

BONDURANT CITY COUNCIL  
Minutes  
April 1, 2019  
Bondurant City Council

1. Roll Call

Present: Council Member Wes Enos, Council Member, Council Member Tara Cox, Council Member Doug Elrod, Council Member Bob Pepper, Council Member Jen Keeler

Absent: Mayor Curt Sullivan

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, City Engineer Greg Roth, Library Director Jill Sanders, Fire Chief Aaron Kreuder, Finance Director Jene Jess, City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Enos called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of March 18, 2019
- b. Receive and File – Planning & Zoning Commission Meeting Minutes of March 14, 2019
- c. Claims Report
- d. Delinquent & Bad Debt Listing
- e. Tax Abatements
- f. Special Events Application
- g. **RESOLUTION NO. 190401-36** – Resolution Levying Assessment for Costs of Curb Stop Repair for 1105 Oleson Street, Southeast and 9596 94<sup>th</sup> Street, Northeast
- h. **RESOLUTION NO. 190401-37** – Resolution setting date of Public Hearing on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000

Motion made by Keeler, seconded by Pepper, to approve the Consent Agenda. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

7. Guests requesting to address the City Council

Matt Sillanpaa, 512 3<sup>rd</sup> Street, Southeast, suggest to the City Council and City Staff to reevaluate the application process for Food Truck permits due to the feedback they receive from their events they host throughout the year. Staff will research other Cities' process and present it to Council at a future City Council meeting.

8. Polk County Sheriff's Report

Lieutenant Mark Mohr reported 570 calls of service in the month of March including 169 business checks, 144 traffic stops, 29 public assists, 45 written warnings, 12 citations, 12 arrests with 25 charges.

9. **PRESENTATION** – Regarding 2<sup>nd</sup> Street NW Traffic Study

Greg Roth, Veenstra & Kimm, presented their findings from the study. 2<sup>nd</sup> Street North is the only East-West Street spanning the width of the community and is found in the northern portion of Bondurant's corporate limits. The City has seen continual development including educational, residential and commercial uses. This study is the start of identifying the needed improvements to this corridor to improve traffic flow and control access.

Motion by Enos, seconded by Pepper, to close the regular meeting and move into public hearing at 6:59 p.m. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

10. **PUBLIC HEARING** – Relative to amending the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2019

No public comment.

Motion by Enos, seconded by Pepper, to close the public hearing and move back to the regular meeting at 7:01 p.m.

11. **RESOLUTION NO. 190401-38** – Resolution approving the amendment to the Current Budget of the City of Bondurant for the Fiscal Year Ending June 30, 2019

Motion by Keeler, seconded by Pepper, to approve RESOLUTION NO. 190401-38. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

Motion by Enos, seconded by Pepper, to close the regular meeting and move into public hearing at 6:13 p.m. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

12. **PUBLIC HEARING** – Relative to amending the Zoning Classification of certain real estate from C-2, General Commercial District to M-1, Limited Industrial District

Joe Schmidtlein, RMS Machinery, presented the proposed plan for the location.

Motion by Enos, seconded by Pfeffer, to close the public hearing and move back to the regular meeting at 6:17 p.m. Roll Call: Ayes: Keeler, Pfeffer, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

13. **ORDINANCE NO. 190401-205** – (First Reading) Ordinance amending the City Code of Bondurant, Iowa, by amending the Zoning Classification for the George Property, from C-2, General Commercial District to M-1, Limited Industrial District

Motion by Elrod, seconded by Pfeffer, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 190401-205. Roll Call: Ayes: Keeler, Pfeffer, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 190401-39** – Resolution approving the Site Plan for Bondurant Commercial Business Lot 7

Motion by Elrod, seconded by Keeler, to approve RESOLUTION NO. 190401-39. Roll Call: Ayes: Keeler, Pfeffer, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

15. **RESOLUTION NO. 190401-40** – Resolution approving the adoption of the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan

Motion by Pfeffer, seconded by Keeler, to approve RESOLUTION NO. 190401-40. Roll Call: Ayes: Keeler, Pfeffer, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

16. Discussion Items –

- a. LOSST – City Council discussed holding an election in August regarding the Local Option Sales & Service Tax. City Council Member Cox will have to appear on the ballot as well.
- b. Small Wireless Facility – City Council discussed holding a special meeting to adopt the rules concerning the small wireless facilities. In September, the FCC released an order that limits state and local management of small wireless infrastructure. After April 15<sup>th</sup>, a city may no longer have esthetic standards of review that are not: (1) reasonable; (2) more burdensome than those applied to other types of infrastructure deployment; or (3) objective and published in advance of a small wireless facilities permit application.

14. Reports / Comments and appropriate action thereon:

a. Mayor Pro Tem – None.

b. Council Members

Elrod – Planning & Zoning Commission vacancies, DART meeting tomorrow.

Cox – Chamber events.

Pfeffer – WRA meeting update.

Keeler – CVB update, Library meeting this week.

c. Administrator – Pleasant Hill inquired about participating in the Inside Out program. Council agreed to move forward.

d. Directors

Horton – Development updates, opening parks soon, street sweeping update, Lincoln Street Project update.

Kreuder – Summit planning update.

Sanders – High School Senior Art Show, Facebook grant update, Summer Reading Program update.

Motion by Enos, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 7:39 p.m. Roll Call: Ayes: Keeler, Peffer, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

15. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation.

Mayor Pro Tem Enos closed the Closed Session and moved back to the Regular Meeting at 7:56 p.m.

16. Adjournment

Moved by Peffer, seconded by Cox, to adjourn the meeting at 7:56 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Wes Enos, Mayor Pro Tem

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on April 1, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Wes Enos, Mayor Pro Tem