

Peddler, Solicitor, Pushcart Operator, or Transient Merchant  
Permit Application Checklist

- ☐ Application
- ☐ License Fee (one day \$20, one week \$30, 6 months \$50, or one year \$100)
- ☐ \$200 Surety Bond for individuals or \$1000 for an employer group
- ☐ General Liability Insurance including \$300,000 products liability and \$100,000 for property damage
- ☐ Criminal background check issues within the past 12 months
- ☐ Motor vehicle history issued within the past 12 months



APPLICATION FOR A PEDDLER, SOLICITOR, PUSHCART OPERATOR, OR TRANSIENT MERCHANT PERMIT

1. Full name of applicant\_\_\_\_\_
2. Date of birth\_\_\_\_\_
3. Email address\_\_\_\_\_
4. Address\_\_\_\_\_
5. Main phone #\_\_\_\_\_Secondary phone #\_\_\_\_\_
6. Description of vehicle\_\_\_\_\_
7. License plate #\_\_\_\_\_Driver License #\_\_\_\_\_
8. Name of employer/business\_\_\_\_\_
9. Address of employer\_\_\_\_\_
10. Phone # of employer\_\_\_\_\_Nature of business\_\_\_\_\_
11. Length of time to sell goods\_\_\_\_\_Length of time conducting this business\_\_\_\_\_
12. Description of goods to be sold\_\_\_\_\_
13. Please attach a copy of the applicant's Division of Criminal Investigation criminal history report and Department of Transportation history report that has been issued within the past twelve (12) months.
14. Please attach a copy of the liability insurance for operation according to 122.07 of the city code.
15. Do you fully understand that any falsification made hereinbefore will constitute grounds for revocation of your license?\_\_\_\_\_

I agree to FDA standards for Pushcart Operators and vendors to meet the sanitation standard and applicable rules and/or regulations for waste retention and refuse disposal, hand-washing and food storage, preparation, and dispensing.

I agree to that all pushcart operators, vendors, peddlers, or solicitor's licenses shall provide that said licenses are in force and effect only between the hours of eight o' clock (8:00) a.m. and eight o' clock (8:00) p.m.

I agree to notify the city administrator in writing of any changes to the information provided pursuant to subsection 125(2)a within five business days of such change.

Signature of Applicant\_\_\_\_\_

Date\_\_\_\_\_