

Meeting No. 19-05

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**  
**MINUTES**

**May 16, 2019**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on May 16, 2019, at 6:00 p.m.

Board Present: Board Member Marian Collison  
Board Member Elise Kooistra-Sullivan  
Board Member Dennis Lyman  
Board Member Joe Miller  
Board Member Nic Robinson

City Officials: Recreation Coordinator Molly Rupert  
City Administrator Marketa Oliver

Absent: Board Member Michele Hartzler  
Board Chair Joe Van Horn

Notice of the meeting was posted at the Bondurant City Center and the City of Bondurant website on May 15, 2019. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Acting Board Chair Collison called the meeting to order at 6:04 p.m. A quorum was present.

Motion made by Board Member Lyman, approved by Board Member Kooistra-Sullivan to approve the Parks and Recreation Board Agenda for meeting 19-04, April 18, 2019. **Ayes: 5 Nays: 0 Motion passed.**

Motion made by Board Member Miller, approved by Board Member Lyman to approve the Parks and Recreation Board Minutes from meeting 19-03, March 21, 2019. **Ayes: 5 Nays: 0 Motion Passed.**

**Guests Present at this Meeting:** Jeff Cook, Bondurant Community Foundation Chair

**Gateway Park Interpretive Sign Update:** Jeff Cook from the Bondurant Community Foundation was present to answer any questions that the Board had on the Gateway Park Interpretive Sign. He also brought a template from a sign at the Depot and mentioned that the Gateway Park Sign would follow the same design. The Board gave feedback on grammar and coloring of the sign and Jeff Cook will be back at next meeting with those updates.

**Bondurant Christian Church Shelter Rental:** The Bondurant Christian Church wanted the Board to look at the possibility of renting out the shelter at Lake Petocka for a discounted rate. The Board agreed that the Church should pay full price, but wanted Recreation Coordinator Rupert to look into changing the fees for shelter reservations. Rentals will now be possible in two hour increments and each increment will cost \$25 to rent. A \$100 deposit is still required for all rentals.

**Parks Master Plan Scope:** The FY 20 Budget has some room for the Parks Board to Update the Parks, Greenways, and Trail Master Plan. City Administrator Oliver is allowing the Parks Board to interview and choose the firm that will update the plan. She asks the Board to think about what they want to see **in** interviews and what they want to see in the updated Master Plan. More on this subject will continue into the summer months.

**Budget Report:** No comments were made on the budget.

**Event Reports:** Recreation Coordinator Rupert reported on the following event(s): Keep Bondu Beautiful & Brickz 4 Kids Spring Party

**The following items were discussed as part of the Recreation Coordinator's comments:**

- B Safe Kids Registration is now open. Due to popular demand, an afternoon session was added to serve double the kids.

**The following items were discussed as part of the Board Chair's comments:**

- Board Chair was not in attendance.

**The following items were discussed as part of the Board Members' comments:**

- Board Member Robinson gave a Tree Board Update. He mentioned that the City Tree Sale was a success.
- Board Member Robinson also asked about the City Park House on 3<sup>rd</sup> St. The City received a partial REAP Grant that was used to purchase and tear down the house. The empty lot will be green space for now.
- Board Member Miller asked about the Dog Park Progress. Recreation Coordinator Rupert received quotes for fencing that averaged around \$30,000. Fundraising ideas include a Doggy Jog and a Memorial Tag Program.
- Board Member Miller also brought up the idea to broadcast City Council Meetings on Facebook Live.

**The Following items were discussed as part of City Administrator's comments:**

- City Administrator Oliver updated the Board on various City Issues.

A motion was made by Board Member Miller, approved by Board Member Robinson to adjourn the meeting.  
**Ayes: 5 Nays: 0 Motion Passed.**

Acting Board Chair Collison adjourned the meeting at 7:25 p.m.

A Regular meeting will be held on Thursday, June 20, 2019, at 6:00 p.m.

ATTEST:

---

Molly Rupert  
Recreation Coordinator

---

Marian Collison  
Board Member/Acting Chair