

**Meeting Minutes**  
**Bondurant Community Library | Library Board of Trustees**  
**Wednesday, April 6, 2022**

1. **Roll Call:** *Members Present:* Pat Kaura, Josh Bryant, Julie Bergeson, Jen Keeler, Sue Ugulini and Craig Campbell. Library Director Sanders and assistant Director Klinker-Feld were also present.
2. **Call to order:** Meeting called to order at 7:02 PM by President Kaura.
3. **Guests present:** Clint Jensen, Story Construction; Craig Kinrade, former Trustee.
4. **Perfecting and Approving the Agenda:** Motion to approve the agenda, by Bryant, seconded by Ugulini. Motion carried.
5. **Presentation to Craig Kinrade.** Board Members presented a plaque to Mr. Craig Kinrade for his years of service to BPL as a Trustee. Kinrade served from 2004-2021.
6. **Capital Improvement Project:** Mr. Clint Jensen provided detailed updates on the remaining final details of capital improvement project.
  - a. **Discussion/Approval of Application and Certificate for Payment:** Motion to table approval for payment by Bergeson seconded by Campbell. Motion carried.
7. **Approval of Consent Agenda:**
  - a. Minutes of past meeting – March 2022
  - b. Financial Report
  - c. Approve Warrant list / authorize expenditures
  - d. Staff Report - March
  - e. Director's Report - March
  - f. Statistics Review

Motion to approve the above consent agenda by Campbell, seconded by Keller. Motion carried.
8. **Public Comments:** None.
9. **Library Foundation Update:** Awarded a \$20,000 Facebook Community Action Grant.
10. **Friends of BPL Update:** Friend working on developing group infrastructure, policies, and procedures. Preparing for Summerfest activities and annual book sale.
11. **City Council Liaison Report:** No report.
12. **Old Business:**
  - a. **Discussion/Decision Long-Range Plan:** Discussion and review of edits and changes to BPL Long-Range Plan goals, objectives and strategies. Motion to approve by Ugulini, seconded by Bryant. Motion carried.

- b. **Discussion/Decision Trustee Appointment:** Update provided on on-going efforts. Motion to table decision by Ugulini, seconded by Campbell. Motion carried.

**10. New Business:**

- a. **Discussion/Decision Library slogan/tagline.** Several options were presented and discussed. Motion to approve tagline "Imagine. Discover. Connect." by Bergeson, seconded by Campbell. Motion carried.
- b. **Discussion/Decision Hours Open Policy.** Discussion to spend \$5258.67 in state aid dollars on Wonder Books. Motion to approve policy as amended by Ugulini, seconded by Campbell. Motion carried.
- c. **Discussion Phone and Internet Service.** Contract with current provider expires in May and Director Sanders presented information and pricing on a potential new provider in the community.

**11. Board President Items:** None.

**12. Adjournment:** Motion to adjourn by Bryant, seconded by Campbell. Motion carried. Meeting adjourned at 8:10 PM.

**Next Meeting:** Wednesday, May 4, 2022