

**Due to the COVID-19 concerns and social distancing recommendations, a virtual meeting was offered.*

BONDURANT CITY COUNCIL

Minutes

January 19, 2021

Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Tara Cox, Council Member Bob Pepper
Virtually: Council Member Doug Elrod, Council Member Angela McKenzie

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan,
Virtually: Fire Chief Aaron Kreuder, Public Works Director John Horton,
Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:12 p.m. and declared a quorum.

3. Abstentions Declared – None.

4. Perfecting and Approval of the Agenda

Motion by Enos, seconded by Pepper, to approve the agenda. Vote on Motion 5-0. Motion carried.

5. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of January 4, 2021
- b. Receive and File – Bondurant Library Board Meeting Minutes of December 2, 2020 & Librarian Report
- c. Claims List
- d. Tax Abatements
- e. Special Event Applications
- f. **RESOLUTION NO. 210119-10** – Resolution approving Changes Related to Operational Hours and Unpaid Lunch Periods
- g. **RESOLUTION NO. 210119-11** – Resolution approving Pay Applications No. 7, No. 8, & No. 9 to Ryan Companies for the Project Bluejay Offsite Improvements Project in the amount of \$107,237.83
- h. **RESOLUTION NO. 210119-12** – Resolution proposing consideration of a Subdivision Amendment and Affixing a Date for a Public Hearing

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- i. **RESOLUTION NO. 210119-13** – Resolution approving Pay Request for Eick and Day for the City Hall Project in the amount of \$36,916.08 and Accepting the Project
- j. **RESOLUTION NO. 210119-14** – Resolution accepting Offer to Donate and approving Temporary Construction Easement
- k. **RESOLUTION NO. 210119-15** – Resolution approving Pay Application No. 2 for Shive Hattery for Project Omega Public Improvements Phase 2 & 3 in the amount of \$75,600.00
- l. **RESOLUTION NO. 210119-16** – Resolution affixing a Date for Public Hearing on the Proposed Property Tax Levy
- m. **RESOLUTION NO. 210119-17** – Resolution approving Pay Application No. 3 for Story Construction for the Bondurant Community Library Expansion Project
- n. **RESOLUTION NO. 210119-18** – Resolution approving Change Requests CR001, CR002, CR003, & CR004 for the Library Expansion and Renovation Project totaling \$5,233.00
- o. **RESOLUTION NO. 210119-19** – Resolution approving adoption of City of Bondurant Right-of-Way Policy

Motion by Pepper, seconded by Cox, to approve the Consent Agenda. Roll Call: Ayes: McKenzie, Elrod, Pepper, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

6. Guests requesting to address City Council – None.

7. **PROCLAMATION** – Alex Lynch, EPIC

Mayor Sullivan presented a proclamation to Executive Director Alex Lynch, and thanked him for his service for Eastern Polk County.

8. **RESOLUTION NO. 210119-20** – Resolution withdrawing from EPIC and requesting Dissolution of the Organization

Motion by Enos, seconded by Pepper, to approve RESOLUTION NO. 210119-20. Roll Call: Ayes: McKenzie, Elrod, Pepper, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

Motion by Enos, seconded by Cox, to close the regular meeting and move into public hearing at 6:21 p.m. Roll Call: Ayes: McKenzie, Elrod, Pepper, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

9. **PUBLIC HEARING** – Regarding the Community Development Block Grant

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City Administrator Oliver explained the reasoning behind the request for the Community Development Block Grant.

Motion by Enos, seconded by Pfeffer, to close the public hearing and move back to the regular meeting at 6:23 p.m. Roll Call: Ayes: McKenzie, Elrod, Pfeffer, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

10. **RESOLUTION NO. 210119-21** – Resolution confirming public hearing and documenting comments from said public hearing for Community Development Block Grant

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 210119-21. Roll Call: Ayes: McKenzie, Elrod, Pfeffer, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

11. **RESOLUTION NO. 210119-22** – Resolution approving Bond Purchase Agreement, providing for the issuance of General Obligation Annual Appropriation Corporate Purpose Bonds, Series 2021A and providing for the levy of taxes to pay the same

Motion by Enos, seconded by Pfeffer, to approve RESOLUTION NO. 210119-22. Roll Call: Ayes: McKenzie, Elrod, Pfeffer, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

12. Discussion Items –
a. Waiving Deposits for Institutions on Utility Bills

Council discussed the possibility of waiving utility deposits for institutions. A draft of an ordinance will appear on a future City Council agenda.

9. Reports / Comments and appropriate action thereon:

a. Mayor – Water Trail comments.

b. Council Members

Enos – BRAVO & MWA update.

Pfeffer – Parks & Recreation and Planning & Zoning update.

Elrod – DART update.

McKenzie – WRA update.

Cox – BDI, Chamber, & EPIC update.

c. Administrator – None.

d. Directors

Horton – ROW Policy, utility locating comments, Stormwater Master Plan update.

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Kreuder – Vaccination update, updating Fire Department Policies, International Fire Code comments.

Sanders – Organization of the Year Award, opened to the public yesterday, building project update.

Motion by Enos, seconded by Pfeffer to close the regular meeting and move into Closed Session at 7:08 p.m. Roll Call: Ayes: McKenzie, Elrod, Pfeffer, Enos, Cox. Nays: None. Absent: None. Motion carried 5-0.

10. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation

Mayor Sullivan closed the Closed Session at 7:28 p.m.

11. Adjournment

Moved by Pfeffer, seconded by Enos, to adjourn the meeting at 7:28 p.m. Vote on Motion 5-0. Motion carried.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 19, 2021, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor