

CITY OF BONDURANT  
PLANNING AND ZONING COMMISSION  
JANUARY 24, 2019  
MINUTES

1. Call to Order

Commission Chair Jeff Kromrie called the meeting to order at 5:32 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Jeff Kromrie, Commission Member Joe Phearman, Commission Member Karen Keeran, Commission Member Angela McKenzie

Absent: Commission Member Torey Cuellar, Commission Member Brian Clayton, Commission Member Roy McCleary

City Officials

Present: City Administrator Marketa Oliver, Council Member Doug Elrod, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Public Works Director John Horton

3. Perfecting and Approval of the Agenda

Motion by Phearman, seconded by Keeran, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes – December 13, 2018

Motion by McKenzie, seconded by Phearman, to approve the December 13, 2018 minutes. Vote on Motion 7-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission

None.

6. **RESOLUTION NO. PZ-190124-01** – Resolution regarding Burgett Subdivision Preliminary Plat

Motion by Phearman, seconded by McKenzie, to approve RESOLUTION NO. PZ-190124-01. Roll Call: Ayes: McKenzie, Kromrie, Keeran, Phearman. Nays: None. Absent: Clayton, Cuellar, McCleary. Motion Carried 4-0.

7. **RESOLUTION NO. PZ-190124-02** – Resolution regarding the Mid Country Implement Site Plan

Eric Cannon, Snyder & Associates, presented the site plan for Mid Country Implement.

Motion by Keeran, seconded by Phearman, to approve RESOLUTION NO. PZ-190124-02. Roll Call: Ayes: McKenzie, Kromrie, Keeran, Phearman. Nays: None. Absent: Clayton, Cuellar, McCleary. Motion Carried 4-0.

8. **RESOLUTION NO. PZ-190124-03** – Resolution regarding an Easement Vacation Plat for Mid Country Implement

Bob Veenstra, Veenstra & Kimm, Inc., explained the purpose of the easement vacation plat for Mid Country Implement.

Motion by McKenzie, seconded by Phearman, to approve RESOLUTION NO. PZ-190124-03. Roll Call: Ayes: McKenzie, Kromrie, Keeran, Phearman. Nays: None. Absent: Clayton, Cuellar, McCleary. Motion Carried 4-0.

9. Reports/Comments and appropriate action thereon:

a. Commission Member Comments

Phearman – None.

Keeran – Post Office meeting update.

McKenzie – Questioned the status of the Traffic Study.

b. Commission Chair Comments – Request notification if City Council disagrees/does not approve an item that has passed through Planning & Zoning, suggests more joint sessions throughout the year, questioned Certified Site status, questioned Regional Master Plan status.

c. City Administrator Comments – Council update, Harvest Meadows update, Downtown Development update.

d. City Council Liaison – Council update, need a Tree Board Member.

10. Adjournment

Moved by Keeran, seconded by McKenzie to adjourn the meeting at 6:32 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Jeff Kromrie, Commission Chair