

City of Bondurant

BONDURANT PARKS AND RECREATION BOARD MINUTES

Meeting 19-10

A Regular Meeting of the Bondurant Parks and Recreation Board was held at 6:00 p.m., on Thursday, October 17, 2019 at City Hall, 200 2nd St NE, Bondurant, Polk County, Iowa. Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on October 15, 2019. All proceedings hereafter shown were taken while the convened meeting was open to the public.

1) Roll Call

Board Present: Board Member Elise Kooistra-Sullivan
Board Member Michele Hartzer
Board Member Joe Miller
Board Chair Joe Van Horn

City Officials: Communications and Events Nicole Van Houten
Planning and Community Development Director Maggie Murray
City Administrator Marketa Oliver

2) Call to Order and Declaring a Quorum

Board Chair Van Horn called the meeting to order at 6:06 p.m. A quorum was present.

3) Abstentions Declared

Absent: Board Member Dennis Lyman
Board Member Nic Robinson

4) Perfecting and Approval of Agenda

Board motion to approve by Kooistra-Sullivan, second by Hartzer. Ayes: 4 Nays: 0 Motion Passed.

5) Approval of Minutes 19-07 July 18, 2019 and 19-09 September 19, 2019

Board motion to approve Minutes 19-07 by Miller, second by Kooistra-Sullivan. Ayes: 4 Nays: 0 Motion Passed.

Board motion to approve Minutes 19-09 by Hartzer, second by Miller. Ayes: 4 Nays: 0 Motion Passed.

Board Member Marian Collison Enters at 6:12 p.m.

6) Guests Requesting to Address the Parks Board

A. **Jamie Horton – Bondurant Little League Vice President:** Presented the condition of three (3) signs at Bondurant Recreational Sports Complex (BRSC) and was seeking approval to

replace the signs at the expense of the Bondurant Little Leagues. City Administrator Marketa Oliver clarified that the City of Bondurant will cover the expense of the Main BRSC sign.

Board motion to approve replacing the signs pending the review of the main BRSC sign by the Bondurant Soccer Club and final review of the signs by Hartzer, second by Kooistra-Sullivan. Ayes: 5 Nays: 0 Motion Passed.

7) Old Business

A. Annual Park and Rec Programming

Board move as ongoing discussion for review.

8) New Business - none

9) Budget Review

Board move as ongoing discussion for review.

10) Reports and Comments:

1. Planning and Community Development Director – planning to seek RFQ for the new Parks Comprehensive Plan.
2. Communication and Events Specialist – Event reports for Fall Bags Tournament and Halloween Tiny Chef Cooking Class, Eagle Park progress report, new city website progress report, board attendance discussion, and Shelter Reservation final report.
3. Board Chair – nothing to report
4. Board Members – Joe Miller provided the Dog Park Committee progress report.
5. City Administrator – Chichaqua Valley Trail realignment at the Bondurant Industrial Park progress report, City Hall renovations report, Park and Rec accomplishments the past 5 years report, Mid American Community Grant option, and vision for annual programming; allowed to hire summer employees for programming, must set programming for budget requests, must establish consistent summer programming, and brainstorm alternatives for incremental weather.

11) Adjournment

A motion was made by Board Member Hartzer, approved by Board Member Miller to adjourn the meeting. Ayes: 5 Nays: 0 Motion Passed.

Board Chair Van Houten adjourned the meeting at 7:25 p.m.

ATTEST:

Nicole Van Houten
Communications and Events

Marion Collison
Board Member/ Acting Chair