

City of Bondurant

BONDURANT PARKS AND RECREATION BOARD MINUTES

Minutes 19-09

A Regular Meeting of the Bondurant Parks and Recreation Board was held at 6:00 p.m., on Thursday, September 19, 2019 at City Hall, 200 2nd St NE, Bondurant, Polk County, Iowa. Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on September 17, 2019. All proceedings hereafter shown were taken while the convened meeting was open to the public.

AGENDA

1) Roll Call

Board Present: Board Member Marian Collison
Board Member Elise Kooistra-Sullivan
Board Member Dennis Lyman
Board Member Nic Robinson
Board Member Joe Miller
Board Chair Joe Van Horn

City Officials: Communications and Events Nicole Van Houten
City Administrator Marketa Oliver

2) Call to Order and Declaring a Quorum

Board Chair Van Horn called the meeting to order at 6:07 p.m. A quorum was present.

3) Abstentions Declared

Absent: Board Member Michele Hartzler

4) Approval of Minutes 19-07 July 18, 2019

Motion made by Board Chair Van Horn to move to next meeting the approval of the Parks and Recreation Board Minutes for 19-07, July 18, 2019 due to technical difficulties and lack of review.
Motion to move to October 17, 2019 meeting.

5) Guests Requesting to Address the Parks Board

- **Kaleb Trammel, Eagle Scout:** Presented Eagle Scout Project seeking approval of installing bike racks at Lake Petocka. Kaleb plans to fundraise to fund the project. Install near the south shelter restrooms, near the Chichaqua Valley Trail.

Board motioned to table until scout is able to price the cost of the bike racks that were installed at The Depot to ensure the same bike racks are installed.

- **Ben Kennedy, Eagle Scout:** Presented Eagle Scout Project seeking approval of installing steel coal ash receptacles in City Park and near the Petocka South Shelter Park for people to dispose of used charcoal.

Board motioned to table until further information is provided.

- **Jeff Cook, Bondurant Community Foundation:** Came back to the board for a final approval of the Gateway Park/Porch Swings and Fireflies Signage.

Board motioned to approve by Miller, second by Kooistra-Sullivan **Ayes: 6 Nays: 0 Motion Passed.**

Presented Bondurant Community Foundation suggestion to place time capsule displaced from the old Gateway Park sign to the cemetery entrance with the other time capsule and design a plaque to describe the time capsule details.

Presented the Bus Barn Mural that was designed by the Bondurant-Farrar High School Art students, local professional artist Chris Vance and Bondurant-Farrar High School Art teacher Christian Vandehaar. 10'x110' art display with construction to begin mid Oct with 27 panels to install before winter/snowfall. The Bondurant Community Foundation was able to secure 3 Grants to fund this project totaling an estimate of \$15,000.

Presented Bondurant Community Foundation 2020 goal projects based off of the Community Visioning Plan: Lake Petocka boat ramp and/or fishing dock, signage throughout town, establishing a Bondurant Historical Society, and 2020 will be the 6th annual Sidewalk Chalk Festival.

6) New Business

- Tree Installation along the parking area on Main Street NE, along 2nd St NE and Railroad, and along the North lot line of Lake Petocka

Board motioned to table by Robinson, second by Kooistra-Sullivan until the new Parks Master Plan is established.

- City Park's new green space project ideas

Board motioned to table by Robinson, second by Kooistra-Sullivan until the new Parks Master Plan is established.

7) Old Business

- Park Shelter Fee Structure cap at \$100/day

Board motioned to approve by Kooistra-Sullivan, second by Lyman. **Ayes: 6 Nays: 0 Motion Passed.**

- Gateway Park's old signage to reinstall at 64th Ave SE on Chichaqua Valley Trail

Board motioned to approve by Kooistra-Sullivan, second by Lyman. **Ayes: 6 Nays: 0 Motion Passed.**

- Adopt A Trail Program approved for Spring implementation pending the recognition signage for the volunteers

Board motioned to approve by Lyman, second by Kooistra-Sullivan. **Ayes: 6 Nays: 0 Motion Passed.**

- Continued Eagle Park planning; next step is to regrade the area, move forward with tree plan and native prairie planting.

Board motioned to table by Robinson, second by Kooistra-Sullivan until the new Parks Master Plan is established.

Board Member Collison exits 7:45 p.m.

8) Budget Review

Motion made by Board Chair Van Horn to move to next meeting the approval of the Parks and Recreation Board Minutes for 19-07, July 18, 2019 due to technical difficulties and lack of review.
Motion to move to October 17, 2019 meeting.

9) Reports and Comments:

- Communication and Events Specialist
 - Dog Park Committee report
 - DNR Fishing Sign order postpone until Lake Petocka renovations, etc.
 - Events Report
 - New Programing discussion
- Board Chair
 - Would prefer prior meeting minutes and budget report to be printed.
- Board Members
 - Open discussion about next FY Budget planning and project planning.
- City Administrator
 - City Park Ad Hoc Park Watch Committee report
 - Chichaqua Valley Trail changes/update at the Bondurant Industrial Park report
 - Hwy 65 Underpass report

10) Adjournment

A motion was made by Board Member Lyman, approved by Board Member Miller to adjourn the meeting. **Ayes: 6 Nays: 0 Motion Passed.**

Board Chair Van Horn adjourned the meeting at 8:18 p.m.

ATTEST:

Nicole Van Houten
Communications and Events

Joe Van Horn
Board Chair