

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, February 7, 2024

Call to order: Meeting called to order at 6:00 PM by President Bryant.

1. **Roll Call:** *Members Present:* Josh Bryant, Sue Ugulini, Julie Bergeson, Mike Kramer, Amber Flinn and Jen Keeler. Assistant Director Klinker-Feld was also present.
Guests present: Marketa Oliver, City Administer (on-line). Travis Appelgate.
2. **Perfecting and Approving the Agenda:** Motion to approve the agenda as by Ugulini, seconded by Keeler. Motion carried.
3. **Approval of Consent Agenda:**
 - a. Minutes of past meeting – January 2024
 - b. Financial Report
 - c. Approve Warrant list / authorize expenditures
 - d. Staff Report – January 2024
 - e. Director's Report – January 2024

Assistant Director Klinker-Feld provided additional statistics for the Adventure Pass program. Motion to approve the above consent agenda by Keeler, seconded by Kramer. Motion carried.

4. **Public Comments:** None.
5. **Library Foundation Update:** Upcoming events: 3rd Annual Mini-Golf Event is February 20, 2024 from 10AM – 5PM at the Library.
6. **Friends of the Library Update:** Upcoming events: 3rd Annual Mini-Golf Event is February 20, 2024 from 10AM – 5PM at the Library.
7. **City Council Liaison Report:** Bondurant Chowder Ride is February 11, 2024. Continue monitoring the current Legislative session and budget planning.
8. **Old Business:** None.
9. **New Business:**
 - a) **Consider/Recommend Library Board of Trustees Applicants.** Motion to recommend Travis Appelgate to Bondurant City Council to the Library Board of Trustees by Ugulini, seconded by Kramer. Motion carried.
 - b) **Trustee Training – Chapter 11 Trustee Handbook:** *Effective Board Meetings.* Reviewed and discussed this chapter.
 - c) **Discuss/Approve LFI proposal.** Reviewed quote from LFI to purchase nine chairs. Motion to approve by Kramer, seconded by Bergeson. Motion carried.
 - d) **Review/Approve Meeting Room policy.** Motion to approve, with edits, by Ugulini, seconded by Flinn. Motion carried.

e) Review/Approve Open Access policy. Motion to approve by Keeler, seconded by Kramer. Motion carried.

10. Board President Items: None.

12. Adjournment: Motion to adjourn by Bergeson, seconded by Flinn. Motion carried.

Next Meeting: March 6, 2024 at 6 PM.