

Meeting Minutes
Bondurant Community Library | Library Board of Trustees
Wednesday, April 3, 2024

Call to order: Meeting called to order at 6:03 PM by President Bryant.

1. **Roll Call:** *Members Present:* Josh Bryant, Julie Bergeson, Mike Kramer, Amber Flinn, Travis Applegate and Jen Keeler. Director Sanders and Assistant Director Klinker-Feld were also present.

Guests present: Tara Cox, Bondurant City Council liaison.

2. **Perfecting and Approving the Agenda:** Motion to approve the agenda as by Kramer, seconded by Bergeson. Motion carried.

3. **Approval of Consent Agenda:**

- a. Minutes of past meeting – March 2024
- b. Financial Report
- c. Approve Warrant list / authorize expenditures
- d. Staff Report – March 2024
- e. Director's Report – March 2024
- f. Statistics – March 2024

Director Sanders provided a staffing update and progress on activities with the Meta Grant. Motion to approve the above consent agenda by Keeler, seconded by Flinn. Motion carried.

4. **Public Comments:** None.

5. **Library Foundation Update:** Upcoming events: Book Sale May 3-5, 2024. Accepting donations of books, puzzles, etc. and volunteers welcome.

6. **Friends of the Library Update:** Upcoming events: Book Sale May 3-5, 2024. Accepting donations of books, puzzles, etc. and volunteers welcome.

7. **City Council Liaison Report:** The City park construction has slowed due to weather but expected to be complete by early June. The Bondurant Farmer's Market will begin in early May and has been moved north due to construction. On April 4, 2024 Representative Zach Nunn will make an announcement on water tower construction. Council has approved moat streets plan for the next ten years and this is posted on the City's website. Several open employment opportunities with the City. The Chamber will host a presentation for plans for the Grain District on 4/11/24.

8. **Old Business:** None.

9. **New Business:**

a) **Trustee Training – Chapter 11 Trustee Handbook:** *Library Law and Legal Minutes.* Director Sanders provided Trustees with Chapter 22 of Bondurant City Code, *Library Board of Trustees.* Reviewed and discussed this chapter.

b) Discuss/Decision Expenditure of Enrich Iowa Funding. Proposal from Director Sanders for magnetic hanging signage, technology and materials for these dollars. Motion to approve by Kramer, seconded by Applegate. Motion carried.

c) Review/Approve Patron Behavior Policy. Motion to approve, with edits, by Keeler seconded by Bergeson. Motion carried.

10. Board President Items: None.

12. Adjournment: Motion to adjourn by Kramer, seconded by Applegate. Motion carried.

Next Meeting: May 1, 2024 at 6 PM.