

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, July 5, 2023

1. **Roll Call:** *Members Present:* Josh Bryant, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 6:00 PM by President Bryant.
3. **Guests present:** Marketa Oliver, City of Bondurant; Matt Sillanpaa, City Council liaison, attended virtually.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda by Bergeson, seconded by Ugulini. Motion carried.
5. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – June 2023
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - June
 - e. Director's Report – June
 - f. Statistics Review

Discussion and review of statistics, noting increases in mobile printing, tablet station and Adventure Passes. Summer Reading Program continues to have a high number of participants. Motion to approve the above consent agenda by Campbell, seconded by Kramer. Motion carried.

6. **Public Comments:** None.
7. **Library Foundation Update:** Planning for fall/winter events.
8. **Friends of the Library Update:** Planning for fall/winter events.
9. **City Council Liaison Report:** The City continues to seek community input on the Art, Culture & Wayfinding Plan. Liaison Sillanpaa thanked the Library for all they do for the Community.

10. **Old Business:** None.

10. New Business:

- a. **Trustee Training – Chapter 5 Trustee Handbook.** Reviewed Chapter 3: *Budgeting Process*. Trustees reminded to report completed education to Director Sanders.
- b. **Discussion/Decision Polk County contract for rural library service.** Director Sanders presented a level funding contract for \$77,352 from Polk County to serve rural patrons. Meeting scheduled for 7/19/23 with Polk County Library Association to discuss

proposals for serving rural patrons. Motion to approve and sign contract by Kramer, seconded by Campbell. Motion carried.

c. Discussion/Decision Patron Behavior Policy: Reviewed policy as edited. Motion to approve by Ugulini, seconded by Kramer. Motion carried.

B. Board President Items: None.

12. Adjournment: Motion to adjourn by Campbell, seconded by Flinn. Motion carried.

Next Meeting: Wednesday, August 2, 2023 at 6PM