

Meeting No. 19-07

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

July 18, 2019

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on July 18, 2019, at 6:00 p.m.

Board Present: Board Member Marian Collison
Board Member Elise Kooistra-Sullivan
Board Member Dennis Lyman
Board Member Joe Miller
Board Chair Joe Van Horn

City Officials: Recreation Coordinator Molly Rupert
Administrative Assistant Nicole Van Houten
City Administrator Marketa Oliver

Absent: Board Member Michele Hartzler
Board Member Nic Robinson

Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on July 17, 2019. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Van Horn called the meeting to order at 6:02 p.m. A quorum was present.

Motion made by Board Member Kooistra-Sullivan, approved by Board Member Lyman to approve the Parks and Recreation Board Agenda for meeting 19-07, July 18, 2019. **Ayes: 4 Nays: 0 Motion passed.**

Motion made by Board Member Lyman, approved by Board Member Miller to approve the Parks and Recreation Board Minutes from meeting 19-05, May 16, 2019. **Ayes: 4 Nays: 0 Motion Passed.**

Guests Present at this Meeting: Tyler Stubbs, Iowa DNR

Presentation: **Tyler Stubbs, Iowa DNR:** Tyler Stubbs presented the Board with some fishing facts and figures about Bondurant. He also offered a brief overlook as to what the Iowa DNR does to help urban cities and there public lakes/ponds.

Recruitment: With Recreation Coordinator Rupert leaving to take a new job, Administrative Assistant Nicole Van Houten will be moving into a new Event/Communications position with the City. She will be responsible for mediating all Parks and Recreation Board Meetings. City Administrator Oliver has posted the Administrative Assistant position with the hopes of hiring someone on board soon.

REAP Grant: The City is currently working on a REAP Grant for the City Center Regional Park Project. This grant scored high last year, so the City is hoping it will do even better this year.

Underpass Update: The City received a Legacy Grant from Prairie Meadows in the amount of \$200,000. The City would like to acquire about another \$400,000 to be safe, but are currently in talks with the DOT to approve the design of the project. If all goes well, Underpass construction could begin taking place next spring.

Adopt A Park/Trail Program: Recreation Coordinator Rupert presented the Board with the Adopt a Park/Trail guidelines that she has been working on. One issue with the guidelines is the age of consent. It was decided that High School students could participate, but would need an adult sponsor to sign the paperwork and watch over the group. An updated version of the guidelines will appear on next month's agenda.

Concrete Games in the Park: Recreation Coordinator Rupert presented the Board with different options of concrete, weather-resistant games that could eventually be placed in the City's parks. The Board approved of the idea, and will keep them in mind when working on the edits to the Parks, Trails, and Greenways Master Plan later this fall.

Budget Report: Board Member Miller questioned if the "Youth League Fees" account was money spent on soccer and baseball. Recreation Coordinator Rupert answered that the account covers Blue Jay Basketball Club fees only.

Event Reports: Recreation Coordinator Rupert reported on the following event(s): Youth Fishing Derby & Bondu Blues and Brews.

The following items were discussed as part of the Recreation Coordinator's comments:

- Recreation Coordinator Rupert thanked the board for their hard work and dedication.

The following items were discussed as part of the Board Chair's comments:

- Board Chair had no comments.

The following items were discussed as part of the Board Members' comments:

- Board Member Miller asked for a Dog Park Update. Administrative Assistant Van Houten will be taking over the committee. Board Member Miller then volunteered himself for the committee.
- Board Member Miller inquired about the Gateway Park Sign. The sign will be brought back to the Board in August.
- Board Member Miller wanted to make sure that shelter reservations were changed. Recreation Coordinator Rupert mentioned that there are now two hour increments that cost \$25 a piece. A \$100 deposit is still required.
- Board Member Miller inquired about the Local Option Sales Tax vote on August 6th.

The Following items were discussed as part of City Administrator's comments:

- City Administrator Oliver discussed the City's rebranding efforts, which includes a new website launching later this year.
- The City received a BRAVO Grant for the Bus Barn Mural Project
- The Des Moines Arts Coalition and the City have partnered to place copies of works of art around City Hall.
- The City also received a Prairie Meadows Betterment Grant for a crosswalk at 2nd and Blaine streets.
- The industrial park going in near Lake Petocka will be tearing out approximately 700-800 feet of the Chichaqua Valley Trail. City Administrator Oliver is working with the Iowa DOT, the Friends of the Chichaqua Valley Trail, and other groups to straighten the trail so that there will not be a gap.

A motion was made by Board Member Collison, approved by Board Member Miller to adjourn the meeting.
Ayes: 4 Nays: 0 Motion Passed.

Board Chair Van Horn adjourned the meeting at 7:18 p.m.

A Regular meeting will be held on Thursday, August 15, 2019, at 6:00 p.m.

ATTEST:

Nicole Van Houten
Communications and Events

Joe Van Horn
Board Chair