

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, January 5, 2022

1. **Roll Call:** *Members Present:* Pat Kaura, Craig Kinrade, Josh Bryant, Julie Bergeson, Jen Keeler, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 7:00 PM by President Kaura.
3. **Guests present:** Clint Jensen, Story Construction Management.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda, as amended to include Election of Officers, by Ugulini, seconded by Campbell. Motion carried.
5. **Capital Improvement Project:** Mr. Clint Jensen [Story Construction Management] provided detailed updates on the capital improvement project, necessary change orders and current budget information.
 - a. **Discussion/Approval of Application and Certificate for Payment:** Motion to approve change orders by Campbell seconded by Keeler. Motion carried.
6. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – December 2022
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report - December
 - e. Director's Report - December
 - f. Statistics Review

Motion to approve the above consent agenda by Ugulini, seconded by Kinrade. Motion carried.
7. **Public Comments:** None.
8. **Library Foundation Update:** No update. Next meeting January 19, 2022
9. **City Council Liaison Report:** None.
10. **Old Business:** Director's evaluation was completed. Director Sanders provided update on the Strategic Plan.
10. **New Business:**
 - a. **Election of Officers.** The following slate of officers was nominated: President, Pat Kaura; Vice President, Josh Bryant; Secretary, Julie Bergeson. Motion to approve the slate of officers by Kinrade Bryant, seconded by Kinrade. Motion carried. Trustee Kinrade indicated he will not be seeking another term. Board thanked him for many years of service and Director Sanders will begin accepting nominees.

- b. Review/Approve Circulation Policy.** Motion to approve with edits by Bergeson, seconded by Ugulini. Motion carried.
- c. Discussion: Solar Panels [Marketa Oliver, City of Bondurant].** Director Sanders told that the City is beginning to research solar panels for both City Hall and the Library. Discussion held.

11. Board President Items: None.

12. Adjournment: Motion to adjourn by Bryant, seconded by Campbell. Motion carried and meeting adjourned at 7:27 PM.

Next Meeting: Wednesday, February 2, 2022