

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, November 2, 2022

1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Jen Keeler, Mike Kramar, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:00 PM by Vice President Bryant.
3. **Guests present:** Angela McKenzie, City Council Liaison; Marketa Oliver, City Administrator.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Campbell. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Approval of minutes from past meeting – October 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report -
 - e. Director's Report – October 2022
 - f. Statistics Review – October 2022

Motion to approve the consent agenda with corrections by Keeler, seconded by Ugulini. Motion carried.

6. **Public Comments:** None.
7. **Foundation Update:** Coffee cake sale in conjunction with book sale raised \$280. Planning for mini-golf in February.
8. **Friends of BPL Update:** Participated in Business Trick-or-Treat in October with over 500 people at this community event. Fall Book Sale raised \$379.50.
9. **City Council Liaison Report:** Both the City Council liaison and City Administrator updated the Board on city projects, grants and upcoming events.
10. **Old Business:** None.
10. **New Business:**
 - a. **Resignation of Board member Pat Kaura.** President Kaura has submitted her resignation after moving from the community. Motion to accept the resignation by Bergeson, seconded by Ugulini. Motion carried. Board to recognize President Kaura's service at a later date.

b. Discuss open Board position. Discussion held on potential candidates to fill the open Board position. Board to email Director Sanders with potential candidates to interview.

c. Iowa Code Confidentiality/Iowa Open Meeting Law. Board reviewed the Confidentiality/Open Meeting Law as outlined in Iowa Code. No questions.

d. Annual Report. Board reviewed statistics for annual report. Most categories up significantly following pandemic and

11. President Items: Completed Director performance evaluations due to Vice-President Bryant by 11/23/22.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Kramar. Motion carried. Meeting adjourned at 6:29 PM.

Next Meeting: Wednesday, December 7, 2022