

BONDURANT CITY COUNCIL
Minutes
March 4, 2019
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member, Council Member Tara Cox, Council Member Doug Elrod, Council Bob Pepper, Council Member Jen Keeler

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, City Engineer Bob Veenstra, City Attorney David Brick, Planning & Zoning Commission Chair Jeff Kromrie, Planning & Zoning Commission Member Brian Clayton

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Keeler, to approve the agenda. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of February 19, 2019
- b. Receive and File – Parks & Recreation Board Meeting Minutes of January 17, 2019
- c. Receive and File – Planning & Zoning Commission Meeting Minutes of February 14, 2019
- d. Bad Debt & Delinquent Listing
- e. Claims Report & Monthly Financial Report (emailed on 03/01/19)
- f. Tax Abatements
- g. Special Events Application
- h. **RESOLUTION NO. 190304-20** - Resolution delegating Finance Director Jene Jess as the Title VI Coordinator
- i. **RESOLUTION NO. 190304-21** – Resolution approving the Final Plat for Stewart Farm Plat 1
- j. **RESOLUTION NO. 190304-22** – Resolution appointing Cody Case and Kristi Walmsley to the Tree Board
- k. **RESOLUTION NO. 190304-23** – Resolution approving Cost Proposal from the University of Iowa for Phase I Archaeological and Reconnaissance Architecture History Study

- I. **RESOLUTION NO. 190304-24** - Resolution approving Adjustments to various fees for the City of Bondurant, Iowa

Motion by Enos, seconded by Pepper, to approve the Consent Agenda. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

7. Guests requesting to address the City Council – None.
8. Polk County Sheriff's Report – Deputy Mark Mohr reported 444 calls of service in the month of February, 115 building checks, 35 public assists, 60 traffic stops, 7 arrests and 28 snow ordinance tickets.
9. **PRESENTATION** – Zach Nunn and Brian Lohse

Representative Brian Lohse updated the Council and guests in attendance of the bills that are being addressed on the House level.

Senator Zach Nunn updated the Council and guests in attendance of the topics being addressed at the Senate level including economic development, education, sales tax, etc.

10. **PRESENTATION** – Men's Club (Parks Projects)

Jeff Cook and Bruce Cordes presented their project selection for the upcoming year. They have selected six projects for the community to vote on at community events. The top three projects will be executed pending the approval from the Parks and Recreation Board and City Council.

11. **PRESENTATION** – Brad Lewis, Downtown Project

Due to a conflict in scheduling, Mayor Sullivan tabled agenda item #11 until the March 18 City Council meeting.

12. **PRESENTATION** – Mike Flummerfelt (Housing Development)

Mike Flummerfelt, Flummerfelt Enterprises, Inc., presented a housing development concept to the City Council that would be located on the northeast side of Bondurant along Highway 65.

13. **RESOLUTION NO. 190304-25** - Resolution approving the Purchase Agreement for the Ward Property

Motion by Enos, second by Pepper, to approve RESOLUTION NO. 190304-25. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 190304-26** – Resolution approving Position Description and Salary Range for Director of Planning and Community Development

Motion by Elrod, second by Enos, to approve RESOLUTION NO. 190304-26. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

15. **ORDINANCE NO. 190304-204** – (First Reading) Ordinance amending the City Code of Bondurant, Iowa, by amending Chapter 106, Collection of Solid Waste

Motion by Pepper, second by Cox, to approve the first reading of ORDINANCE NO. 190304-204. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

16. **ORDINANCE NO. 190219-203** – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the Zoning Classification of Certain Real Estate from R-2, One- & Two-Family Residential District to R-5, Planned Unit Development District (Kimberley Development)

Motion by Elrod, second by Cox, to waive the second reading and approve the third and final reading of ORDINANCE NO. 190219-203. Roll Call: Ayes: Pepper, Enos, Cox, Elrod. Nays: Keeler. Motion Carried 4-1.

17. **RESOLUTION NO. 190304-27** – Resolution approving proposal from Tyler Technologies for upgraded City Financial Software

Motion by Pepper, second by Enos, to approve RESOLUTION NO. 190304-27. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Motion Carried 5-0.

18. Reports / Comments and appropriate action thereon:

- a. Mayor – Absent April 1, expressed appreciation to City Staff with weather-related activities, upcoming City Staff Emergency Response presentation at the Metro Mayor's meeting, April 15th City Council meeting will be moved to April 22nd.
- b. Council Members

Elrod – Thanked the City Staff with weather-related activities, DART meeting update, Polk County Emergency Management meeting update.

Cox – Coffee & Conversation on March 11, Board meeting March 12, Chamber East Polk lunch on March 12.

Enos – Rebranding Committee meeting comments.

Pepper – Flummerfelt development comments.

Keeler – Upcoming CVB meeting, registered for the D.C. Trip, Flummerfelt development comments.

- c. Administrator – Nominating the Fire Department for a League Award for their UHP Program.
- d. Directors

Horton – Polk County Hazard Mitigation Plan is complete, awarded an ISU grant for work zone safety in the amount of \$3500, Public Meeting for the Stormwater Improvements is March 13.

- e. City Attorney – Preliminary Title Opinion on the Ward Property, liens on the property.

Motion by Enos, seconded by Elrod, to close the Regular Meeting and move into Closed Session at 7:22 p.m. Roll Call: Ayes: Pepper, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 5-0.

19. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation.

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 8:04 p.m.

20. Adjournment

Moved by Pepper, seconded by Cox, to adjourn the meeting at 8:07 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on March 4, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor