

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, May 5, 2021

1. **Roll Call:** *Members Present:* Pat Kaura, Sue Ugulini, Craig Campbell, Craig Kinrade, Josh Byrant, Julie Bergeson and Jen Keeler. Library Director Sanders and Assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order by President Kaura.
3. **Guests present:** Clint Jensen, Story Construction Management
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Campbell. Motion carried.
5. **Capital Improvement Project:** Mr. Clint Jensen [Story Construction Management] provided detailed updates on the capital improvement project, necessary change orders and current budget information. The final move is scheduled for the week of July 2nd.
 - a. **Discussion/Decision Application and Certificate for Payment:** Motion to approve payment for the month of April by Bryant, seconded by Kinrade. Motion carried
 - b. **Discussion/Decision Change Orders:** Motion to approve change orders by Ugulini, seconded by Keeler. Motion carried
6. **Consent Agenda:**
 - a. Minutes of past meeting
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report
 - e. Director's Report
 - f. Statistics Review

Motion to approve the above consent agenda by Bergeson, seconded by Campbell.
Motion carried.
7. **Public Comments:** None
8. **Library Foundation Update:** The foundation met in April January to discuss future fundraising, including cookbook and t-shirt sales. Foundation asked the Board for feedback regarding naming rights for donations. Foundation will develop a "menu" of donor levels/options for Board to consider. Friends of the Library group received tax-exempt status.
9. **City Council Liaison Report:** None.
10. **Old Business:** None

10. New Business:

- a. Review Social Networking Policy.** Motion to approve by Bryant, seconded by Ugulini. Motion carried.
- b. Open Access Policy.** Motion to approve by Bryant, seconded by Campbell. Motion carried.
- c. Discussion of Chris Vance Artwork.** Examples of artwork presented to Board for review. Director Sanders will work with Mr. Vance for final product.
- d. Ilovelibraries article.** The American Library Association campaign #librarytiktok featured BPL.

11. Board President Items: None.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Campbell. Motion carried.

Next Meeting: Wednesday, June 2, 2021