



Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, June 1, 2022

- 1. Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Jen Keeler, Sue Ugulini and Craig Campbell. Angela McKenzie, City Council Liaison and Library Director Sanders and assistant Director Klinker-Feld were also present.
- 2. Call to order:** Meeting called to order at 7:01 PM by President Kaura.
- 3. Guests present** None
- 4. Perfecting and Approving the Agenda:** Motion to approve the agenda, by Bryant, seconded by Ugulini. Motion carried.
- 5. Capital Improvement Project:** Director Sanders reported that South and East main doors have been re-installed and inspected by FEH and Story Construction. Recommendation from Story Construction to proceed with pay application for MAGS and pay out the retainage in July.
- 6. Discussion/Approval Pay Application Certificate for Payment:** Motion to approve pay application Ugulini, seconded Campbell. Motion Carried.
- 7. Approval of Consent Agenda:**
 - a. Minutes of past meeting – May 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - May
 - e. Director's Report - May
 - f. Statistics Review

Motion to approve the above consent agenda with changes to Minutes by Campbell, seconded by Ugulini. Motion carried.
- 8. Public Comments:** None.
- 9. Library Foundation Update:** Purchased chairs for meeting room and outdoor tent for BLP activities.
- 10. Friends of BPL Update:** Preparing for SummerFest activities (6/11/22 and 6/12/22) and annual book sale.
- 11. City Council Liaison Report:** Marketa updated the Trustee on upcoming city activities, new business and housing permits.
- 12. Old Business:**

- a. **Discussion/Decision Trustee Appointment:** Committee conducted two interviews and recommended Mr. Mike Kramar as Trustee to the Bondurant City Council for approval. Motion to approve this candidate by Bryant, seconded by Campbell. Motion carried.

10. New Business:

- a. **Disposal of unsold library property.** Motion to dispose of unsold property, following city guidelines, by Bryant, seconded by Campbell. Motion carried.
- b. **Review Children's Librarian job description.** Director Sanders told of a recent staff retirement and options for this position. Motion to move Children's Librarian position to full-time effective 7/1/22 by Bryant, seconded by Ugulini. Motion carried.

11. Board President Items: None.

12. Adjournment: Motion to adjourn by Keeler, seconded by Campbell. Motion carried. Meeting adjourned at 7:41 PM.

Next Meeting: Wednesday, June 1, 2022