

BONDURANT CITY COUNCIL
Minutes
June 17, 2019
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Tara Cox, Council Member Doug Elrod, Council Member Bob Pepper, Council Member Jen Keeler, Council Member Wes Enos

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, City Engineer Greg Roth, City Engineer Bob Veenstra, Fire Chief Aaron Kreuder, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:03 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of June 3, 2019
- b. Claims Report & May Financial Report (emailed on 06/14/19)
- c. Tax Abatements
- d. Liquor/Beer License
- e. Tobacco Permits
- f. Street Closing Application
- g. **RESOLUTION NO. 190617-65** – Resolution authorizing and directing the City Administrator to write-off certain Emergency Services Medical Service accounts as non-collectible due to Medicaid, Medicare or too small to collect

- h. **RESOLUTION NO. 190617-66** – Resolution approving Pay Request #2 for the Lincoln Street Reconstruction Project in the amount of \$52,160.70
- i. **RESOLUTION NO. 190617-67** – Resolution approving the CINTAS Contract (Uniforms)
- j. **RESOLUTION NO. 190617-68** – Resolution approving Fund Transfers

Council Member Keeler noted a few amendments to the June 3, 2019 meeting minutes, including misspelling of her name, clarifying that the mural is not complete, and the Mayor closed the closed session.

Motion made by Pepper, seconded by Enos, to amend the City Council Meeting Minutes of June 3, 2019 with the changes Council Member Keeler mentioned. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0.

Motion made by Enos, seconded by Pepper, to approve the Consent Agenda as amended. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0.

7. Guests requesting to address the City Council – None.

- 8. **RESOLUTION NO. 190617-69** – Resolution approving the Municipal Employee Wages for the 2020 Fiscal Year, excluding City Administrator, Emergency Services Paid Per Call and Library Staff

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 190617-69. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

- 9. **RESOLUTION NO. 190617-70** – Resolution approving the Bondurant Emergency Services Employee Wages for Fiscal Year 2020

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 190617-70. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

- 10. **RESOLUTION NO. 190617-71** – Resolution approving the Amendment to the 28E Agreement Regarding Sanitary Sewer Usage and Flow Allocation

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 190617-71. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

- 11. **RESOLUTION NO. 190617-72** – Resolution awarding The Underground Company the Industrial Park Water Main Highway Crossing Project in the amount of \$55,400

Motion by Enos, seconded by Pepper, to approve RESOLUTION NO. 190617-72. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

12. **RESOLUTION NO. 190617-73** – Resolution approving the Streets Master Plan Agreement

Motion by Enos, seconded by Pepper, to approve RESOLUTION NO. 190617-73. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

13. **RESOLUTION NO. 190617-74** – Resolution approving the Agreement with CivicPlus

Motion by Enos, seconded by Pepper, to approve RESOLUTION NO. 190617-74. Roll Call: Ayes: Keeler, Pepper, Enos, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

14. Discussion Items –

- a. 2nd Street Culvert Timeline – Greg Roth, Veenstra & Kimm, Inc., explained to Council the timeline for the project. A contractor inquired about a possible extension, but Council does not want it to go into the school year. Veenstra & Kimm, Inc. built in a few extra days to accommodate the first day of school, which is August 26, 2019.

16. Reports / Comments and appropriate action thereon:

- a. Mayor Sullivan – Des Moines Partnership meeting, MAC meeting next week, Summerfest comments.
- b. Council Members
 - Cox – Chamber update and events.
 - Pepper – Summerfest comments, LOSST conversations, alley conversation.
 - Keeler – BDI meeting, Catch DSM meeting, Community Foundation meeting, sidewalk chalk event, BRAVO public art event.
 - Enos – Alley conversation.
 - Elrod – Summerfest comments, alley conversation.
- c. Administrator – OMNI report, City t-shirts, event for tornado volunteers on July 19th at City Park.
- d. Directors
 - Horton – Project updates.
 - Sanders – Record breaking event today with the Blank Park Zoo.
 - Kreuder – Summerfest comments.

Motion by Enos, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 6:44 p.m. Roll Call: Ayes: Keeler, Pepper, Cox, Enos, Elrod. Nays: None. Absent: none. Motion Carried 5-0.

17. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation.

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 7:22 p.m.

18. Adjournment

Moved by Peffer, seconded by Cox, to adjourn the meeting at 7:22 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 17, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor