

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

March 1, 2021

Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Tara Cox, Council Member Bob Pepper, Council Member Doug Elrod
Virtually: Council Member Angela McKenzie

Absent: Council Member Wes Enos

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Jene Jess
Virtually: Fire Chief Aaron Kreuder, Public Works Director John Horton, City Engineer Bob Veenstra, Planning & Community Development Director Maggie Murray, Library Director Jill Sanders, Communication & Event Specialist Nicole Van Houten

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:04 p.m. and declared a quorum.

3. Abstentions Declared – None.

4. Perfecting and Approval of the Agenda

Motion by Elrod, seconded by Pepper, to approve the agenda. Vote on Motion 4-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of February 16, 2021
- b. Receive and File – Planning & Zoning Commission Meeting Minutes of January 28, 2021
- c. Receive and File – Parks & Recreation Board Meeting Minutes of February 18, 2021
- d. Claims List
- e. Tax Abatements
- f. **RESOLUTION NO. 210301-46** – Resolution approving Change Order No. 1 to Absolute Infrastructure for the NE Storm Sewer Public Improvement Project in the amount of \$6,678.00

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- g. **RESOLUTION NO. 210301-47** – Resolution approving Change Order No. 2 to Absolute Infrastructure for the NE Storm Sewer Public Improvement Project in the amount of \$1,622.50
- h. **RESOLUTION NO. 210301-48** – Resolution approving Pay Request No. 3 and Release of Retainage for Peterson Contractors, Inc. for the 2nd Street NW Culvert Project in the amount of \$25,590.05
- i. **RESOLUTION NO. 210301-49** – Resolution approving the MidAmerican Energy Company Plat of Survey (Parcel 2021-3) for a Split of Land Located Outside of, But Within 2 Miles of, Bondurant's City Limits
- j. **RESOLUTION NO. 210301-50** – Resolution affixing a Date for a Public Hearing for FY22 City of Bondurant Budget
- k. **RESOLUTION NO. 210301-51** – Resolution approving The Pope Annexation Addendum Agreement

Council Member Elrod questioned the location of the MidAmerican Energy Company Plat of Survey.

Motion by Pepper, seconded by Elrod, to approve the Consent Agenda. Roll Call: Ayes: McKenzie, Elrod, Pepper, Cox. Nays: None. Absent: Enos. Motion carried 4-0.

6. Guests requesting to address City Council – None.

7. **PRESENTATION**

- a. Jester Insurance, Heith Hockenberry – Presented a dividend check in the amount of \$3,100.00 for participation in the policy.
 - b. FY22 Budget – City Administrator Oliver presented the FY22 Budget to Council which included topics on projects, major capital investments, outside funding, revenues and expenditures, valuation, the proposed levy rate, and regional partnerships.
8. Reports / Comments and appropriate action thereon:
- a. Mayor – Upcoming Metro Mayor's meeting, congrats to high school sports, questioned snow in cul-de-sacs.
 - b. Council Members
 - Pepper – Parks & Recreation and Planning & Zoning update, downtown project comments, girls state basketball tomorrow.
 - Elrod – Absent March 15th, DART meeting tomorrow.
 - McKenzie – WRA meeting update.

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Cox – Congrats to the Archery Team on State, BDI, Chamber and EPIC update.

c. Administrator – Email regarding priority update.

d. Directors

Horton – Public Works update.

Sanders – Library Project update, Summer Reading Program, grant update.

Jess – None.

Kreuder – None.

Murray – Comprehensive Plan RFP update, BOA update.

Van Houten – None.

Motion by Pepper, seconded by Elrod to close the regular meeting and move into Closed Session at 7:55 p.m. Roll Call: Ayes: McKenzie, Elrod, Pepper, Cox. Nays: None. Absent: Enos. Motion carried 4-0.

9. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Mayor Sullivan closed the Closed Session at 8:12 p.m.

10. Adjournment

Moved by Pepper, seconded by Cox, to adjourn the meeting at 8:12 p.m. Vote on Motion 4-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on March 1, 2021, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor