



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, May 3, 2023

1. **Roll Call:** Members Present: Josh Bryant, Jen Keeler, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:01 PM by President Bryant.
3. **Guests present:** Marketa Oliver, Bondurant City Administrator
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Kramer. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – April 2023
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - April
 - e. Director's Report - April
 - f. Statistics Review

Director Sanders told that several trees have been replaced in the landscaping. Assistant Director Klinker-Feld demonstrated the new virtual tour of the Library available on the website.

Motion to approve the above consent agenda with corrections by Kramer, seconded by Campbell. Motion carried.
6. **Public Comments:** None.
7. **Library Foundation Update:** Book Sale will be held in conjunction with city-wide garage sales in Bondurant, May 12-13, 2023.
8. **Friends of the Library Update:** None
9. **City Council Liaison Report:** City Administrator Oliver will be attending the policy and advocacy meetings in Washington DC with the Great Des Moines Partnership. She also provided a wrap-up to the 2023 Legislative session. Fareway is set to open on June 7, 2023.
10. **Old Business:** None
10. **New Business:**
 - a. **Trustee Training.** Reviewed Chapter 3 of the Trustee Handbook.

- b. **Discussion: Summer Fest Wristbands.** Director Sanders told that the Library was approached by the Bondurant Men's Club to be a "site" to see wrist bands for SummerFest. This will be a cash only transaction and shouldn't disrupt Library employees significantly.
- c. **Discussion/Decision - Salary Adoption FY24.** Motion to approve by Ugolini, seconded by Campbell. Motion carried.
- d. **Discussion/Decision - Budget Amendment FY23.** Motion to approve by Keeler, seconded by Bergeson. Motion carried.

11. **Board President Items:** None.

12. **Adjournment:** Motion to adjourn by Campbell, seconded by Kramer. Motion carried.

Next Meeting: Wednesday, May 3, 2023 at 6PM