Keeran, seconded by Mains, for recommended approval of the amendment to the Bondurant Urban Renewal Area. Roll Call: Ayes: Hoffman-Zinnel, Clayton, Mains, Keeran, Cuellar, Phearman, Brostrom. Nays: None. Absent: None. Motion carried 7-0.

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7. **RESOLUTION 200528-24:** Considering recommended approval of the temporary fireworks sales facility at 906 Prairie Drive SW.

Jeremiah Tehark, Iowa Fireworks Company, summarized the temporary fireworks sales request and clarified that it would be a container. Terhark noted that this would be the third year at this same location.

Murray noted that since sending out the P&Z packet, the Fire Department has reviewed the submitted site plan and has noted no fire code concerns.

Motion by Mains, seconded by Phearman, for recommended approval of the temporary fireworks sales facility at 906 Prairie Drive SW. Call: Ayes: Hoffman-Zinnel, Clayton, Mains, Keeran, Cuellar, Phearman, Brostrom. Nays: None. Absent: None. Motion carried 7-0.

8. Reports/Comments and appropriate action thereon:

- a. Commission Member Comments

**Hoffman-Zinnel** –nothing.

**Keeran** – asked about some new trees that were planted in the Project Bluejay area that appear to be out in the public right-of-way. Oliver noted that she would reach out to the project manager.

**Mains** – nothing.

**Phearman** – asked about the status of missing sidewalk sections along Washington Avenue SE – one is the business at 319 Washington Avenue SE and the other is in the residential area just across the street where the sidewalk was torn up due to some utility work. Murray noted that staff will send a letter to the business. Oliver noted that she will coordinate with Public Works to look into the missing residential portion.

**Brostrom** – nothing.

**Clayton** – nothing.

- b. **Commission Chair Comments** – nothing.

- c. **City Administrator Comments** – nothing.

- d. **Planning & Community Development Director** – nothing.

- e. **City Council Liaison** – provided an updated from the May 18<sup>th</sup> City Council meeting. At this meeting, Council approved the Kum & Go and Kaleidohope site plans. The I-80 Business Park Preliminary Plat was also approved at this meeting. Council awarded a bid for the downtown parking lot project.

10. Adjournment

Moved by Mains, seconded by Hoffman-Zinnel, to adjourn the meeting at 6:18 p.m. Vote on Motion 7-0. Motion carried.

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Maggie Murray, Planning & Community Development Director

ATTEST:

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Torey Cuellar, Commission Chair