

BONDURANT CITY COUNCIL
Minutes
June 3, 2019
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Tara Cox, Council Member Doug Elrod, Council Member Bob Pepper, Council Member Jen Keeler, Council Member Wes Enos

City Officials

Present: City Administrator Marketa Oliver, Administrative Assistant Nicole Van Houten, Public Works Director John Horton, City Engineer Greg Roth, Fire Chief Aaron Kreuder, Library Director Jill Sanders, City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:04 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of May 20, 2019
- b. Receive and File – Planning & Zoning Commission Meeting Minutes of March 28, 2019
- c. Receive and File – Parks & Recreation Board Meeting Minutes of April 18, 2019
- d. Claims Report
- e. Bad Debt & Delinquent Listing
- f. Tax Abatements
- g. **RESOLUTION NO. 190603-55** – Resolution awarding bid for the cleanup of the newly acquired Ward Property at 200 3rd Street, Southeast to Elder Corporation in the amount of \$14,900.00
- h. **RESOLUTION NO. 190603-56** – Resolution approving the Tracy Subdivision Preliminary Plat

- i. **RESOLUTION NO. 190603-57** – Resolution appointing Andy Mains and Kristin Brostrom to the Planning & Zoning Commission
- j. **RESOLUTION NO. 190603-58** – Resolution approving Pay Request #1 for the 15th Street Bridge Project to Con-Struct, Inc. in the amount of \$46,640.96
- k. **RESOLUTION NO. 190603-59** – Resolution approving Action to Order Construction and Set Date of Hearing and Letting for the 2nd Street NW Culvert Project

Motion made by Keeler, seconded by Enos, to amend City Council Meeting Minutes of May 20, 2019. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0.

Motion to approve by Keeler, seconded by Enos. Roll Call: Ayes: Keller, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0.

- 7. Guests requesting to address the City Council – none
- 8. Polk County Sheriff's Report

Officer Mark Moore provided past months report.

- 9. **RESOLUTION NO. 190603-60** – Resolution adopting the Bondurant Brand System: Official Usage and Style Guide, including Logo and Positioning Line

Motion by Enos, second by Elrod. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0. Motion Carried 5-0.

- 10. **RESOLUTION NO. 190603-61** – Resolution approving the Site Plan for the Sales of Fireworks

Motion by Enos, second by Elrod. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0. Motion Carried 5-0.

- 11. **RESOLUTION NO. 190603-62** – Resolution approving the paving of the driveway for A3 Auto

Motion by Elrod, second by Pepper. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion carries 5-0. Motion Carried 5-0.

- 12. **ORDINANCE NO. 190520-209** – (Second Reading) Ordinance amending the City Code of Bondurant, Iowa, by amending Chapter 50 Nuisance Abatement Procedure

Motion by Enos, seconded by Pepper, to approve the second and third reading of ORDINANCE NO. 190520-209. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

13. **ORDINANCE NO. 190520-210** – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, Chapter 69 Parking Regulations

Motion by Pepper, seconded by Cox, to approve the second and third reading of ORDINANCE NO. 190520-210. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

14. Discussion and possible consideration of **RESOLUTION NO. 1900603-63** – Resolution approving a fireworks display safety training for TNT Fireworks at 3507 Grant Street, South

Visitor: Jonathan Reese. This will be a demonstration on how to safely use their product.

Motion by Enos, seconded by Elrod, to approve Resolution No. 1900603-63. Roll Call: Ayes: Keeler, Pepper, Cox, Elrod. Nays: None. Absent: None. Motion Carried 5-0.

15. Discussion Items –

- a. East Polk County Guide – do we want to participate? This is used as an economic development article that is shared amongst Pleasant Hill, Altoona, Mitchellville, and Bondurant. The audience is with the Business Record.
- b. Capital Projects – Should we establish a Capital Project sub-committee? Council agreed to move forward with City Hall and Library renovations/additions and the 10th street bridge reconstruction with TIF funds. A better timeline of all future capital projects will be organized for further discussion.

16. Reports / Comments and appropriate action thereon:

- a. Mayor Sullivan – MAC meeting next week. Attended the Ultra Pressure Summit.
- b. Council Members

Cox – Celebrate Bondurant is Friday. June 10th is Coffee and Conversation. June 11th is the next Chamber Board meeting.

Pepper – no update.

Keeler – Matt Sillanpaa's volunteering group meeting was last Tuesday. Remind the public about the Metro Home Improvement Program. Matt Sillanpaa's group is focused on the people that may not qualify for the Metro Home Improvement income guidelines. Catch Des Moines meeting was in April. Bus Barn Mural drawings at the school is complete. Celebrate Bondurant is Friday. Bondu Blues and Brew and Sidewalk Chalk is July 13.

Enos – no update.

Elrod – DART meeting tomorrow. Need a new flag at City Hall.

- c. Administrator – LOSST update; need volunteers for the booth at Summerfest. Bank building will be used at a cooling station during Summerfest Parade. Utility billing update. July 13th brewers are needed.
- d. Directors
 - Horton – Lincoln Street Project update.
 - Sanders – Summer Reading Program registration, library addition layout.
 - Kreuder – Ultra High Pressure Summit thank you for the support.

- e. City Attorney – Currently required to use the primary system, but due to growth may qualify to change. Can amend per council request. Can affect the election expense.

Motion by Pepper, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 7:47 p.m. Roll Call: Ayes: Keeler, Pepper, Cox, Enos, Elrod. Nays: None. Absent: none. Motion Carried 5-0.

- 17. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation.

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 8:15 p.m.

- 18. Adjournment

Moved by Cox, seconded by Pepper, to adjourn the meeting at 8:13 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Nicole Van Houten, Administrative Assistant

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on June 3, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor