

BONDURANT CITY COUNCIL
Minutes
December 2, 2019
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Jen Keeler, Council Member Doug Elrod, Council Member Tara Cox,

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Library Director Jill Sanders, Administrative Specialist Craig Marshman, City Attorney David Brick, Captain Shawn VanHoozer

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:05 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Elrod, seconded by Keeler, to amend the agenda by striking items #14 and #16 and amending item #6N naming John Horton the City of Bondurant representative and Pat Collison the alternative to the Des Moines Metropolitan Reclamation Authority. Vote on Motion 4-0. Motion declared carried unanimously.

Motion made by Enos, seconded by Keeler, to approve the agenda as amended. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of November 18, 2019
- b. Claims Report
- c. **RESOLUTION NO. 191202-170** – Resolution appointing City Council Member Wes Enos, Mayor Curt Sullivan and Council Member Tara Cox to Eastern Polk Innovation Collaborative (EPIC)

- d. **RESOLUTION NO. 191202-171** – Resolution appointing Mayor Curt Sullivan and City Council Member Bob Pepper to the Des Moines Convention and Visitor’s Bureau Board of Directors
- e. **RESOLUTION NO. 191202-172** – Resolution approving City Council Meeting Dates for calendar Year 2020
- f. **RESOLUTION NO. 191202-173** – Resolution designating the Official Depositories for 2020
- g. **RESOLUTION NO. 191202-174** – Resolution approving Appointments to Des Moines Area MPO and Des Moines MPO’s Transportation Technical Committee
- h. **RESOLUTION NO. 191202-175** – Resolution approving Appointment of Tabetha Gerdner to the Board of Adjustment
- i. **RESOLUTION NO. 191202-176** – Resolution appointment Planning and Zoning Commission members
- j. **RESOLUTION NO. 191202-177** – Resolution approving Appointments to MWA Board for CY20
- k. **RESOLUTION NO. 191202-178** – Resolution designating the Official Newspapers of Record for 2020
- l. **RESOLUTION NO. 191202-179** – Resolution appointing a Representative and Alternative Representative to the Polk County Emergency Management Commission
- m. **RESOLUTION NO. 191202-180** – Resolution approving Appointments for City Legal and Engineering Services
- n. **RESOLUTION NO. 191202-181** – Resolution approving Appointments to WRA Board and Technical Committee for CY20
- o. **RESOLUTION NO. 191202-182** – Resolution approving Appointments to the Polk County Joint 911 Service Board
- p. **RESOLUTION NO. 191202-183** – Resolution approving Appointments to the BRAVO Board for CY20
- q. **RESOLUTION NO. 191202-184** – Resolution approving Pay Request #2 for the Mud Creek Realignment Project to Con-Struct, Inc, in the amount of \$17,713.23

Motion by Enos, seconded by Elrod, to approve the Consent Agenda. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

- 7. Guests requesting to address the City Council – None.
- 8. Polk County Sheriff’s Report – Captain VanHoozer reported 469 calls of service, 112 traffic stops, 29 tickets and 5 arrests.

Motion by Enos, seconded by Elrod, to close the regular meeting and move into the public hearing at 6:10 p.m. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

- 9. **PUBLIC HEARING** – Regarding the Budget Amendment

Motion by Enos, seconded by Elrod, to close the public hearing and move into the regular meeting at 6:12 p.m. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

10. **RESOLUTION NO. 191202-185** - Resolution approving the Budget Amendment

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 191202-185. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

Motion by Enos, seconded by Keeler, to close the regular meeting and move into the public hearing at 6:14 p.m. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

11. **PUBLIC HEARING** – Regarding the proposals to enter into General Obligation Loan Agreements

Motion by Enos, seconded by Keeler, to close the public hearing and move into the regular meeting at 6:17 p.m. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

12. **RESOLUTION NO. 191202-186** – Resolution authorizing and combining Loan Agreements and taking additional action on proposals to enter into General Obligation Loan Agreements

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 191202-186. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

13. **RESOLUTION NO. 191202-187** – Resolution approving the Development Agreement with DR Horton

Motion by Keeler, seconded by Enos, to amend the typo in RESOLUTION NO. 191202-187 on page 2 paragraph 3. Roll Call: Ayes: Keeler, Enos, Cox, Elrod. Nays: None. Absent: Pepper. Motion carried 4-0.

Motion by Elrod, seconded by Keeler to approve RESOLUTION NO. 191202-187. Roll Call: Ayes: Keeler, Enos, Cox. Nays: None. Absent: Pepper. Motion carried 4-0.

14. **MOTION** – Appointing City Council Member Tara Cox as a Liaison for the Bondurant Community Library Board

Motion made by Enos, seconded by Keeler, to appoint City Council Member Tara Cox as a Liaison for the Bondurant Community Library Board. Vote on Motion 4-0. Motion declared carried unanimously.

15. **MOTION** – Appointing City Council Member Bob Pepper as a Liaison for the City of Bondurant Parks & Recreation Board

Motion made by Enos, seconded by Cox, to appoint City Council Member Bob Pepper as a Liaison for the Bondurant Parks & Recreation Board. Vote on Motion 4-0. Motion declared carried unanimously.

16. MOTION – Appointing City Council Member Tara Cox as a Liaison for the Bondurant Area Chamber of Commerce Board of Directors

Motion made by Enos, seconded by Elrod, to appoint City Council Member Tara Cox as a Liaison for the Bondurant Area Chamber of Commerce Board of Directors. Vote on Motion 4-0. Motion declared carried unanimously.

17. MOTION – Appointing City Council Member Tara Cox as a Liaison for the Bondurant Development, Inc. Board of Directors

Motion made by Enos, seconded by Elrod, to appoint City Council Member Tara Cox as a Liaison for the Bondurant Development, Inc. Board of Directors. Vote on Motion 4-0. Motion declared carried unanimously.

18. MOTION – Appointing City Council Member Wes Enos as a Liaison for the Metro Advisory Committee

Motion made by Cox, seconded by Elrod, to appoint City Council Member Wes Enos as a Liaison for the Metro Advisory Committee. Vote on Motion 4-0. Motion declared carried unanimously.

19. MOTION – Appointing City Council Member Bob Pepper as a Liaison for the Bondurant Community Foundation

Motion made by Enos, seconded by Elrod, to appoint City Council Member Bob Pepper as a Liaison for the Bondurant Community Foundation. Vote on Motion 4-0. Motion declared carried unanimously.

20. MOTION – Appointing City Council Member Bob Pepper as a Liaison for the Tree Board

Motion made by Enos, seconded by Elrod, to appoint City Council Member Bob Pepper as a Liaison for the Tree Board. Vote on Motion 4-0. Motion declared carried unanimously.

21. Discussion Items –

- a. Speed Limit – Public Works Director discussed reducing the speed limit on Grant St to comply with engineer safety recommendations.
- b. Proclamation – acknowledging Jen Keeler’s exemplary public service

22. Reports / Comments and appropriate action thereon:

- a. Mayor – MILAG Meeting update, wishing everyone safe travels.
- b. Council Members

Elrod – Meeting with CEO of DART.

Cox – Chamber meetings, BDI, kudos to Fire Department for Girl Scouts meeting.

Enos – MWA meeting update, parking complaints.

Keeler – Thank you, proud of accomplishments.

c. City Administrator – Snow ordinance reminders.

d. Directors

Horton – City hall update, projects.

Sanders – Santa at library on Saturday.

e. City Attorney – None.

Motion by Enos, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 6:52 p.m. Roll Call: Ayes: Keeler, Cox, Enos, Elrod. Nays: None. Absent: None. Motion Carried 4-0.

23. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition/disposition and Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 7:38 p.m.

24. Adjournment

Moved by Enos, seconded by Keeler, to adjourn the meeting at 7:39 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

Craig Marshman, Interim City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on November 18, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor