

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, March 3, 2021

1. **Roll Call:** *Members Present:* Pat Kaura, Sue Ugulini, Julie Bergeson, Jen Keeler, Josh Bryant, Library Director Sanders and Assistant Director Klinker-Feld. Member Craig Kinrade attended virtually.
2. **Call to order:** Meeting called to order by President Kaura.
3. **Guests present:** Angela McKenzie, City Council Representative.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Ugulini, seconded by Keeler. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.
5. **Capital Improvement Project:** Director Sanders provided an update on the capital improvement project, necessary change orders and financial information.
 - a. **Discussion/Decision Application and Certificate for Payment:** Motion to approve payment of \$363,430.91 for the month of February by Ugulini, seconded by Kinrade. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried
6. **Consent Agenda:**
 - a. Minutes of past meeting
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report
 - e. Director's Report
 - f. Statistics Review

Motion to approve the above consent agenda by Bergeson, seconded by Keeler. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.
7. **Public Comments:** None
8. **Library Foundation Update:** The foundation reported on upcoming grant opportunities and future fundraising efforts. .
9. **City Council Liaison Report:** Angela McKenzie updated the board on the sunseting of tax abatement, expected financial growth and economic development projects for the city of Bondurant.

10. Old Business: None

11. New Business:

- a. Review Returned Check Policy.** Motion to approve by Ugulini, seconded by Bryant. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.
- b. Review Selection Collection Development Policy.** Motion to approve by Bryant, seconded by Bergeson. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.
- c. Review and Approval of Wages for Fiscal Year 2021/2022:** Motion to approve with changes by Ugulini, seconded by Keeler. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.

12. Board President Items: None.

12. Adjournment: Motion to adjourn by Bryant, seconded by Keeler. Motion carried. Roll call vote: Bergeson-Aye, Bryant-Aye, Keeler-Aye, Kaura-Aye, Kinrade-Aye, Ugulini-Aye. Motion carried.

Next Meeting: Wednesday, April 7, 2021