

BONDURANT CITY COUNCIL  
Minutes  
December 16, 2019  
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Bob Pepper, Council Member Doug Elrod, Council Member Tara Cox

City Officials

Present: City Administrator Marketa Oliver, Interim City Clerk Craig Marshman, Public Works Director John Horton, Library Director Jill Sanders, City Engineer Bob Veenstra, Planning Director Maggie Murray, Fire Chief Aaron Krueder

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Elrod, seconded by Enos, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of December 2, 2019
- b. Receive and File – Parks & Recreation Board Meeting Minutes of October 18, 2019
- c. Receive and File – Library Board of Trustees Meeting Minutes of November 6, 2019
- d. Claims Report
- e. Tax Abatements
- f. **RESOLUTION NO. 191216-189** – Resolution approving the Big Green Umbrella Media Agreement
- g. **RESOLUTION NO. 191216-190** – Resolution approving the City's Investment Policy for 2020
- h. **RESOLUTION NO. 191202-191** – Resolution receiving and filing the Annual Financial Report for Fiscal Year 2019

- i. **RESOLUTION NO. 191216-192** – Resolution decertifying assessment for costs of curb stop repair for 1105 Oleson St SE
- j. **RESOLUTION NO. 191216-193** – Resolution approving the acquisition of certain property interests associated with the public improvements for Project BlueJay, authorizing payment for the acquisition of property interests and authorizing the taking of necessary steps for the closing of the property acquisition transactions
- k. **RESOLUTION NO. 191216-194** – Resolution approving Pay Application No. 1 for the Shive Hattery Professional Services Contract for the Project BlueJay in the amount of \$408,800
- l. **RESOLUTION NO. 191216-195** – Resolution approving Change Order No. 1 for the Eick and Day Construction Contract for the City Hall Project in the amount of \$41,269.58
- m. **RESOLUTION NO. 191216-196** – Resolution approving Pay Application No. 1 in the amount of \$78,477.60 for Eick and Day Construction for the City Hall Project

Motion by Enos, seconded by Elrod, to approve the Consent Agenda. Roll Call: Ayes: Pfeffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion carried 4-0.

- 7. Guests requesting to address the City Council – None
- 8. Swearing in Council Members – Mayor Sullivan swore in Council Members Angela McKenzie, Tara Cox, and Doug Elrod for their 2020 term.
- 9. **Presentation** – Library Director Jill Sanders gave the Library Annual Report. 4,125 users, circulation of all materials last year was 44,540 (3% increase), Physical collection increase by 3%, Digital collection increase by 9%, 35,515 visitors (7% increase)
- 10. **RESOLUTION NO. 191216-197** – Resolution related to the barbed wire fence permit request for Mid-Country Machinery at 3509 Franklin Street SW

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 191216-197. Roll Call: Ayes: Pfeffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion carried 4-0.

- 11. **RESOLUTION NO. 191216-198** – Resolution appointing Craig Marshman as Interim City Clerk, effective December 4, 2019

Motion by Elrod, seconded by Enos, to approve RESOLUTION NO. 191216-198. Roll Call: Ayes: Pfeffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion carried 4-0.

- 12. Discussion Items –

- a. 2020 DMWW Water Rates – City Administrator Marketa Oliver discussed the 2020 DMWW rate increase and explained it is not possible for us to absorb that increase right now. Council Member Elrod suggested leveraging the levy rate to offset the increase.
- b. Water System Study – City Engineer Bob Veenstra and Public Works Director John Horton discussed the idea of a 1 million gallon water storage tank to our North or North East to lower the average water usage need.

13. Reports / Comments and appropriate action thereon:

- a. Mayor – regional mayors meeting topics that have been identified for next year are vaping, cyber security and human trafficking, discussed the City Holiday party, encouraged volunteering within the City, wished everyone happy holidays
- b. Council Members
  - Elrod – no planning and zoning meeting, DART book reading at the library, bus ride for kids, nominated for chair, more logistics to be done about providing DART service to Project BlueJay
  - Cox – January 13 is Coffee & Conversation the topic is health, January 17 is the Chamber Dinner, BDI is January 7<sup>th</sup>, Library meeting discussed the budget
  - Enos – Discussed regionalization on Air B&B policies, Metro Waste on December 18, reappointed to the League of Cities Legislative Policy Committee
  - Peffer – Visited some businesses downtown, complaint about traffic on 3<sup>rd</sup> and Main
- c. City Administrator – recap of the year, new legacy software, city hall remodel, project BlueJay, new staff members
- d. Directors
  - Horton – IDOT has been good to work with for the public improvements required for Project BlueJay, waiting on district 1's approval
  - Sanders – board accreditation process
  - Kreuder – online classes, training officer, visiting with qualified surgeon from the area about medical director
  - Murray – Altoona 180 business park rezoning request

Motion by Enos, seconded by Cox, to close the Regular Meeting and move into Closed Session at 7:02 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion carried 4-0.

14. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition/disposition and Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 7:36 p.m.

15. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:38 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Craig Marshman, Interim City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 16, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor